

## **Regular Meeting of the Board**

### **Minutes**

Thursday, September 28, 2023  
Craig M. Stahlke Board Room  
Administration Office  
181 Henlow Bay, Winnipeg, MB R3Y 1M7

#### **1. Recognition of Treaty Land**

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

#### **2. ATTENDANCE**

Trustees:

T. Johnson, C. Nachtigall, J. Brar, D. Johnson, C. Jolly, L. Karn, S. Nixon, C. Stahlke

Administration:

L. Boles, Superintendent

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

Regrets: A. Becker

#### **3. CALL TO ORDER**

The meeting was called to order at 8:08 p.m.

#### **4. AGENDA APPROVAL**

##### **Resolution # BD20230928.1001**

Moved By D. Johnson

Seconded By S. Nixon

THAT the agenda be approved as amended.

**Carried**

**5. BOARD MINUTES APPROVAL**

Trustee L. Karn requested an amendment to the September 14, 2023 Regular Board Meeting Minutes to item 14.3 paragraph 2, revise debentures to debenture.

**Resolution # BD20230928.1002**

Moved By C. Jolly  
Seconded By J. Brar

THAT the minutes of the Inaugural Meeting of the Board held on September 14, 2023, be approved as circulated and,

THAT the minutes of the Regular Meeting of the Board held on September 14, 2023, be approved as corrected.

**Carried**

**6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**Resolution # BD20230928.1003**

Moved By C. Nachtigall  
Seconded By S. Nixon

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated September 28, 2023, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated September 28, 2023, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2023-24 Substitute Teacher Contracts Report dated September 28, 2023, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated September 28, 2023, and,

THAT the Disbursements List for the period June 23, 2023 through September 14, 2023, in the amount of \$15,593,274.72 be approved.

**Carried**

**11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE**

**11.1 Application of Accumulated Surplus - Educational Assistants**

**Resolution # BD20230928.1004**

Moved By C. Nachtigall  
Seconded By L. Karn

WHEREAS student enrolment has exceeded 2023-24 projections and,

WHEREAS the remaining contingency for educational assistants reported to the Board in June 2023 has been exhausted and,

WHEREAS an annualized additional EA2 support of 11.5 FTE in-school support and 2.0 EA2 Accommodation Support (Transportation) will be required to meet the student needs in the 2023-24 School year,

BE IT RESOLVED THAT the Board approve the following positions to be funded from Accumulated Surplus:

1. In-School EA Support 11.5 EA2 Positions in the amount of \$454,721.50 (annualized)
2. Accommodation Support 2.0 EA2 Positions in the amount of \$81,422.88

**Carried**

**11.2 Application of Accumulated Surplus - Long-Term Transportation and Operations Infrastructure Plan**

**Resolution # BD20230928.1005**

Moved By C. Nachtigall  
Seconded By C. Stahlke

WHEREAS the Board approved the following 2024-25 Budget Study Topic on June 7, 2023:

- Long-Term Transportation and Operations Infrastructure Plan

WHEREAS there is a financial requirement in order to move forward with the feasibility study,

THEREFORE BE IT RESOLVED THAT the Board approve the recommendation from the administration and authorize \$20,000 to move the study forward, to be drawn from Accumulated Surplus.

**Carried**

**11.3 Prairie Sunrise - Personnel Matter**

**Resolution # BD20230928.1006**

Moved By C. Nachtigall  
Seconded By L. Karn

THAT the Board adopt the recommendation of the Superintendent and terminate the employment of Employee #10962.

**Carried**

**14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**

**14.3 Finance, Buildings, Property and Transportation**

**14.3.1 Guidelines for Exterior Storage for External Organizations**

**Resolution # BD20230928.1007**

Moved By C. Stahlke  
Seconded By D. Johnson

THAT the Board accept the proposed guidelines for exterior storage on school grounds for external organizations, as submitted and,

THAT the guidelines be posted to the divisional webpage  
<https://www.pembinatrails.ca/page/536/divisional-guidelines>

**Carried**

**14.6 Pembina Trails School Division Educational Support Fund Inc.**

**14.6.1 K. Wolkenstein Camborne Science and International Academy**

**Resolution # BD20230928.1008**

Moved By L. Karn  
Seconded By C. Jolly

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Name	Amount	Activity
Student #717848 (Shaftesbury High School)	\$150	Camborne Science and International Academy, STEM Enrichment Opportunity, Cornwall, England, June 30-July 10, 2023.

**Carried**

**14.6.2 Fort Richmond Collegiate - International Student Science Fair Team**

**Resolution # BD20230928.1009**

Moved By L. Karn  
Seconded By C. Jolly

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Name	Amount	Activity
Fort Richmond Collegiate ISSF Team	\$500	International Student Science Fair, Australia Science and Mathematics School, Adelaide, Australia, August 30 - September 8, 2023.

**Carried**

**17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

**Resolution # BD20230928.1010**

Moved By D. Johnson  
Seconded By C. Nachtigall

THAT the Correspondence for Information Distribution List dated September 28, 2023, be received as information.

**Carried**

**18. QUESTIONS FROM TRUSTEES**

Trustee C. Nachtigall asked if there was any additional information regarding plans for the two new K-8 schools. The Superintendent stated that no new information was available and that a meeting with the province is scheduled for next week.

Board Chair T. Johnson asked for an update on the construction of the South Winnipeg Recreational Centre. The Superintendent stated that communication with the city and province is ongoing and that work with regard to accreditation of the vocational wing continues.

In response to a question from Trustee C. Stahlke, the Superintendent stated that there is no indication that a library is planned in phase 1 in the construction of the South

Winnipeg Recreational Centre. In response to a question from Trustee L. Karn, the Superintendent confirmed that the location of the new recreational centre would be west of the new schools.

In a response to a question from Trustee C. Nachtigall, the Secretary-Treasurer stated that costs associated with the daycare within the recreational centre would likely be assumed by Pembina Trails as in any typical lease circumstance.

**19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE**

A member of the public asked for clarification regarding the number of Educational Assistants that would be hired as mentioned in item 11.1. The Assistant Superintendent, Curriculum and Learning Services, confirmed that there would be 11.5 EA2 positions for in-school and 2.0 EA2 positions for accommodation support.

**20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**

**Resolution # BD20230928.1011**

Moved By C. Stahlke  
Seconded By L. Karn

THAT the Board move into Committee of the Whole.

**Carried**

**21. ADJOURNMENT**

Meeting adjourned at 8:30 p.m.

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Chair of the Board

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Secretary-Treasurer