

RSPC Royal School Parent Connect

February Meeting Minutes

Date: February 18, 2026

Time: 6:00 p.m.

Location: Royal School

Attendance (In Person): Kara, Aly, Jenna L, Tanis, Jessi, Jani, Monica, Leanna, Trish, Heather, Kevin

Attendance (Online): Jenna H, Robyn

1. Principal's Report

Tanis presented the February Principal's Report.

1. **K Info Event** – was a success, with 32 different families attending, five of whom were out of catchment or out of division. We held it in our theatre and took a field trip to the kindergarten room. We are now accepting registrations for any and all grades, for the 2026-27 school year.
2. **Tri-Conferences** – saw 87% of our families come to meet with homeroom teachers and specialist teachers, to talk about their child's progress.
3. **Scholastic Book Fair** – was a resounding success, with just over \$5000 in purchases made and the library benefitting from over \$1000 in scholastic dollars for new books for the library. Thank you to everyone who supported our school library in this way.
4. **Pembina Trails Draft Budget 2026-27** – there is a special Board of Trustees meeting called to present the draft budget to the public tomorrow, February 19, 7pm, at 181 Henlow Bay or via Teams. Check the Pembina Trails website for links to the agenda and a Microsoft Teams link to the meeting if interested.
5. **Camp Manitou Field Trip** – for all grades 4 and 5 students had beautiful weather, and great outdoor activities including cross country skiing, snowshoeing, tobogganing, climbing wall, digging quinzhees, and more. More field trips for other grades are being planned by homeroom teachers.
6. **Celebrating the Artemis II Mission to the Moon** – this Friday, all students will have an Astronaut Snack Break with the opportunity to taste one of the typical snacks always kept on board the International Space Station. Ask your children what it was all about on the weekend!
 1. **Future activities/events** – including Blackout Day on Friday February 27 (wear all black) and we're hoping to have a space-related assembly with glow sticks that day; another astronaut snack event; and more.
7. **I Love To Read Month** – we have had one of our school trustees, our city councillor, someone from the Winnipeg Fire Paramedic Service, and someone from the

Charleswood Library as guest readers so far, for 6 different homerooms. Guest readers will continue throughout the remainder of the month, as well as our Drop Everything And Read pauses.

8. **Looking Ahead** – term 2 report cards will be distributed at the end of March on the last day of classes before spring break (Friday, March 27).
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2. Review of Action Items

- No outstanding action items from the previous meeting.
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3. Financial Update

Trish presented the financial update.

- Full financial details are available in the **financial folder**.
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4. Fun Lunch Update

- Upcoming fun lunch scheduled.
 - Running two lunches together has been manageable but may not continue.
 - Issues noted with late payments and orders not submitted by deadlines.
 - Monica contacted Boston Pizza to adjust orders as needed.
 - Next fun lunch ordering will reopen next week or early March.
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5. Vote: Playground Coordinator Position

- The proposed Playground Coordinator role was reviewed and communicated to the school community.

Motion: Kara moved to create the Playground Coordinator as an executive position.

Seconded by: Leanna

Decision: Motion carried (none opposed).

Volunteer Appointment:

- Jani volunteered for the position.
 - Kara seconded.
 - **Decision:** Approved unanimously.
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6. Vote: Fundraising Coordinator Position

- Leanna volunteered to serve as Fundraising Coordinator.
Seconded by: Trish
Decision: Approved unanimously.
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7. Constitutional Changes

a) Addition of Playground Coordinator to Executive

Motion: Jani

Seconded by: Kara

Decision: Approved unanimously.

b) Election Timing (June vs September)

- Proposal to move formal elections to June every two years, with ad-hoc elections as needed.
- Concerns raised about limiting opportunities for kindergarten parents to join.
- Alternative suggestion: elect key roles (Chair, Secretary, Treasurer) in June and others in September.
- Discussion included reducing term length to one year.

Decision: Deferred to **March meeting** for further discussion.

c) Approval of Previous Meeting Minutes Process

Motion: Jani moved to formally include voting on previous month's minutes at each meeting.

Seconded by: Heather

Decision: Approved unanimously.

d) Playground Reserve Adjustment

- Proposal to reduce playground reserve from **\$2,500 to \$1,000**, as major equipment costs exceed \$5,000 and minor repairs are covered by the division.

Motion: Jani

Seconded by: Leanna

Decision: Approved unanimously.

e) Ad-Hoc Elections

- Proposal to allow elections at any time for vacant positions without 7-day notice, with appointees serving until the next formal election.

Motion: Kara

Seconded by: Trish

Decision: Approved unanimously.

8. Approval of January Meeting Minutes

Motion: Kara

Seconded by: Trish

Decision: Motion carried.

9. Playground Update / Funding Decisions

- Discussion deferred to the **March meeting**.

10. March Bingo Fundraiser

- **Date:** March 17
- **Lead:** Leanna (with subcommittee)

Updates:

- Contact made with Roblin Park regarding discounted leftover candy.
- Local businesses being approached for prize donations.
- \$400 donation secured from Evan Duncan for canteen support.
- Additional donations (gift cards/prizes) still being collected.

Motion: Leanna requested **\$400** for decorations, prizes, canteen items, and supplies.

Seconded by: Heather

Decision: Approved unanimously.

Additional Notes:

- In the case of multiple winners, prizes will be split.
- Pricing based on comparable events.
- Event will be **cash only**.

11. Teacher & Staff Appreciation

- Previous approaches reviewed:
 - Grade-based snack contributions
 - Optional \$5 family donations for catered lunch
 - “High Five” appreciation notes for staff
- Survey feedback indicated positive support for the initiative.

- Staff expressed appreciation for any format.

Next Steps:

- Volunteer needed to lead planning.
 - To be discussed further at the next meeting.
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12. Future Fundraising Ideas

- **Krispy Kreme Fundraiser Proposal (Leanna):**
 - Cost: \$8 per dozen (minimum order: 25 dozen)
 - Sale price to be determined by RSPC
 - Pickup required on the same day
 - Glazed donuts only

Timing Considerations:

- **May:** Better financial clarity before year-end
 - **June:** Better spacing between fundraisers
 - Orders must be placed **10 days in advance.**
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13. Meeting Adjournment

Time: 7:31 p.m.