



# Shaftesbury High School

2240 Grant Ave. | Winnipeg, MB R3P 0P7 | 204.888.5898  
[www.pembinatrails.ca/shaftesbury](http://www.pembinatrails.ca/shaftesbury)

## Shaftesbury High School Registration Checklist

**Please note** – applications will not be processed until all forms listed below are received.

**All forms can be found on our website:** <https://www.pembinatrails.ca/shaftesbury>

**Please visit our School Locator:** <https://www.pembinatrails.ca/school-locator>

### A. In Catchment Students

- Registration Form
- Media Release Permissions
- Technology Acceptable Use Policy Agreement
- Course Selection Worksheet
- Proof of guardianship (Ex: birth certificate, legal guardianship letter, court documents)
- Proof of residency: (Ex: residential documents, utility bills, mortgage documents)
- Transcript (grades 10 -12), report card (grade 9)

### B. Out of Catchment, Within Division Students & Out of Division Students

- All the above, plus a School of Choice Within Division or Out of Division form.
  - (two signed copies are required)
- Schools of Choice applications will not be open until the day of the school's Open House.
- You must also register at your catchment school.

### C. Permanent Resident

- Everything from Option A.
- Landing documents (parents/ caregivers & students) to the school for copying student file and processing by our division office.
- Permanent Resident card for copying (if applicable)

### D. All Other Newcomers to Canada (Visa, ISP, Refugee, etc.)

**If you are new to the country and are NOT a Permanent Resident of Canada, please email Ms. Donna Gray at the Pembina Trails School Division International Student Program's (ISP) Office for verification. Donna Gray: [dgray@pembinatrails.ca](mailto:dgray@pembinatrails.ca)**