

Regular Meeting of the Board

Minutes

Thursday, September 14, 2023
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

2. ATTENDANCE

Trustees:

T. Johnson, C. Nachtigall, A. Becker, J. Brar, D. Johnson, C. Jolly, L. Karn, S. Nixon, C. Stahlke

Administration:

L. Boles, Superintendent

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

3. CALL TO ORDER

The meeting was called to order at 8:12 pm

4. AGENDA APPROVAL

Agenda approved by show of hands.

Resolution # BD20230914.1001

Moved By C. Nachtigall

Seconded By D. Johnson

THAT the Agenda be approved as amended.

5. BOARD MINUTES APPROVAL

Resolution # BD20230914.1002

Moved By L. Karn

Seconded By S. Nixon

THAT the minutes of the Regular Meeting of the Board held on June 22, 2023, be approved as circulated and,

THAT the minutes of the Special Meeting of the Board held on July 20, 2023, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20230914.1003

Moved By C. Nachtigall

Seconded By C. Stahlke

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated September 14, 2023, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated September 14, 2023, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2023-24 Substitute Teacher Contracts Report dated September 14, 2023, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated September 14, 2023, and,

THAT the Disbursements List for the period March 3-June 22 2023, in the amount of \$19,804,071.97 be approved.

Carried

7. DELEGATIONS

7.1 Respect, Education, Empower Survivors (REES)

M. Lobson, founder of Respect, Education, Empower Survivors (REES) made a presentation to the Board.

She explained that REES is an online platform for reporting bullying, abuse, harassment and discrimination. She said that she is a resident of Lindenwoods and her son was a former Vincent Massey student.

She said she has been in conversations with Pembina Trails administration since 2018 about safe, secure online pathways for students, employees and parents to report harm.

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 RFP 2022-011-ST Enterprise Resource Planning (ERP Software)

Resolution # BD20230914.1004

Moved By C. Nachtigall
Seconded By C. Stahlke

THAT the Board approve the recommendation from the administration and award RFP 2023-011-ST - Enterprise Resource Planning (ERP) to PowerSchool and further, that an application totalling \$750,000 be made from the Accumulated Surplus distributed during the Fiscal Years consistent with the Schedule of Applications of Accumulated Surplus as submitted by the Secretary-Treasurer

Carried

11.2 RFP 2023-001-ST School Funds Software

Resolution # BD20230914.1005

Moved By C. Nachtigall
Seconded By L. Karn

THAT the Board approve the recommendation from the administration and award RFP 2023-001-ST - School Funds Accounting System, to Kev Group.

Carried

11.3 MSBA 2023/24 Universal Student Travel Insurance

Resolution # BD20230914.1006

Moved By C. Nachtigall
Seconded By S. Nixon

THAT the Board direct the Secretary-Treasurer to notify the MSBA on the Board's decision to opt out of the proposed MSBA/HUB Student Travel Health Insurance Plan.

Carried

11.4 HSAP Staffing Request

Resolution # BD20230914.1007

Moved By C. Nachtigall

Seconded By A. Becker

THAT the Board approve funding from the increased Career Development Initiative Grant in the amount of \$90,000.00 to be used to hire two 0.50 Term High School Apprenticeship Programs Teachers for the 2023-2024 school year.

Carried

11.5 Recommendation from Superintendent

Resolution # BD20230914.1008

Moved By C. Nachtigall

Seconded By L. Karn

THAT the Board adopt the recommendation of the Superintendent and terminate the employment of Employee #6258.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.3 Finance, Buildings, Property and Transportation

14.3.1 Long Term Promissory Note LTPS0665

Resolution # BD20230914.1009

Moved By C. Stahlke

Seconded By D. Johnson

WHEREAS it is deemed necessary to provide a Resolution to the Provincial Education Funding Branch to issue a long-term promissory note;

THEREFORE BE IT RESOLVED THAT the Board of Trustees of the Pembina Trails School Division approve the issuing of a debenture for the following projects:

- Agassiz Child Care Centre AHU Replacement
- South Pointe Modular Classrooms
- Bison Run Human Ecology and Industrial Arts
- Pembina Trails Collegiate New High School

Carried

14.6 Pembina Trails School Division Educational Support Fund Inc.

14.6.1 Fort Richmond Collegiate Varsity Boys Track and Field

Resolution # BD20230914.1010

Moved By L. Karn

Seconded By C. Jolly

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Name	Amount	Activity
Fort Richmond Varsity Boys Track and Field	\$500	MHSAA Provincial Track and Field Meet, Brandon, MB, June 8-10, 2023

Carried

14.6.2 Fort Richmond Collegiate Varsity Girls Track and Field

Resolution # BD20230914.1011

Moved By L. Karn

Seconded By A. Becker

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Name	Amount	Activity
Fort Richmond Varsity Girls Track and Field	\$500	MHSAA Provincial Track and Field Meet, Brandon, MB, June 8-10, 2023

Carried

14.6.3 Vincent Massey Boys Basketball

Resolution # BD20230914.1012

Moved By L. Karn

Seconded By C. Jolly

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Name	Amount	Activity
Vincent Massey Boys Basketball	\$1,000	Team Manitoba Nationals, 2 events, Regina, Saskatchewan and Sherbrooke, Quebec, Summer 2023.

Carried

14.6.4 Vincent Massey Girls Basketball

Resolution # BD20230914.1013

Moved By L. Karn

Seconded By A. Becker

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Name	Amount	Activity
Vincent Massey Girls Basketball	\$1,000	Team Manitoba Nationals, financial support for 2 of 3 events Summer 2023.

Carried

15. ADMINISTRATIVE REPORTS

15.1 Banking Services Extension

It was noted that an RFP would be issued in 2023-24 for banking services and that this letter extends the current banking services agreement to December 2023.

Resolution # BD20230914.1014

Moved By C. Stahlke

Seconded By A. Becker

THAT the Board approve the extension to the banking services agreement between the Pembina Trails School Division and TD Bank for the period October to December 2023.

Carried

15.2 Winnipeg Mennonite Elementary Shared Services Agreement

It was noted that this agreement is ratified yearly for shared services between the Pembina Trails School Division and Winnipeg Mennonite Elementary Schools.

Resolution # BD20230914.1015

Moved By C. Stahlke

Seconded By D. Johnson

THAT the Shared Services Agreement between the Pembina Trails School Division and Winnipeg Mennonite Elementary Schools with respect to the provision of clinician services for the 2023-24 school year be ratified.

Carried

15.3 St. John's-Ravenscourt Shared Services Agreement

It was noted that this agreement is ratified yearly for shared services between the Pembina Trails School Division and St. John's-Ravenscourt.

Resolution # BD20230914.1016

Moved By C. Stahlke

Seconded By L. Karn

THAT the Shared Services Agreement between the Pembina Trails School Division and St. John's-Ravenscourt with respect to the provision of clinician services for the 2023-24 school year be ratified.

Carried

15.4 School Administration Appointments

The interview and selection process has now been completed for the Principalship of Pacific Junction School and the Vice-Principalship of Whyte Ridge School. It would now be in order for the Board to ratify the appointments.

Resolution # BD20230914.1017

Moved By C. Nachtigall

Seconded By C. Jolly

THAT the Board of Trustees approve the appointment of Jane Rowland as Principal of Pacific Junction School effective September 2023 and,

THAT the Board of Trustees approve the appointment of Cyndi Tibbs as Vice-Principal of Whyte Ridge School effective September 2023.

Carried

15.5 Fibre Optic Lease Agreement - MITT

Resolution # BD20230914.1018

Moved By C. Stahlke

Seconded By D. Johnson

THAT the agreement between the Pembina Trails School Division and MITT dated September 14, 2023, for the provision of fibre optic leasing be approved.

Carried

15.6 Secretary-Treasurer Disclosure

Resolution # BD20230914.1019

Moved By C. Stahlke

Seconded By A. Becker

THAT the letter from the Secretary-Treasurer be received as information.

Carried

15.7 Student Accident Insurance

Resolution # BD20230914.1020

Moved By D. Johnson

Seconded By J. Brar

THAT the Board approve circulation of the correspondence, as recommended by the Manitoba School Boards Association, with respect to voluntary student accident insurance to the Pembina Trails parent community.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Trustee L. Karn asked if information contained in the MSBA Board Delegations procedure memo was also included in the Pembina Trails Board of Trustees procedural manual. Board Chair T. Johnson confirmed that it was included, and could be found under the by-law.

Resolution # BD20230914.1021

Moved By C. Nachtigall

Seconded By J. Brar

THAT the Correspondence for Information Distribution List dated September 14, 2023, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to a question from Trustee Nachtigall, the Superintendent confirmed that two new schools are planned in the Waverley West area with an estimated opening date of September 2027.

Trustee Stahlke asked if the planned number of schools is sufficient to accommodate the projected growth in Waverley west. The Superintendent stated that Waverley West would benefit from having another K-8 school in addition to the two new schools currently planned.

In response to a question from Trustee L. Karn, Board Chair T. Johnson explained that the MSBA had designed a non-partisan campaign to advocate for education. Lawn signs supporting this campaign are available to trustees for distribution throughout the community.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

PTTA President L. Legal notified the board of the passing of Tom Paci. The Board extended their condolences to his family. L. Legal also requested that she be given MSBA lawn signage for distribution.

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20230914.1022

Moved By C. Nachtigall

Seconded By S. Nixon

THAT the Board move into Committee of the Whole.

Carried

21. ADJOURNMENT

Meeting adjourned at 9:20 pm

Chair of the Board

Secretary-Treasurer