

## St Avila Home and School Association: Meeting Minutes

**Date:** May 9, 2023

**Time:** 6:30 – 8:00 p.m.

**Location:** Ecole St Avila

In Attendance:	
Administrators	Parents / Community Members
<ol style="list-style-type: none"> <li>1. Mme. Brenda Stewart (Principal)</li> <li>2. Mme. Lynn Marriott (Vice-Principal)</li> </ol>	<ol style="list-style-type: none"> <li>1. Lindsey Hiebert</li> <li>2. Kavitha Nadarajah-Gbeve</li> <li>3. Carrie Sulkers</li> <li>4. Arifa Mark</li> <li>5. David Naranp</li> </ol>
SAHASA Executive (2022-2023)	
<ol style="list-style-type: none"> <li>1. Kristin Wiebe (co-chair)</li> <li>2. <i>Caitlin Steivsvik (co-chair) - regrets</i></li> <li>3. Ashley Tolton (treasurer)</li> <li>4. Alana Isaak (secretary)</li> <li>5. Jennifer Verch (member-at-large)</li> <li>6. <i>Jennifer Generao (member-at-large) - regrets</i></li> <li>7. Sunayna Bhatt (member-at-large)</li> </ol>	

**1. Welcome and Introductions (Chair)**

→ **Motion to accept Agenda:** Kristin

**Second:** Jen Verch

**Motion:** Passed

**2. Admin Report (see attached report)**

Question was asked about if parents would be able to attend school assemblies again. Mme. Stewart answered that the intent is to have parents back in the building. Parents will likely be invited to the next one.

**Spring Clean-up is May 29<sup>th</sup>.** Mme. Marriott is in the process of making the schedule. Yard bags are the only thing left to organize. In the past, SAHASA has hired a family to take care of the school grounds during the summer. Mme. Stewart shared that at her last school, the daycare took care of the flower beds in the summer.

**Action item:** Carrie will connect with Agassiz about partnering with Agassiz to take care of the flower beds in the summer.

**May concert** – feedback that May is not an ideal month as families are extremely busy with spring sports.

**3. Staff Appreciation (Carrie)**

Everything is set-up for parents to begin signing up. It was decided that it would be helpful to

have a parent coordinator each morning to arrange all the food. Reminder that food should be nut-free. The sign-up will be sent out this week.

**4. Treasurer's Report (Ashley Tolton)**

No updates.

**5. Committee Report**

- a. **Greening Committee** – see above

**SAHASA Survey (Jen Verch)**

80 results so far. Survey will be closing on Sunday. Some of the most loved activities – pizza, BBQ, pancakes, t-shirts

- 39% said if the meetings were online they would attend.
- Liked the idea of switching fundraisers
- Lunch program – restaurants that were most popular were Subway and Boston Pizza
- Parents would like more details about what the volunteering would involve,
- We would also like to get feedback from students about their favorite SAHASA activity (Kahoot?)

**Action item:** Jen Verch to send Brenda an email about student feedback.

- 96% - were positive about a monthly newsletter
- Social Media account? Who would run it?
- Schedule a webstory using the school social media about SAHASA, so that Jody can schedule it for the social media, at the end of August, parents are being reminded about SAHASA in their feeds.

**Tentative Schedule for Fall**

\* **September 5** – meet the teacher (tentatively) we can have a SAHASA table

\* **September 19** – 1<sup>st</sup> SAHASA meeting

(Should we do something fun for the September meeting? Doors open at 6:15 PM for coffee and meet and greet. 6:30 PM the meeting will start.)

\* **October 10** – AGM (starts at 6 PM)

**6. SAHASA Wind-up**

Parents will be invited if they attended a minimum of 2 meetings. Date set at June 13<sup>th</sup> 7:00 PM

**Action item:** Alana to send Kristin the list of caregivers who attended at least 2 meetings. Kristin will draft an email.

**7. New Business**

- a. **Fundraising – Pizza Hotline Cards (Jennifer Generao)**  
A reminder will be sent out to students, due the 17<sup>th</sup> of May.  
May 29<sup>th</sup> will be distributed.
  
- b. **Grade 6 Farewell**  
Will coordinate with the grade 6 teachers about how to distribute the key chains. Kristin will get a list of students so we can label the gifts.
  
- c. **Mme. Stewart**  
Will not be sending out an email asking parents for request for teachers / classmates for next year. Teachers will make the suggestions.
  
- d. **Sign-up for Glenlea Plant Pick-up**  
2:00-5:30 PM  
5 parents  
**Action item:** Kristin to reach out to Jenn G. about coordinating volunteers for Glenlea Plant pick-up.

**Meeting adjourned:** 7:58 PM

Alana can check the attendance, narrow the list down, Kristin will draft an email



# École St. Avila

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## Administrator's Report – May 9, 2023 École St. Avila Home and School Association

### To date:

- We currently have 363 students registered.
- It was wonderful to welcome families back in the building for our Kindergarten concert last month. Students in grades 1-6 have their concerts this week and there is much excitement in the air.
- April 14<sup>th</sup> was a professional development for staff. The morning portion was spent reviewing the school Plan, committee work and a Student Support Teacher's presentation. Clinic Community Health presented a workshop on Trauma-Informed Care in the afternoon.
- Spring photos were taken and proofs sent home.
- We had a schoolwide assembly on April 28<sup>th</sup> to follow up with the work being done by Mme Boulanger.

### Upcoming:

- The elevator has received final approval from the City of Winnipeg today. It will be operational in the next day or so. We will begin to have some classes use that entrance next week.
- We are participating in a food drive in partnership with ICVMC. We will be collecting non-perishable food items for the next couple of weeks.
- Our school grades 4-6 Track and Field meet is May 16<sup>th</sup>. Permission Click has been sent home to families.
- Glenlea Greenhouse pick up date is May 17<sup>th</sup>. We are looking for parent volunteers to assist.
- Our Volunteer Tea will be held on May 24<sup>th</sup> at 1:30 pm. This event is to celebrate our amazing parent/family volunteers who have helped in any capacity throughout the year. Invitations will be sent home with the eldest child in the family.
- Spring Clean Up is May 29<sup>th</sup>.
- May 30<sup>th</sup> is the divisional Track and Field meet. Mr. Mitchell will provide more information as details are confirmed.
- May 30<sup>th</sup> we will be hosting our Welcome to Kindergarten event for new kinders starting in the fall. We will be asking for some grade 5 students to assist us during the evening event.
- May 31<sup>st</sup> we will be having our first Numeracy Evening for families. More information will be forthcoming as plans are solidified.
- There is no school on June 16<sup>th</sup> due to an administrative day.
- School Patrols will be invited to participate in a year-end activity on June 20<sup>th</sup>. Mme Legault will send information home to students involved.
- We plan to have a schoolwide assembly on June 21<sup>st</sup> to acknowledge National Indigenous Peoples Day. More information to follow.
- SAHASA's Picnic & Sports Day will be on June 22<sup>nd</sup>.
- The Grade 6 Farewell will be held on the morning of June 28<sup>th</sup>.
- Last day of classes will be June 29<sup>th</sup>.
- As the weather warms up, there are many more field trip opportunities for students. Please see our website calendar.