

St Avila Home and School Association: September Meeting Minutes

Date: September 10, 2024

Time: 6:00 – 7:30 p.m.

Location: Ecole St Avila

In Attendance	
Administrators	Parents / Community Members
<ol style="list-style-type: none"> 1. Mme. Jennifer Rothwell (Principal) 2. Mme. Lynn Marriott (Vice-Principal) 	<ol style="list-style-type: none"> 1. Sunayna Bhatt 2. Caitlin Steinsvik 3. Helen Yan 4. Sandy Blouw 5. Jen Sigurdson 6. Heather Reid 7. Lynn Marriott 8. Jennifer Rothwell 9. Betty Xu 10. Natalia Ventocilla 11. Erin Yellow Bird 12. Carrie Sulkers 13. Katie Dutfield-Wilms 14. Lindsey Hiebert 15. Onyi azybuike 16. Faith Azubulke 17. Arifa Mark
SAHASA Executive (2023-2024)	
<ol style="list-style-type: none"> a Caitlin Steinsvik (co-chair) b Sunayna Bhatt (co-chair) c <i>Jan Scott (treasurer) - regrets</i> d Alana Isaak (secretary) -regrets e <i>Jennifer Verch (member-at-large) - regrets</i> f Katie Dutfield-Wilms (member-at-large) g Lindsey Hiebert (member-at-large) 	

1. Welcome and Introductions (Caitlin)

2. Additions to the agenda

- a. Discussion of Grade 6 Farewell - SAHASA will sponsor, there is a line in the budget of \$100 for this

3. Acceptance of agenda and minutes

Motion to accept Meeting Minutes & Agenda: Caitlin

Seconded: Katie

4. Administration Report (Jennifer & Lynn) – see attached report

There were discussions on the following topics:

Flag Football-why not grade 6? Lynn will take this away

Mycra-reading club led by Mme. Danielle

Progress of child-can be tracked via Tri conferences, report cards & connecting with teacher

5. Plan for upcoming year and positions review

a. AGM will be in October

i. Positions available

1. Secretary-Jen S can help

b. Fundraising/Events

a. popcorn - 1 month commitment to run

b. Book sale -used book sale (during tri conference)- volunteers needed -**New**

c. Scholastic book fair

d. family fun night (end of school)-committee needed

c. Signups needed:

➤ Meet the teacher -SAHASH booth

➤ Pizza lunch volunteers

➤ Halloween Dance

➤ Fall spring clean up

➤ Movie night

➤ Pancake breakfast

➤ Staff appreciation week

➤ End of year picnic

6. Committee Reports

a. **Financial Report**

➤ Jan Scott will be treasurer

➤ fundraise to cover cost of t-shirts

➤ budget will be ready for the AGM in October

b. **Fun Lunch:**

Cost for lunches from suppliers have increased this year.

Motion to leave cost of lunches the same: Lindsey

Seconded: Arifa

c. **Milk Program-** (report below)

Katie will continue to manage. Cost from supplier has increase slightly.

Motion to keep same margins as last year with increase to cost/unit: Katie

Seconded -Lindsey

2024-25 Milk Program

Program Dates

Term 1 - Wednesday, October 16 to Wednesday, December 18; Wednesday, January 8 to Tuesday, January 28

Term 2 - Wednesday, February 5 to Wednesday, March 26; Wednesday, April 9 to Thursday, June 5

Per Carton	White	Chocolate
2024 Sales/unit	1.27	1.33
2023 Sales/unit	1.15	1.20
2024 Cost/unit	0.94	0.99
2023 Cost/unit	0.85	0.89

Per Package	Sales		Cost		Profit	
	White	Chocolate	White	Chocolate	White	Chocolate
Term 1 Package - MWF	41.91	43.89	33.85	35.55	8.06	8.34
Term 1 Package - TTh	30.48	31.92	25.15	26.41	5.33	5.51
Term 2 Package - MWF	53.34	55.86	43.53	45.70	9.81	10.16
Term 2 Package - TTh	39.37	41.23	31.92	33.52	7.45	7.71

- d. **Communication** – Kemi will continue to manage our Instagram account

7. Other Initiatives

a. Fundraising

- i. Glenlea-2 orders this year, December, Spring
- ii. Show & Save
- iii. Mabel's Labels

d. Fall yard clean up:

- Question: Who is watering garden? A. Mme. Shewchuk is watering
- Question: What are the priorities for this school year, other than pick up garbage and put down wood chips? A. Lynn will connect w/ Alana

8. New Business

a. Halloween Dance-**Sandy & Jen S. to lead**

- i. Lindsey has signups info
- ii. Decorations-Jen to liaison with Mila
- iii. Poster
- iv. DJ -Jen will ask Rene S.

b. Used book sale

- i. Run during Tri Conference
- ii. Need donation of adult + children books
- iii. Sunayna to make poster

c. Recycle old St. Avila T-shirts -**Erin will lead**

- i. Children to bring in old shirts for resale

9. Adjournment- Meeting adjourned at 7:15 PM.

