

RSPC Parent Connection Meeting Minutes

Date: October 15, 2025

Time: 6:00pm

Location: Royal School Library

Attendance: Kara, Natasha, Heather, Jenna, Jessie, Stefania, Sam, Leanna, Trish, Linda, Monica, Aly, Sarah, Shanleigh (attended online)

1. Principals Report – Bullying Awareness Month

Tanis covered Manitoba's Safe Schools Charter, the Safe and Inclusive Schools legislation and the three types of safety drills done per legislation: fire drills (10 per year), lockdown drills (2) and severe weather drills (2). She also discussed the importance of Bullying Awareness Month (October). Her presentation can be found [here](#).

2. Review of Parent Connection Purpose and Goals

Kara reviewed the **Parent Connection Purpose and Goals**, referencing Jani's handout.

3. Group Communication – WhatsApp Use

Kara asked for feedback regarding limiting group discussions to meetings rather than the WhatsApp group.

- **Tash** shared that while the group chat builds community, it can become overwhelming with added tasks and event discussions.
- **Heather and Monica** agreed.

Decision:

- Business discussions will remain within meetings.
- WhatsApp will continue for socializing and quick check-ins.
- Kara will add any new members to the group chat.

4. Approval of Previous Minutes

- **May Minutes:** Approved via email.
 - **Back to School Bash Expenses:** Approved via email.
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5. Motion: New Playground Coordinator Position

Discussion held regarding creating a **Playground Coordinator** role.

- The role will include walking the playground periodically and serving as Tanis's point of contact for repairs.
- Tanis noted there is divisional support for this role and offered assistance.

Decision: Group agreed to create the position.

6. Motion: New Fundraising Coordinator

A **Fundraising Coordinator** position was proposed to lead new initiatives.

- Role will remain vacant if no volunteers step forward.
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7. Vote: Grade Representative Positions

Grade Representatives serve as liaisons between teachers and RSPC, communicating classroom needs and parent feedback.

Grade	Representative
Kindergarten	Stefania
Grade 1	Leanna
Grade 2	<i>Vacant</i>
Grade 3	Robyn

Grade 4	Jessie
Grade 5	<i>Vacant</i>
Gym/Library/Music	Leanna

8. Financial Update

Trish presented the **financial report**, including a review of **Back to School Bash** costs.

9. Divisional Update – Event Liability Insurance

- No bouncy castles permitted at events.
 - Activities such as movies and bingo remain acceptable.
 - Tanis's attendance at events helps address liability considerations.
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10. Dance Update

- DJ has been booked.
 - Jenna purchased candy to accompany pizza.
 - Kara encouraged families to attend and reminded everyone to RSVP.
 - Guardians must attend with children.
 - Jenna invited music requests to be sent via email.
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11. Event & Fundraising Planning

Kara emphasized planning all events early to avoid overwhelming the community.

- **Completed/Upcoming Events:** Back to School Bash; Halloween Dance.
- **Holiday Store:** Will return this year, allowing families in need to shop privately from donations.

- **Year-End Fair:** Discussed as a future option.

Fun Lunch Planning:

Kara requested setting consistent dates throughout the year.

New Fundraiser Proposal:

Leanna proposed a **Big Box Fundraiser** beginning **November 3rd**.

- Parents order via Google Form and send eTransfers to RSPC.
- Pick-up in early December.
- Volunteers needed for packaging and distribution.
- \$35 per box; RSPC earns \$11 per box.
- Class selling the most (if total exceeds 75 boxes) wins a pizza party.
- Tanis confirmed the art room may be used for organization.

Motion: Leanna moved to proceed with the Big Box Fundraiser; Jenna seconded.

Decision: All in favor.

Action: Leanna to move forward with Big Box Fundraiser.

Future Fundraising Discussion:

- Suggested timing: late winter or spring.
- Linda proposed a Glenlea Plant Sale or rain barrels.
- Kara noted previous surveys showed limited enthusiasm for fundraisers; this event will gauge renewed interest.

Community Event Ideas:

- Leanna suggested a magician, Zumba class, or adults-only craft night.
- Tanis reminded that active events may require additional insurance review.

12. Fun Lunch Planning

Further discussion deferred to next meeting.

13. Triple Ball Hoop Raffle Update

Raffle Update can be found [here](#).

14. Playground Expansion Project

Reviewed **Playground Expansion Proposal**.

RSPC oversees playground maintenance and upgrades; **Phase One** completed last year.

Discussion Highlights:

- Jessie inquired about separate funding for outdoor classrooms—Tanis confirmed different grant options exist.
- Pergola project will be coordinated with the daycare (Royal Kids).
- Leanna emphasized collaboration with Royal Kids, who own related equipment.
- Natasha raised a request for a smaller basketball hoop for younger grades.
- Sarah suggested checking if existing hoops can be lowered and proposed adding games (e.g., checkers, snakes and ladders) to the concrete area.
- Sarah also noted limited recess equipment. Tanis confirmed that each class receives a bag of playground equipment annually.

Action:

- Kara to email Kerri at the Division regarding equipment/funding options.
 - Jessie to donate design/illustration time for playground graphics.
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15. Meeting Adjournment

Time: 7:35 p.m.