

## **Regular Meeting of the Board**

### **Minutes**

Thursday, September 26, 2024

Craig M. Stahlke Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

#### **1. Recognition of Treaty Land**

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

#### **2. ATTENDANCE**

Trustees:

T. Johnson, C. Nachtigall, A. Becker, J. Brar, D. Johnson, C. Jolly, L. Karn, S. Nixon, C. Stahlke

Administration:

S. Amos, Superintendent

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

#### **3. CALL TO ORDER**

The meeting was called to order at 8:02 p.m.

#### **4. AGENDA APPROVAL**

**Resolution # BD20240926.1001**

Moved By T. Johnson  
Seconded By J. Brar

THAT the agenda be approved as amended.

**Carried**

**5. BOARD MINUTES APPROVAL**

**Resolution # BD20240926.1002**

Moved By L. Karn  
Seconded By C. Jolly

THAT the minutes of the Inaugural Meeting of the Board held on September 12, 2024, be approved as circulated, and

THAT the minutes of the Regular Meeting of the Board held on September 12, be approved as circulated.

**Carried**

**6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

Moved By C. Stahlke  
Seconded By L. Karn

THAT the Standing Committee Reports be received as information.

**Carried**

**11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE**

**11.1 Additional HR Staffing**

**Resolution # BD20240926.1004**

Moved By C. Stahlke  
Seconded By S. Nixon

WHEREAS, enrolment, additions to recruitment staff and ongoing position changes have increased over the last 5 years,

BE IT RESOLVED THAT the Board approve the addition of a new Human Resources Administration Support position to be funded from surplus in 2024-25.

**Carried**

**11.2 Transportation Feasibility**

**Resolution # BD20240926.1005**

Moved By C. Stahlke  
Seconded By T. Johnson

THAT the Board approve the commissioning of the Transportation Facility Feasibility Study.

**Carried**

**15. ADMINISTRATIVE REPORTS**

**15.1 Easement Agreement - Pembina Trails Collegiate**

**Resolution # BD20240926.1006**

Moved By T. Johnson  
Seconded By A. Becker

THAT the Board approve the Amending Agreement for Possession and Occupancy between the Province of Manitoba and the Pembina Trails School Division for the property at 50 Frontier Trail (Pembina Trails Collegiate).

**Carried**

**15.2 Student Accident Insurance**

**Resolution # BD20240926.1007**

Moved By T. Johnson  
Seconded By C. Stahlke

THAT the Board approve circulation of the correspondence, as recommended by the Manitoba School Boards Association, with respect to voluntary student accident insurance to the Pembina Trails parent community.

**Carried**

**15.3 Addendum to Day Care Lease Agreement - Westgrove Children's Centre**

**Resolution # BD20240926.1008**

Moved By T. Johnson  
Seconded By S. Nixon

THAT the addendum to the lease agreement between the Pembina Trails School Division and the Westgrove Children's Centre for the period September 3, 2024, to August 31, 2027, dated September 26, 2024, be approved.

**Carried**

**17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

**Resolution # BD20240926.1009**

Moved By C. Stahlke  
Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated September 26, 2024, be received as information.

**Carried**

**18. QUESTIONS FROM TRUSTEES**

In response to an inquiry from Trustee Brar, the Secretary-Treasurer stated that he would verify and distribute details concerning the registration for the MSBA "Building Capacity for Our Future" virtual sessions.

In response to a question from Trustee Karn, the Superintendent informed the board that the funding requirements for the Provincial Universally Accessible School Nutrition Program were submitted to the province in April 2024. Pembina Trails is currently in the initial stages of planning and implementing the program.

**19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE**

In response to a question from a member of the public, Trustee Stahlke confirmed that the new position in Human Resources, approved this evening, is titled Human Resources Administration Support and is a full-time, permanent position.

**21. ADJOURNMENT**

Meeting adjourned at 8:28 p.m.

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Chair of the Board

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Secretary-Treasurer