

St Avila Home and School Association: Meeting Minutes

Date: January 10, 2022

Time: 6:30 – 8:00 p.m.

Location: Ecole St Avila

In Attendance:	
Administrators	Parents / Community Members
<ol style="list-style-type: none"> 1. Mme. Brenda Stewart (Principal) 2. Mme. Lynn Marriott (Vice-Principal) 	<ol style="list-style-type: none"> 1. Arifa Mark 2. Lindsay Hiebert 3. Sheilla Taylor 4. Natalia Ventocilla 5. Kavitha Nadarajah-Gbeve 6. Veronica Valdiri
SAHASA Executive (2021-2022)	
<ol style="list-style-type: none"> 1. <i>Kristin Wiebe (co-chair) - regrets</i> 2. Caitlin Steivsvik (co-chair) 3. Ashley Tolton (treasurer) 4. Jennifer Verch (member-at-large) 5. <i>Jennifer Generao (member-at-large) - regrets</i> 6. Sunayna Bhatt (member-at-large) 	

1. Welcome and Introductions (Caitlin)

- **Motion to accept Agenda:** Arifa Mark
- Second:** Natalia Ventocilla
- Motion:** passed

2. Admin Report (Mme Stewart and Mme Marriott)

See attached report. Further discussions were by executive and those in attendance:

- a. **Kindergarten Information Session** (February 16th): SAHASA to send representatives to speak to new parents and possibly help with school tours. Caitlin to speak to Sunayna about the possibility of creating a larger SAHASA sign to be used regularly at community events.

3. Committee Reports

a. **Treasurer’s Report, Milk Program, Fun Lunch** (Ashley Tolton)

We are mostly spending money now after collecting fees for the fun lunches. T-shirts have also been bought for new students and kindergarteners. We are still waiting to hear if the slide is covered by the warranty so money will not be put into a GIC at the moment.

b. **Fun Lunches** (Jennifer Verch)

Orders are now open for the 2nd half of the year. Moving all fun lunch dates to Thursdays to simplify things. We will be offering smoothies only through Booster Juice going forward. Next Pizza Lunch is January 19th. **Order deadline is 7 days** before each lunch or 10 days before popcorn.

SAHASA would like to be more inclusive for families who have financial challenges. The email that went out on Tuesday mentioned that families can contact Jennifer Verch if credit card online payments are a limitation. We will revisit the discussion about families having the option of “donating a slice” on Munch-a-Lunch in May.

c. **Volunteers**

Jennifer Generao was not in attendance.

d. **Fundraising**

Jennifer Generao was not in attendance.

4. New Business

a. **Movie Night** (Lindsay Hiebert)

Originally scheduled for January 20th. The licence that the school has only covers movies shown during the school day. Schools have been fined heavily when they are caught. Cost will be about \$400 for the licence. Discussions were had that if the licence is purchased, we can hold several movies nights both this school year and next fall. The licence can be used for 12 months.

→ **Motion made to accept purchase movie:** Caitlin Steivsvik

Second: Lindsay Hiebert

Motion: passed

We would like to hold it on a Thursday night before a PD Day (before spring break). Possible dates: February 15th and March 23rd. There are permits every night for sports team so we would need to cancel one of those. We would not be able to do more than one Thursday this school year. **Mme. Stewart to check with permits and let us know.**

b. **Pancake Breakfast**

→ **Motion made to for pancakes for pancake breakfast:** Caitlin Steivsvik

Second: Jennifer Verch

Motion: passed

Pancakes will be served to students from February 21st to the 24th. Kristin will send the volunteer request to Jennifer Generao. When we are buying supplies from Sobeys or Superstore, we can approach the store about support. We have been given gift cards in the past by both of these stores.

c. **Winter Celebration / Music concert**

Some parents asked if the school was planning to hold any type of winter event as was done in previous years. Mme. Stewart explained that this will be discussed at their upcoming staff meeting.

It was also asked if the school was planning to hold a music concert. Mme. Stewart

explained that there will be a spring concert the 2nd week of May.

5. Ongoing Business

a. **School T-shirt Order** (Jennifer Generao)

Jennifer sent an update that the printers are waiting for the garments to be delivered but they are expecting the t-shirts to be ready by the end of next week. She will arrange for the shirts to be dropped off at the school as soon as they are ready.

6. Adjournment

Meeting was adjourned at **7:38 p.m.**

Next meeting: **February 7, 2023**



École St. Avila

633 Patricia Ave. | Winnipeg, MB R3T 3A8 | 204.269.5677
www.pembinatrails.ca/stavila

Administrator's Report January 10th, 2022 École St. Avila Home and School Association

To date:

- We currently have 360 students registered. We have 3 new students starting next week.
- Mobile Vision Care clinic was very successful. We had 7 students who now have new glasses thanks to this program.
- We now have a fifth bus added to our lineup. This addition has helped alleviate the congestion on bus 40.
- Students are enjoying the mild winter weather and getting lots of use of the toboggans and shovels.
- Our PE department has been awarded a Healthy Schools grant to purchase skates for students. M. Mitchell will be starting his skating unit in PE in the new future.
- The Winnipeg Parking Authority was contacted regarding parents parking and dropping off behind the buses. Additional visits to monitor the situation have been added.
- We have a new educational assistant, Madelaine Malang, to replace Matt Pariseau. Mme Madelaine will also work for the lunch program.
- The elevator project has been delayed due to the backorder of parts. We are now looking at a late February or March completion date.
- Constable Swanson presented to 5/6 SP about online safety. He will present to 5/6Mo this month.
- Mme Jaques returned from her maternity leave and is thrilled to be with her grade 4/5 students.

Upcoming:

- There is no school on January 20th due to professional development. All staff will be completing the Commit to Kids online learning modules in the afternoon.
- We should be receiving more communication about "Making the Move" in the coming weeks.
- Later this month teachers will once again participate in class profile meetings. At these meetings, staff review student progress, set class and individual goals and reassess allocation of student service support.
- Global School Play Day is February 1st. More information will be forthcoming.
- Our second and final set of tri-conferences will be held at the beginning of February. More information will be sent home mid-month. (There will be no classes on February 3rd due to tri-conferences and PD.)
- Our Kindergarten Information Session will be held in person on February 16th. If you know of any families who have children who turn 5 years old in 2023, please encourage them to attend.

St. Avila Home and School Association (SAHASA) Report - 2022-2023
November-December

	Nov/Dec	Actual Year to Date	Budget (September to August)
Revenue (Deposits)			
Pizza Lunch	\$ 165.00	\$ 7,341.00	\$ 4,500.00
Milk Program	\$ 90.20	\$ 9,876.50	\$ 7,000.00
Pita Pit	\$ 14.00	\$ 1,637.00	\$ 2,500.00
Pita Pit Smoothie	\$ 8.00	\$ 640.00	\$ 600.00
Booster Juice Smoothie	\$ -	\$ 720.00	\$ 1,200.00
Popcorn	\$ -	\$ 1,437.00	\$ 2,000.00
Mabel's Labels	\$ -	\$ 56.44	\$ 75.00
Family dance	\$ -	\$ 744.90	\$ 200.00
Movie Night	\$ -	\$ -	\$ 200.00
Fundraiser:	\$ -	\$ -	\$ 500.00
Fundraiser:	\$ -	\$ -	\$ -
Fundraiser:	\$ -	\$ -	\$ -
Grant funds	\$ -	\$ -	\$ -
PTSD Operating Grant (for SAHASA Meetings)	\$ 375.00	\$ 375.00	\$ 375.00
Bank Interest	\$ -	\$ -	\$ 10.00
Deposit from Savings	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -
Total Revenue	\$ 652.20	\$ 22,827.84	\$ 19,160.00

Expenses (Withdrawals)			
Pizza lunch	\$ 813.43	\$ 1,187.08	\$ 2,800.00
Milk Program	\$ 1,424.52	\$ 2,131.48	\$ 5,600.00
Pita Pit	\$ 696.00	\$ 1,424.00	\$ 2,000.00
Pita Pit Smoothie	\$ 570.00	\$ 570.00	\$ 525.00
Booster Juice Smoothie	\$ 595.00	\$ 595.00	\$ 975.00
Popcorn	\$ 458.13	\$ 724.24	\$ 1,000.00
MunchaLunch subscription	\$ -	\$ -	\$ 336.00
MunchaLunch Refund to Parents	\$ 39.25	\$ 77.25	\$ 400.00
MunchaLunch Transaction/Swipe Fees	\$ 11.05	\$ 698.87	\$ 600.00
Babysitting (SAHASA meetings)	\$ 30.00	\$ 105.00	\$ 350.00
SAHASA AGM meeting - food/beverages	\$ -	\$ -	\$ -
SAHASA windup	\$ -	\$ -	\$ 300.00
Family dance	\$ -	\$ -	\$ 50.00
Movie Night	\$ -	\$ -	\$ 50.00
Other Fundraiser	\$ -	\$ -	\$ 50.00
Pancake breakfast	\$ -	\$ -	\$ 250.00
End of year Picnic	\$ -	\$ -	\$ 450.00
Spring and fall cleanup	\$ -	\$ -	\$ -
Summer school grounds care (Jul-Aug)	\$ -	\$ 400.00	\$ 400.00
Staff appreciation	\$ -	\$ -	\$ 400.00
Teacher retirement/council member gifts	\$ -	\$ -	\$ 300.00
Grade 6 grad gifts	\$ -	\$ -	\$ 500.00
School t-shirts	\$ 680.40	\$ 680.40	\$ 800.00
Office supplies	\$ -	\$ -	\$ 25.00
Bank service fees	\$ 11.70	\$ 16.90	\$ 40.00
Other:	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -
System Credit owed to parents	\$ -	\$ 82.00	\$ -
Total Expenses	\$ 5,329.48	\$ 8,528.22	\$ 18,201.00

Profit/Loss	-\$4,677.28	\$14,299.62	\$959.00
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Balance forward previous month's operational account:	\$24,437.52
Operational account:	\$19,760.24
Financial Liabilities	
Undeposited Cheques	\$0.00
Operational account plus Liabilities = actual	\$19,760.24

*Milk, fun lunch expenses and SAHASA funded events are paid from this account.
See above budget for estimated expenses.*

Long term savings (Playground upkeep)	Reason
Balance forward	\$ 13,471.15
Interest	\$61.19
Withdrawal	\$0.00
Deposit	\$0.00
Long term savings total	\$13,532.34

currently \$5000 in GIC due May 2023 (2,6)
 Planning on \$5000 GIC in November 2022