

Regular Meeting of the Board

Minutes

Thursday, October 24, 2024
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishinew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishinew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:

C. Nachtigall, C. Stahlke, T. Johnson, A. Becker, J. Brar, D. Johnson, C. Jolly, L. Karn, S. Nixon

Administration:

S. Amos, Superintendent

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

3. CALL TO ORDER

The meeting was called to order at 8:03 p.m.

4. AGENDA APPROVAL

Resolution # BD20241024.1001

Moved By D. Johnson
Seconded By T. Johnson

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20241024.1002

Moved By L. Karn
Seconded By S. Nixon

THAT the minutes of the Regular Meeting of the Board held on October 9, 2024, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20241024.1003

Moved By C. Stahlke
Seconded By A. Becker

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated October 24, 2024, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated October 24, 2024, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2024-25 Substitute Teacher Contracts Report dated October 24, 2024, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated October 24, 2024.

Carried

7. DELEGATIONS

7.1 2023-24 Auditors' Report

S. Magnusson from KPMG reviewed the financial statements for the year ending June 30, 2024.

Resolution # BD20241024.1004

Moved By T. Johnson
Seconded By C. Stahlke

THAT the Board authorize the Secretary-Treasurer to transfer \$1,100,000.00 from the 2023-24 Operating Fund to Bus Capital Reserve, and

THAT the Board receive the 2023-24 Auditors' Report as information.

Carried

10. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE

10.1 2025-26 Budget Development

Resolution # BD20241024.1005

Moved By T. Johnson
Seconded By L. Karn

THAT the Board approve the following budget attendant items for planning for the draft 2025-26 Budget:

- Budget Development Timeline
- Budget Study Topics
- Budget Objectives, Questions and Guidelines

Carried

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Community Use - Arthur A. Leach

The Board reviewed the request from the community for permission to use divisional land at Arthur A. Leach school for a Diwali celebration including fireworks.

Resolution # BD20241024.1006

Moved By C. Stahlke
Seconded By J. Brar

THAT the Board approve the request from the community to set off fireworks on divisional property subject to meeting the parameters of Policy KFB and that the event end no later than 8:30 p.m.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.6 Pembina Trails School Division Educational Support Fund Inc.

14.6.1 Fort Richmond Ritsumeikan Super Global Forum

Resolution # BD20241024.1007

Moved By A. Becker
Seconded By L. Karn

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Fort Richmond Collegiate, Ritsumeikan Super Global Forum 2024, Kyoto, Japan, \$1,500.

Carried

14.6.2 Vincent Massey Collegiate Female Hockey

Resolution # BD20241024.1008

Moved By A. Becker
Seconded By L. Karn

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Vincent Massey Female Hockey Team, Canlan Tournament, Toronto, Ontario, \$1,000.

Carried

14.6.3 Student #752060 - Manitoba Senior Provincial Honour Band

Resolution # BD20241024.1009

Moved By A. Becker
Seconded By S. Nixon

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Student #752060, Manitoba Senior Provincial Honour Band, Mennonite Brethren Collegiate Institute, \$100.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20241024.1010

Moved By T. Johnson
Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated October 24, 2024, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to a question from Trustee T. Johnson, the Secretary-Treasurer stated that PTESF funding is ample due to interest earned on the fund, the contribution of \$8,000 from the division each year, and a decrease in funding requests. He also stated that although there has been a reduction in recent years, the fund continues to receive public donations.

Trustee C. Nachtigall asked if a letter had been sent to school leaders informing them of the increase to PTESF category funding. Trustee A. Becker responded that she plans to send a letter regarding funding increases to schools.

Trustee L. Karn asked if the schools offer traffic safety training to students. The Superintendent responded that safety education, including traffic safety, is ongoing and a priority in our schools.

Trustee L. Karn requested that the topic of the development of an AI policy be added to a future meeting agenda for discussion.

Board Chair, C. Nachtigall acknowledged the work of the administrators and senior administration team involved in planning the 2024 PTLC Conference. She also stated that eight trustees will attend the first MSBA Fall Regional meeting scheduled for Saturday, November 2nd, 2024.

Resolution # BD20241024.1011

Moved By T. Johnson
Seconded By C. Stahlke

THAT the development of an AI Policy in Pembina Trails be referred to the Human Resources and Policy Committee for study and recommendation.

Carried

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

In response to a question from a member of the public, the Secretary-Treasurer confirmed that the audit report indicates the closing accumulated surplus for last year is approximately 4%.

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20241024.1011

Moved By C. Stahlke

Seconded By T. Johnson

THAT the Board move into Committee of the Whole.

Carried

21. ADJOURNMENT

Meeting adjourned at 8:47 p.m.

Chair of the Board

Secretary-Treasurer