

St Avila Home and School Association: Meeting Minutes

Date: November 8, 2022

Time: 6:30 – 8:00 p.m.

Location: Ecole St Avila

In Attendance:	
Administrators	Parents / Community Members
<ol style="list-style-type: none"> 1. Mme. Brenda Stewart (Principal) 2. <i>Mme. Lynn Marriott (Vice-Principal) - regrets</i> 	<ol style="list-style-type: none"> 1. Natalia Ventocilla 2. Yovo Kardum 3. Senait Araya 4. Kavitha Nadarajah-Gbere
SAHASA Executive (2022-2023)	
<ol style="list-style-type: none"> 1. Kristin Wiebe (co-chair) 2. <i>Caitlin Steivsvik (co-chair) - regrets</i> 3. Ashley Tolton (treasurer) 4. Jennifer Verch (member-at-large) 5. Jennifer Generao (member-at-large) 6. Sunayna Bhatt (member-at-large) 	

1. Introductions & Previous Meeting Minutes (Kristin)

→ Motion to accept October Meeting Minutes: Kristin Wiebe

Second: Jen Verch

Motion: Passed

2. Administrator's Report (Mme. Stewart)

See attached report. Further discussions were by executive and those in attendance:

- a. **Dressing for Winter event:** not well-attended. Suggestion was made that event could be offered online in future years.
- b. **Lunch Supervisors:** school is continuing to look for lunch supervisors. Suggestion was given that posting could be added to the Career Services website at the University of Manitoba.
- c. **Safety during Morning Drop-off:** some concerns were expressed about safety at the back parking lot, near Agassiz daycare. Some parents are parking and trying to drop off behind the buses. Also concerns about parents dropping off children too early. Supervision starts at 8:15 a.m. Mme Stewart will contact city about ticketing those who are parking in no-stopping area behind the school buses.
- d. **Elevator project:** by January when we come back the construction should be finished.
- e. **Timelines:** there was some concern about delays when SAHASA executive sent emails to office staff, asking it to be sent out to the St Avila Community. Mme Stewart confirmed that SAHASA should expect a turnaround time of 24-36 hours when sending emails and asking them to be sent out. Executive asked if administration could confirm receipt of

emails and Mme. Stewart said that this could be done.

3. **Treasurer's Report** (Ashley Tolton)

We are waiting to hear if the broken slide will be covered under warranty. Have got funding from city councilors in the past.

4. **Committee Reports (Current / Past Initiatives)**

a. **Fun Lunches** (Jen Verch)

First Booster juice event was today and seemed to go well. Some volunteer spots waiting to be filled for next Thursday. 228 pizza orders. 114 Pita orders. Pitas come all wrapped and packaged for each class. Mme. Robb and lunch monitors can handle that so we haven't needed volunteers. Jen Verch took the food handler's course and is certified for 5 years.

b. **Volunteers** (Jennifer Generao)

Jen will be collecting names of those who volunteer and a master volunteer list.

c. **Fundraising** (Jennifer Generao)

Jen has a group of parents who are interested in helping with fundraising and has formed a sub-committee. Other executive members expressed that in the past we have done food, rain barrels, Colibri reusable bags. The sub-committee could choose to do something new or choose something that could be repeated. Sub-committee will continue to discuss and come back with some suggestions at the next meeting. Fundraising will be planned to run in the early spring.

Ideas: Silent auction, kids art. Some families like the Walk-a-thon because relatives far away could support the child's school.

d. **Halloween Dance** (report sent by Denise Crosbie)

360 in attendance, \$780 in profits (\$572 – canteen, \$202 – door). Only challenge was a misunderstanding with the end time of the event so one child was picked up half an hour late. Denise still has leftover food from the canteen (juice boxes, chocolate, bear paws, toothbrushes). Possible idea that these could be added to the bags during the kindergarten event in the spring. Food could also be used for snacks for babysitting during SAHASA meetings.

e. **Greening** (Alana Isaak & report sent by Caitlin Steivsvik)

Fall clean-up went very well. The weather was perfect and there were a lot of parent volunteers, especially in the afternoon. The schedule needs to be created so that older classes aren't all working at the same time as there was a shortage of rakes during some of the afternoon slots. Caitlin has also suggested that SAHASA might need to purchase more rakes for future events. Alana and Caitlin had the idea of creating an event review form that could be filled out at the completion of the event to get feedback about what went well and what could be improved. (See attachment for sample). Alana also suggested that SAHASA create a Dropbox to keep documents that could be used by

future executive members.

Ideas for spring greening event:

1. Reach out to parents to tap into their knowledge of landscaping and how to simplify the front flower beds
2. Invite parents to come the weekend before the spring clean-up to do some of the bigger tasks like pruning bushes

5. **Committee Reports** (Future initiatives)

a. **Movie Night** (Lindsay Hiebert - absent)

Kristin will reach out to Lindsay about what her ideas for the event. We can work with the librarian so that we make sure that we have permission to show the movie that is chosen. Possible dates for the movie night are **January 19th or 27th**. Jennifer Generao will contact Lindsay about using her popcorn maker.

6. **New Business**

a. School mural (Jen Verch)

Jen Verch presented an idea about taking on a big fundraising initiative for a school mural. She shared an article from the Winnipeg Free Press about a Metis artist who has done 15 large paintings for various schools. Cost: \$150 / hour, for larger murals approximately \$3200 and smaller murals around \$2500.

Mme. Stewart reported that PT School Division facilities said that a mural would need to be removable, need to have an expiration date, not painted directly on the wall but on a removable material. Mme Stewart also explained that there are grants (*Artists in Schools* program – organization gives \$1,000, the school gives \$1,000 and then parent council gives \$1,000). *Artists in Schools* is usually spearheaded by a teacher and has student involvement.

Could SAHASA takeover the Walk-a-thon from the school for something of this scale? If SAHASA was interested in taking over the Walk-a-thon, we would need to create a proposal, submit it, and the board would approve it or make suggestions. The rules are being tightened. It would allow us to use that money for something like a mural.

→ Mme. Stewart will check about what the next steps are.

7. **Ongoing Business**

- a. **School T-shirt Order** - \$590 for the extra shirts that we are ordering. The idea of advertising is probably not going to work.

8. **Adjournment**

Meeting is adjourned at 7:52 pm

Next meeting is **January 10th**



École St. Avila

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Administrator's Report – November 8th, 2022 **École St. Avila Home and School Association**

To date:

- We currently have 365 students registered.
- We were thrilled to have many families attend our grade 1 Literacy Evening last month.
- Our first Newcomer session "How to dress for Winnipeg winters" was held last week. We look forward to more opportunities to partner with Mosaic Newcomer Family Resource Network.
- This month we are collecting toys and non-perishable food items for the Cheer Board as well as gently used jackets and coats for Koats for Kids.
- Flag football and volleyball events have been well attended by our grade 5 and 6 students.
- We continue to look for lunch supervisors. If you know someone who may be interested, please have them contact the office.

Upcoming:

- We will be participating in the Mobile Vision Care clinic tomorrow.
- Our Remembrance Day ceremony will be held Thursday morning. Due to increased illnesses in the community, we have decided to hold off on inviting family members in the building.
- Students in grades 4/5, 5 and 5/6 will be participating in a Paddle-making workshop next week.
- Bus Ridership is on Monday. Students will learn about bus safety and practise a bus evacuation.
- November 25th is an administrative day so there are no classes that day.
- Report cards are scheduled to be available to parents electronically on December 8th.
- We will be having a Spirit Week during the last week of school before the winter break.