

## St Avila Home and School Association: Meeting Minutes

**Date:** September 20, 2022

**Time:** 6:30 – 8:00 p.m.

**Location:** Ecole St Avila

In Attendance:	
Administrators	Parents / Community Members
<ol style="list-style-type: none"> <li>1. Mme. Brenda Stewart (Principal)</li> <li>2. Mme. Lynn Marriott (Vice-Principal)</li> </ol>	<ol style="list-style-type: none"> <li>1. Yuemei Wu</li> <li>2. Emily Fan</li> <li>3. Sheri Zimolag</li> <li>4. Carrie Sulker</li> <li>5. Catherine Jackson</li> <li>6. Desirae Stewart</li> <li>7. Jenna Fraser</li> <li>8. Denise Crosbie</li> <li>9. Natalia Ventocilla</li> <li>10. Mirkojovo Kardum</li> </ol>
SAHASA Executive (2021-2022)	
<ol style="list-style-type: none"> <li>1. Kristin Wiebe (co-chair)</li> <li>2. Ashley Tolton (treasurer)</li> <li>3. Alana Isaak (secretary)</li> <li>4. Caitlin Steivsvik (member-at-large)</li> <li>5. Bryanne Koehn (member-at-large)</li> </ol>	

**1. Welcome and Introductions (Kristin)**

Kristin provided an introduction of SAHASA and brief overview of events organized by SAHASA throughout the school year. All the attendees were given an opportunity to introduce themselves.

**2. Acceptance of Agenda / Minutes**

- Nothing to be added to the minutes
- Previous meeting minutes accepted

**3. Admin Report**

Mme. Stewart and Mme. Marriott discussed the admin report (see Admin report document).

There was some discussion about the **cross-country program**. Parents expressed that they would like more information regarding this event so that they have an opportunity to discuss with their children at home as permission forms were only sent home to students who expressed interest in joining. Mme. Stewart said that she would convey this information to the P.E. teachers.

**4. Committee Reports**

**a. Treasurer’s Report, Milk Program, Fun Lunch (Ashley)**

There was around \$800 lost in the previous school year due to the fact that SAHASA wasn’t able to run a lot of their regular fundraisers because of COVID-19. \$600 was paid to Munch-a-Lunch for subscription fees. This website makes the program easy to run and saves a lot of time but hopefully we can communicate to parents/guardians that we

do have extra fees for each transaction so if possible, try to reduce the number of transactions. Milk program will be a one-year subscription and Fun-Lunch will be available throughout the year. We are hoping to make some money this year by doing more fundraisers such as a Halloween Dance and movie night. The money currently in savings is for big infrastructure projects like a play structure. Every other year we buy t-shirts for all the students, but we need to start putting funds back into savings.

**b. Greening Committee (Caitlin & Alana)**

Caitlin discussed how the greening program ran last school year. Mme. Vianzon did most of the planning because of COVID. The tentative date for fall clean-up is **October 25<sup>th</sup>**. We would like to have a lot more parent volunteers for the fall clean-up this year as last year, only Caitlin and Alana were able to attend.

**Action item:** Mme. Stewart or Mme. Marriott will check with the construction company about the flower beds that are being affected by the elevator construction and if the company will ensure that those are restored upon the completion of the project.

There was some discussion about the flower beds around the front and side entrances of the school. Some parents expressed that the beds need to be simplified so that they don't need as much upkeep. Parents also brought up that we could contact an arborist to get a big pile of wood chips so that we don't need to pay for this.

Alana and Caitlin will reach out to Mme. Marriott and Mme. Stewart about the planning of the Fall clean-up. Administrators shared that we could also submit something to Jodi Woodward (office staff) about the fall clean-up so that she could create a webstory. Aim is for an email to be sent out to parents about volunteering for the fall clean-up on October 7.

**5. New Business**

**a. Halloween Dance (Denise Crosbie)**

Denise ran the Halloween Dance in the past and briefly explained what the event entailed. She presented the idea that we could have 2 separate timeslots (K-3 & 4-6) but others expressed a preference to have only one timeslot that everyone could attend. Discussion was had about if the hallway outside of the gym could be used for selling concessions and for storing shoes. Mme. Stewart confirmed that this would be possible. In the past, parents volunteered to bring the food items so that all the money from the concessions was profit for SAHASA. Denise will set-up a similar sign-up for this event. There was also the idea brought forward that we could ask families to bring a food item donation for Manitoba Harvest. Mme. Stewart said that she could contact Manitoba Harvest about bins. Date was set for the event to be **Thursday, October 27<sup>th</sup>** from 6:30 – 8:00 p.m.

**b. Possible Fundraisers (everyone)**

There were a lot of suggestions given about possible fundraisers that could be held

during this school year. The current SAHASA executive expressed that it would be helpful if a sub-committee was formed for fundraising. The suggestions included:

i. **Art Show**

Students would make a piece of art. It would be displayed and one evening, parents could attend and “buy” the art. The proceeds would go to SAHASA.

ii. **Elf Shop** (holiday season fundraiser)

Solicit donations of items from the St. Avila community. These items would be displayed. Students could buy gifts for their family. Everything could be priced at a dollar.

iii. **Book Sale**

Similar idea to the Elf Shop but limited to books.

iv. **Empty Bowls**

In their classes, children would create their own pottery bowls. Mme. Stewart shared that she has done this at other schools and there is a lesson behind this, about what the bowl represents. The bowls would be fired in the school kiln. We could get a restaurant to donate soup. Parents come and bid for the bowl and get soup as well. Some parents expressed concern about students whose bowls weren't bought. Suggestion was made that there could be two timeslots (5:00-6:00 – can only buy your child's bowl, 6:00-7:00 – can buy any remaining bowls).

In October, the discussion around fundraising and the formation of a fundraising committee will be continued.

c. **Parent Survey**

It was discussed in May 2022 that it would be helpful to send out a survey to parents/guardians about what type of fundraising initiatives they would be interested in SAHASA running. We would also use it as an educational opportunity to inform the St. Avila community about what SAHASA is and what we do. Further discussions to happen at the October meeting.

6. **AGM**

AGM will be held on October 11, 2022. From 6:00-6:30 pm will be the AGM and the regular meeting will be from 6:30 -8:00 p.m. Mme Stewart brought forward that nominations need to be submitted 14 days prior to the AGM.

7. **Adjournment**

Meeting was adjourned at 8:04 pm.



# École St. Avila

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## Administrator's Report – September 20<sup>th</sup>, 2022 École St. Avila Home and School Association

To date:

- We currently have 369 students enrolled, who are divided into 16 class groupings.
- New flooring was installed in the kindergarten room over the summer. New carpet was installed in the entranceway in front of the office. This will assist with keeping the hallways clean and dry.
- “Meet the teacher” was held at the end of the day on September 6<sup>th</sup>. This permitted families to come and meet the staff before classes began and drop off school supplies. It was wonderful to welcome families into our school building once again.
- Our first schoolwide assembly was held last week, and it was impressive to see how well students demonstrated respectful audience behaviour. We discussed what respectful behaviour and play look like inside and out.
- Our Terry Fox walk/run was held last Friday. During their respective physical education classes, each class watched a video and discussed Terry Fox, followed by jogging, dancing and other cardio activities in the gym to the “I Run Like Terry” song. (Indoors due to rain.) \$190 has been raised so far and we will continue to collect money until the end of the month.
- We had our first fire drill today. Students did a wonderful job of getting out of the building quickly and quietly and lining up in their respective spots. We hope to complete 5 of the required 10 fire drills before the temperatures drop too much this fall. Our 2 lockdowns and 2 tornado drills will take place during the colder months.
- Program leaders for this year are: Mme Legault for Literacy, Mme Krestanowich for Numeracy, and Mme Lesk for Culture and Belonging. Our learning support teachers this year are Mme Legault, Mme Lewis, Mme Jasper-Hall, Mme Marriott, Mme Stoeber and Mme Jeffrey (LLI). Our support team will lead our staff in co-teaching initiatives this year. We appreciate your input in our school plan goals.
- Cross country running for students in grades 4-6 is well underway. Their first meet is tomorrow afternoon at Kings Park.
- The bussing issues seem to now be mostly worked out. We thank everyone for being so understanding. Bussing challenges were stressful for families and staff alike.
- We are fortunate to offer leadership opportunities to our grades 5 and 6 students. Some of the initiatives we have now have in place are: Patrols, lunch monitors and bus monitors (started today for grade 6 students in Mme St. Pierre's classroom).
- The elevator construction continues. We look forward to having access to the elevator and second stairwell for January 2023.

Upcoming:

- Strong Beginnings Days will be held this Thursday and Friday. These individual and small group meetings are greatly appreciated by teachers as much information is gathered during these meetings.
- Over the next week students will be learning about Truth and Reconciliation in their classes. There will be age-appropriate discussions about the significance of this day and why it is now a holiday. Everyone is encouraged to wear orange on Thursday, September 29<sup>th</sup>.
- There is no school on September 30<sup>th</sup> to observe National Truth and Reconciliation Day.
- Tri-conferences will be held on the evening of October 6<sup>th</sup> and the morning of October 7<sup>th</sup>. (No school on October 7<sup>th</sup>.)
- The afternoon of October 7<sup>th</sup> is designated as professional development for teachers. The focus of the afternoon will be on the triangulation of data: how to collect and use information from the variety of sources of literacy data to support student learning and achievement.
- Class profiles will take place next month. This process allows for meetings with classroom teachers and support services staff so they may look at the strengths and needs of each classroom and the school. With this data, we can create instructionally based actions plans.
- Grade 6 immunizations are on October 4<sup>th</sup>.
- We will be having our annual Walkathon again this year. It has been tentatively scheduled for October 14<sup>th</sup>. More information will be sent home as available.
- Picture day is October 17<sup>th</sup>. Permission to have each child's photo taken is required via the Permission Click link emailed home. This link can also be found on our school website.
- There is no school on October 21<sup>st</sup> due to MTS PD Day. All teachers will be participating in professional development through MTS Special Area Groups.