

Regular Meeting of the Board

Minutes

Thursday, September 25, 2025
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:

C. Nachtigall, A. Becker, J. Brar, D. Johnson, T. Johnson, C. Jolly, L. Karn, C. Stahlke

Administration:

S. Amos, Superintendent

C. Roberts, Assistant Superintendent, Inclusion Support Services

T. Patzer, Assistant Superintendent, Curriculum, Assessment and Learning Services

S. Carleton, Secretary-Treasurer

Regrets:

L. Farmer, Chief Human Resources Officer

T. Scott, Assistant Superintendent, Personnel, Equity and Education Services

3. CALL TO ORDER

The meeting was called to order at 8:05 p.m.

4. AGENDA APPROVAL

Resolution # BD20250925.1001

Moved By T. Johnson

Seconded By L. Karn

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20250925.1002

Moved By D. Johnson

Seconded By A. Becker

THAT the minutes of the Inaugural Meeting of the Board held on September 11, 2025, be approved as circulated and,

THAT the minutes of the Regular Meeting of the Board held on September 11, 2025, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20250925.1003

Moved By C. Stahlke

Seconded By A. Becker

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated September 25, 2025, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated September 25, 2025, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2025-26 Substitute Teacher Contracts Report dated September 25, 2025, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated September 25, 2025.

Carried

8. EDUCATIONAL PRESENTATIONS

8.1 Truth and Reconciliation Events

The Assistant Superintendent, Curriculum, Assessment and Learning presented an overview of the Truth and Reconciliation initiatives happening throughout the division from September 22 to 26, 2025. These initiatives build educator capacity, embed Treaty Education across all grades, and foster meaningful student engagement with Indigenous languages, cultures, and land-based learning.

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Response to September 11 Delegation

Resolution # BD20250925.1004

Moved By C. Stahlke
Seconded By A. Becker

THAT the response letter, as amended by the Chair, to the Winnipeg Chinese Senior Association with respect to Community Use of Schools be approved.

Carried

11.2 MSBA Annual Convention Nomination

Resolution # BD20250925.1005

Moved By C. Stahlke
Seconded By T. Johnson

THAT the Board nominate Trustee C. Jolly as the Region 5 representative to the Manitoba School Boards Association (MSBA), with the understanding that, upon nomination, Trustee Jolly will seek election to the position.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.2 Finance, Buildings, Property and Transportation

14.2.1 Pembina Trails Collegiate - Laser Engraver

Resolution # BD20250925.1006

Moved By T. Johnson
Seconded By L. Karn

WHEREAS the Pembina Trails Vocational Wing requires a laser engraver for vocational programming and,

WHEREAS, only one vendor can provide the engraver with the specifications necessary,

BE IT RESOLVED THAT the Board approve the recommendation from the Administration and award the purchase of a laser engraver machine for the Pembina Trails Collegiate Vocational Wing to Synergy Products Inc, categorized as a special purchase without a tender, with the purchase being reimbursed by the Province of Manitoba in the amount of \$90,232.80.

Carried

14.5 Pembina Trails School Division Educational Support Fund Inc.

14.5.1 International Science Exchange - Fort Richmond Collegiate England

Resolution # BD20250925.1007

Moved By A. Becker
Seconded By L. Karn

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Fort Richmond Collegiate Science Team, \$1,500, International Science Exchange, Camborne, England, June 23-July 5, 2025.

Carried

14.5.2 Varsity Girls Volleyball - École Secondaire Oak Park High School

Resolution # BD20250925.1008

Moved By A. Becker
Seconded By T. Johnson

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

\$750, École Secondaire Oak Park High School Varsity Girls Volleyball Team, Tournament Support - various Manitoba tournaments September-November 2025.

Carried

15. ADMINISTRATIVE REPORTS

15.1 CAF Application

Resolution # BD20250925.1009

Moved By C. Stahlke

Seconded By A. Becker

THAT the Board approve the recommendation from Senior Administration to support the application process for employee #9757, who has expressed interest in a two-year Loan of Service assignment with the Department of National Defence CAF Overseas Schools.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20250925.1010

Moved By T. Johnson

Seconded By C. Stahlke

THAT the Correspondence for Information Distribution List dated September 25, 2025, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

Board Chair C. Nachtigall took a moment to acknowledge School Support Staff Recognition Week and expressed appreciation to all division staff for their dedication and hard work.

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Reconvening the Committee of the Whole was not required.

21. ADJOURNMENT

Meeting adjourned at 8:40 pm

Chair of the Board

Secretary-Treasurer