

Regular Meeting of the Board

Minutes

Thursday, October 28, 2021

Start Time:8:00 p.m.

Craig M. Stahlke Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge with respect the history, spirituality and culture of the peoples with whom Treaty One was signed and the land upon which Pembina Trails School Division resides. We acknowledge our responsibility as Treaty members and honour the heritage and gifts of the Métis people. We commit to moving forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation.

2. ATTENDANCE

Trustees:

K. McMillan, S. Billinghamurst, J. Fisher, J. Glenat, D. Johnson, T. Johnson, G. Melnyk, C. Nachtigall (TEAMS), D. Zuk

Administration:

T. Fransen, Superintendent

L. Boles, Assistant Superintendent - Curriculum and Learning Services

E. Egan, Assistant Superintendent - Human Resources & Policy

N. Wood, Secretary-Treasurer

Regrets: Nil

3. CALL TO ORDER

The meeting was called to order at 8:00 p.m.

4. AGENDA APPROVAL

Resolution # BD20211028.1001

Moved By G. Melnyk

Seconded By S. Billinghamurst

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20211028.1002

Moved By J. Glenat

Seconded By D. Johnson

THAT the minutes of the Regular Meeting of the Board held on September 23, 2021, be approved as circulated, and,

THAT the minutes of the Regular Meeting of the Board held on October 14, 2021, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20211028.1003

Moved By D. Zuk

Seconded By J. Fisher

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated October 28, 2021, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated October 28, 2021, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2021-22 Substitute Teacher Contracts Report dated October 28, 2021, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated October 28, 2021, and,

THAT the Disbursements List for the period September 16 to October 14, 2021, in the amount of \$5,563,163.58 be approved.

Carried

7. DELEGATIONS

7.1 Meeting with Auditors re, Financial Statements for Year Ended June 30, 2021

S. Magnusson from KPMG was present and made a presentation to the Board with respect to the audit report.

Highlights of her report included:

- A full and detailed report was shared with the Finance, Buildings and Property Committee on October 18, 2021,
- there were no material errors in the Financial Statements which management had prepared, and
- No internal control deficiencies of a significant nature.
- Auditor's Opinion is a clean opinion.

Resolution # BD20211028.1004

Moved By G. Melnyk

Seconded By T. Johnson

THAT the Audited Financial Statements for the year ending June 30, 2021, be approved by the Board and received as information.

Carried

10. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE

10.1 Budget Study Meeting Dates

It was generally agreed that the Budget Study Meeting dates be approved.

Resolution # BD20211028.1005

Moved By G. Melnyk

Seconded By D. Johnson

THAT the Board approve the Budget Study Meeting dates.

Carried

10.2 Budget Development Timeline

Resolution # BD20211028.1006

Moved By G. Melnyk

Seconded By T. Johnson

THAT the Board approve the 2022-23 Budget Development Timeline.

Carried

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Spectators in School Gymnasiums

The Superintendent advised that SAT has consulted with all Senior Years and Middle Years school leaders on this matter. He said that some parents have requested that the gyms be opened for vaccinated spectators.

The Superintendent will share the Resolution below with the families and staff within Pembina Trails. The practice will be reviewed on the same cycle as the board meeting schedule.

Resolution # BD20211028.1007

Moved By D. Zuk

Seconded By S. Billinghamurst

WHEREAS school events are being livestreamed to the greatest extent possible;

BE IT RESOLVED THAT the Board will continue to uphold the practice of not allowing spectators in schools at the current time.

Carried

11.2 Safe Schools Funding (COVID) Spending Plan

A proposal for additional staffing was presented to the Board for consideration.

Resolution # BD20211028.1008

Moved By D. Zuk

Seconded By J. Glenat

WHEREAS there is a demonstrated need to provide additional mental health and learning supports as part of the 2021/22 rebound learning programming,

BE IT RESOLVED THAT the Board approves the addition of 12 FTE EA1s for the remainder of the 2021/22 school year and further;

THAT the Board approves the addition of 2.997 FTE clinicians plus an additional 200 hours of clinical supervision hours for the remainder of the 2021/22 school year and further;

THAT the Board approves the addition of .5834 FTE tutoring supports for the remainder of the 2021/22 school year and further;

THAT these expenses be allocated to Safe Schools Funding provincial grant.

Carried

11.3 Secretary-Treasurer Staffing

The Secretary-Treasurer explained the rationale for the proposed Secretary-Treasurer staffing changes.

Resolution # BD20211028.1009

Moved By D. Zuk

Seconded By J. Glenat

THAT the Board approve the addition of a permanent 0.5 FTE Accounts Payable Clerk and further;

THAT this be funded through in-year budget redirection.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.1 Communication and Community Relations Committee

14.1.1 Annual Report

Committee Chair J. Fisher referred to the minutes of the most recent Communications and Community Relations Committee meeting and asked for feedback and comments to assist the committee in its future work.

14.1.2 Trustee Engagement with Community

J. Fisher led a brief discussion on how the Board can enhance its connection with the community and our schools.

It was agreed that the Chair would send a letter of welcome and congratulations to the presidents of our parent councils indicating trustee readiness to meet with councils.

D. Zuk suggested sending out board meeting highlights to Parent Advisory Councils to be shared with families or shared on social media.

Resolution # BD20211028.1010

Moved By J. Fisher

Seconded By J. Glenat

THAT the report to the Board be received as information.

Carried

14.4 Human Resources and Policy Committee

14.4.1 Policy GLCB - Vaccination Requirements for New Employees

It was noted that there was feedback provided on the Policy which have been incorporated. It was noted that here has been additional information added as suggested by our legal counsel. The changes are in paragraphs 2 and 6.

Resolution # BD20211028.1011

Moved By T. Johnson
Seconded By J. Glenat

THAT Policy GLCB - Vaccination Requirements for New Employees be given second and third reading and passed.

Carried

15. ADMINISTRATIVE REPORTS

15.1 COVID Update

The Superintendent provided an update with respect to COVID. He thanked the Board for approving the additional support staff and clinician positions.

The Superintendent noted a bus driver shortage is currently being experienced by all metro and rural school divisions. He said that this is partly due to COVID. He said that the Division is looking at ways to address issues arising from the shortage of drivers.

The Superintendent gave an update on COVID numbers and the promising news from Public Health about the vaccination roll-out for students in K-6.

The Superintendent advised that there is growing optimism that there will be a graduation dinner and dance this year.

Resolution # BD20211028.1012

Moved By J. Fisher
Seconded By C. Nachtigall

THAT the report be received as information.

Carried

15.2 Student Projection Reconciliation

The Assistant Superintendent, Human Resources & Policy, reviewed the student projection vs. actual reconciliation report.

She said that there are several schools that are below projections.

It was noted that total enrollment on September 30, 2021 was approximately 250 fewer than we expected.

Resolution # BD20211028.1013

Moved By G. Melnyk

Seconded By S. Billinghamurst

THAT the Student Projection Reconciliation Report be received as information.

Carried

16. NEW BUSINESS

The Board sends their congratulations to the Winnipeg School Board for the milestone they achieved. 150 years!

The Board sends their congratulations to Donna Storoschuk, Director of Transportation, and Lee Deamel, Financial Officer, who have both retired effective October 29, 2021

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20211028.1014

Moved By D. Johnson

Seconded By T. Johnson

THAT the Correspondence for Information Distribution List dated October 28, 2021, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to a question from T. Johnson, the Secretary-Treasurer said that the Transportation Department could explore the possibility of reviewing seat sale requests in one (1) month increments to help families who are struggling with transportation. She indicated that she would need to consult with the Transportation Department to determine the feasibility of such a change.

In response to a question from T. Johnson, the Administration agreed that the Manitoba School Boards Association correspondence with respect to the Pan-Canadian Assessment Program positive results for Manitoba can be shared with the community.

In response to a question from J. Fisher, the Superintendent said that the review of having spectators in school gymnasiums will be aligned with the Board Meeting schedule.

D. Zuk drew attention to the recent Winnipeg Chamber of Commerce luncheon where TikTok was featured.

D. Zuk asked about commendation reports to congratulate teachers/staff when they win awards.

Resolution # BD20211028.1015

Moved By D. Zuk

Seconded By J. Fisher

THAT the Board refer the practice of Commendation Reports for student and staff noteworthy accomplishments to the Communication and Community Relations Committee for study and recommendation.

Carried

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

In response to a question from a member of the public in attendance, the Secretary-Treasurer said that the funds for the EA1 positions approved this evening are to come from Safe School Funding.

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20211028.1016

Moved By D. Zuk

Seconded By J. Fisher

THAT the Board move into Committee of the Whole.

Carried

21. ADJOURNMENT

Meeting adjourned at 9:45 p.m.

Chair of the Board

Secretary-Treasurer