

St Avila Home and School Association: Meeting Minutes

Date: March 14, 2023

Time: 6:30 – 8:00 p.m.

Location: Ecole St Avila

In Attendance:	
Administrators	Parents / Community Members
<ol style="list-style-type: none"> 1. Mme. Brenda Stewart (Principal) 2. Mme. Lynn Marriott (Vice-Principal) 	<ol style="list-style-type: none"> 1. Lindsey Hiebert 2. Kavitha Nadarajah-Gbeve 3. Natalia Ventocilla 4. Yovo Kardum
SAHASA Executive (2021-2022)	
<ol style="list-style-type: none"> 1. Kristin Wiebe (co-chair) 2. Caitlin Steivsvik (co-chair) 3. Ashley Tolton (treasurer) - <i>regrets</i> 4. Alana Isaak (secretary) 5. Jennifer Verch (member-at-large) 6. Jennifer Generao (member-at-large) 7. Sunayna Bhatt (member-at-large) - <i>regrets</i> 	

1. Welcome and Introductions (Chair)

→ **Motion to accept Agenda:** Caitlin

Second: Lindsey

Motion: Motion passed

2. Admin Report (Mme Stewart and Mme Marriott)

See attached report. Parent Comments:

- About 30 clubs listed on the website which is not accurate. Admin will follow-up about this.
- Elevator update: Still missing some parts. Admin is speaking to the construction company about temporary use of at least the stairway by April 3rd.

3. Treasurer's Report (Ashley Tolton)

Ashley was absent at the meeting but sent along her report to be read.

\$155 was spent on the pancake breakfast. Pancakes might be something that we would want to do more than once during the school year as it is a very affordable event.

Upcoming Events:

- a. Staff Appreciation - has a budget of \$400. Next meeting we should make sure that both Carrie and Sunayna will be in attendance.
- b. Grade 6 gift – budget of \$500 for this year and next 2 years.
Admin will provide us with an estimate of numbers for grade 6 students for 2023, 2024 and 2025.

4. Committee Reports (Current / Past Initiatives)

a. **Fun Lunches** (Jennifer Verch)

Next pizza lunch is on Thursday. We're in need of volunteers in 4 classes. Mme Trakolo, Mme. Shewchuk will be on a field trip.

b. **Movie Night** (Lindsey)

Caitlin brought up the idea of using a microphone to announce the rules.

*We will be monitoring the back space.

*We will walk you to your parents if you are being disruptive.

*If a child continues to be disruptive, we will ask the family to leave.

*We will have 2 people wearing vests. We will create an exit using pylons so that people can safely enter and exit.

On Wednesday, admin will put a reminder on social media that families can still sign-up for movie night and we still need volunteers for working and for providing donations for the canteen.

c. **Pancake Breakfast** (Kristin, Arifa, Sheila)

Went well. Good feedback from the parent volunteers. About half of kids brought forks from home but we had plastic forks for those who did not.

5. Committee Reports (Future Initiatives)

a. **Fundraising** (Jennifer Generao)

Pizza Hotline cards

Jen provided a template of the order form for the Pizza Hotline Fundraiser. Some suggestions were made about edits to the form. Kavitha suggested that the class that sells the most can earn a reward like a pizza lunch or ice cream party. The concern was brought up that it might be problematic for students to carry large amounts of cash to school. The idea was presented of using E-transfer for larger amounts.

Possible Timeline: Send it home on March 22. Submit orders to school by April 11th. Cards to be distributed on the 21st.

Action items: Jen will create the letter and the order forms. Caitlin will check with Ashley about the option of e-transfer. Mme. Stewart will check about the option of printing the letters and order forms at the school.

b. **Greening Committee**

Spring Clean-up: Possible May 29 and June 5 as the rain date.

6. New Business

a. Privacy Issues – Signup.com – shelved until the next meeting.

7. Ongoing Business

a. **Grade 6 Grade Gifts**

Send an email to grade 4-5 parents to see if someone else wants to take that on the initiative of grade 6 gifts. We need approximate count for those three grades.

8. Adjournment

Meeting was adjourned at 8:04 p.m.

Remaining meetings: Tuesday, April 11th and May 9th.



École St. Avila

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Administrator's Report – March 14th, 2023 École St. Avila Home and School Association

To date:

- We currently have 363 students registered.
- February was a whirlwind of events! We kicked off the month by celebrating Global School Play Day on February 1st.
- It was wonderful to welcome families in the building for tri-conferences on February 2nd and 3rd.
- Teachers spent the afternoon of the 3rd working on a variety of learning activities: school planning, report writing, Cyber Security training and a math manipulative review.
- We had a moderate turn out for our Kindergarten Information Session. We currently have 34 students registered for kindergarten in the fall.
- Our week of Festival du Voyageur was wonderful! Students enjoyed dressing up like a Voyageur and participating in the school-wide activities.
- Knowledge Keeper Pam Boulanger spent February 27th and 28th at our school and presented to each classroom. We look forward to our continued partnership with Pam over the months to come.
- March 1st was the kick-off assembly for I Love to Read month. Mme Jasper-Hall has lined up a wonderful group of guest readers for classes. There are also many activities planned throughout the month for students.
- Field trips have started back up so please keep your eyes posted on the school calendar and watch for Permission Click emails.
- It was wonderful to have such an amazing turnout for the Winter Carnival, despite the cold evening.
- Chess club for students in grades 5 and 6 has just started. There was an overwhelming interest so the two grades will be run on separate days.
- The grade 5 and 6 boys had a basketball tournament yesterday afterschool at Viscount Alexander.

Upcoming:

- The grade 5 and 6 girls basketball team have a tournament at VA tomorrow. The grade 6 boys have another tournament at VA on the 21st.
- There is no school on Friday, the 17th, due to an administrative day.
- The week of March 20th will be a Spirit Week.
- The week of March 27th is Spring Break! We wish everyone a well-earned week away from school.
- Report cards will be available online to families on April 5th.
- There is no school on April 7th (observing Good Friday) or April 14th (professional development for staff).
- The kindergarten concert will be on April 12th.
- Bus Ridership, round two, will be on April 17th.
- Spring Photos are scheduled for April 18th.
- Grade 6 immunizations will take place on April 19th.