

Regular Meeting of the Board

Minutes

Thursday, September 11, 2025
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:

C. Nachtigall, A. Becker, J. Brar, D. Johnson, T. Johnson, C. Jolly, L. Karn, C. Stahlke

Administration:

S. Amos, Superintendent

C. Roberts, Assistant Superintendent, Inclusion Support Services

T. Scott, Assistant Superintendent, Personnel, Equity and Education Services

T. Patzer, Assistant Superintendent, Curriculum, Assessment and Learning Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

3. CALL TO ORDER

The meeting was called to order at 8:15 pm

4. AGENDA APPROVAL

Resolution # BD20250911.1001

Moved By C. Stahlke

Seconded By L. Karn

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Correction: Minutes revised to include start time of 8:00 p.m.

Resolution # BD20250911.1002

Moved By C. Stahlke

Seconded By D. Johnson

THAT the minutes of the Regular Meeting of the Board held on June 26, 2025, be approved as corrected.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20250911.1003

Moved By C. Stahlke

Seconded By C. Jolly

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated September 11, 2025, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated September 11, 2025, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2025-26 Substitute Teacher Contracts Report dated September 11, 2025, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated September 11, 2025.

Carried

7. DELEGATIONS

7.1 Community Use of Schools

Representatives from the Winnipeg Chinese Senior Association made a presentation to the Board with respect to Community Use of Schools. They reviewed their letter to the Board requesting more transparency in facility scheduling and fair allocation of community use time.

8. EDUCATIONAL PRESENTATIONS

8.1 School Community Reports: Summary and Access

The Assistant Superintendent, Curriculum, Assessment and Learning Services presented a Power Point presentation to the Board with respect to 2025 Community Reports.

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Board/SAT Learning Day

Resolution # BD20250911.1004

Moved By C. Stahlke

Seconded By T. Johnson

THAT the Board approve Trustees C. Nachtigall, C. Stahlke and L. Karn to attend the Board/SAT Learning Day planning committee meetings and be eligible for payment of indemnities.

Carried

11.2 Salary Grid - Nutrition Coordinators

Resolution # BD20250911.1005

Moved By C. Stahlke

Seconded By T. Johnson

THAT the Board approve the Nutrition Coordinator Salary Grid for the period September 1, 2025 to June 30, 2026.

Carried

11.3 Salary Grid - Athletics and Healthy Living Support

Resolution # BD20250911.1006

Moved By C. Stahlke
Seconded By L. Karn

THAT the Board approve the Athletics and Healthy Living Support Salary Grid for the period September 1, 2025 to June 30, 2026.

Carried

11.4 Salary Grid - Lunch Supervisor

Resolution # BD20250911.1007

Moved By C. Stahlke
Seconded By C. Jolly

THAT the Board approve the Lunch Supervisor Salary Grid at Shaftesbury High School effective September 1, 2025.

Carried

13. CORRESPONDENCE FOR DISCUSSION

13.1 MSBA Regional Meetings and Professional Development Day

Trustees interested in attending the Regional Meeting are asked to notify E. Vickers. Please note that the deadline for submitting resolutions is October 1, 2025, and the registration deadline is October 10, 2025.

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.3 Finance, Buildings, Property and Transportation

14.3.1 Promissory Note LTPS0818

Resolution # BD20250911.1008

Moved By T. Johnson
Seconded By A. Becker

WHEREAS it is deemed necessary to provide a Resolution to the Provincial Education Funding Branch to issue a long-term promissory note; in the amount of \$2,867,200.00

THEREFORE BE IT RESOLVED THAT the Board of Trustees of the Pembina Trails School Division approve the issuing of debentures for the following projects:

- Agassiz Child Care Centre
- Bonnycastle Boiler and Cooling System

- Van Wallegghem Roof Replacement
- Viscount Alexander Modular Classroom

Carried

14.4 Human Resources and Policy Committee

14.4.1 Policy FF and Regulation FF-R - Naming of Facilities

Resolution # BD20250911.1009

Moved By L. Karn

Seconded By A. Becker

THAT Policy FF and Regulation FF-R - Naming of Facilities be given second and third reading and passed as amended.

Carried

14.4.2 Policy GBA and Regulation GB-R - Respectful Workplace

Resolution # BD20250911.1010

Moved By L. Karn

Seconded By A. Becker

THAT Policy GBAA and Regulation GBAA-R - Respectful Workplace be given second and third reading and passed.

Carried

14.4.3 Policy GBGBA - Employee Violent Incident Prevention and Reporting

Resolution # BD20250911.1011

Moved By L. Karn

Seconded By A. Becker

THAT Policy GBGBA - Employee Violent Incident Prevention and Reporting be given second and third reading and passed.

Carried

15. ADMINISTRATIVE REPORTS

15.1 Secretary-Treasurer Disclosure

Resolution # BD20250911.1012

Moved By T. Johnson
Seconded By C. Stahlke

THAT the Board receive the disclosure from the Secretary-Treasurer per *Public Schools Act 53(5)* as information.

Carried

15.2 School Administration Appointment(s)

Resolution # BD20250911.1013

Moved By C. Stahlke
Seconded By J. Brar

THAT the Board approve the appointment of Janique Beaubrun as Teaching Vice-Principal of École St-Avila effective September 2, 2025.

Carried

15.3 Student Accident Insurance

Resolution # BD20250911.1014

Moved By T. Johnson
Seconded By C. Jolly

THAT the Board approve circulation of the correspondence, as recommended by the Manitoba School Boards Association, with respect to voluntary student accident insurance and universal insurance highlights to the Pembina Trails parent community.

Carried

15.4 Senior Administration Portfolios

The Senior Administration Team briefly outlined their updated portfolios and responded to questions from Trustees.

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

In response to questions from trustees, the Superintendent informed the Board that a report on lead levels in public schools and the status of mitigation efforts is available on the Division website.

Resolution # BD20250911.1015

Moved By C. Stahlke
Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated September 11, 2025, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to a questions from trustees, the Assistant Superintendent, Personnel, Equity and Education Services, stated that over 3,700 students have been successfully onboarded onto the new Pembina Trails transit system, with Quick Start Mondays helping streamline registration and bus assignments. While communication with parents has faced some challenges typical of a new network, support from Councillor Lukes and ongoing adjustments to route timing are helping address concerns.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20250911.1016

Moved By C. Stahlke

Seconded By L. Karn

THAT the Board move into Committee of the Whole.

Carried

21. ADJOURNMENT

Meeting adjourned at 10:10 pm

Chair of the Board

Secretary-Treasurer