



Institut collégial Vincent Massey Collegiate

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www.pembinatrails.ca/vincentmassey

February 2024

Dear Parents/Guardians and students who are **new to the Pembina Trails School Division and Vincent Massey's catchment**:

It is our pleasure to extend a warm welcome to Massey on behalf of staff and students. We are excited to share with you the slate of courses and opportunities for next year to assist you in your planning. As new students to Massey, mark your calendar to attend our **In-Person Open House on Thu. Feb. 15; 7:00 – 8:30 p.m. with special presentations beginning at 6:00 p.m.** (Visit our school website for more details).

Enclosed in this package:

1. Course description guide. This can also be found in a reader-friendly format on our school webpage under the <About Us> tab for future reference.
2. Course selection worksheet that lists all courses offered at Vincent Massey. This is enclosed so that you can check those you wish to enter online and plan for future years.
3. Course selection form.
4. A registration form. This is enclosed so that we can enter required demographic information to start the process.
5. Divisional "fair notice" documents that outline policies on Media Relations, Technology Acceptable Use, and Threat Assessment. Our Divisional Standard of Behaviour is also enclosed.

❖ **Note:** School fees outlined in the course description guide will be collected at the beginning of the 2024-2025 school year.

Please use the attached guide to help you in selecting your courses. It is important that you select your required courses and be thoughtful in the selection of optional courses.

On behalf, of the Vincent Massey team, thank you in advance for your efforts to complete this process on time and for your interest in our amazing school! We look forward to working with you in the fall.

Sharon Labossière
Principal/Directrice

Cheryl Smith
Vice-Principal

Sarah Millar
Vice-Principal

2024-2025 REGISTRATION CHECKLIST

In a single package, please provide the following completed forms. Parent/Guardian signatures are verified on all documents at the time you bring your registration to the office. Please do not send by email.

- ☐ Registration package that includes completed "demographic information" and the "sign-off" on Divisional policies;
- ☐ Recent transcript (if you have already earned High School credits) and current report card; and,
- ☐ Course selections for 2024-2025

❖ **Note:** We require that you provide a birth certificate (student) and proof of residence (parent/guardian) for all "new student" registrations. We will photocopy these on-site at the time of registration.