

## **Regular Meeting of the Board**

### **Minutes**

Thursday, October 12, 2023  
Craig M. Stahlke Board Room  
Administration Office  
181 Henlow Bay, Winnipeg, MB R3Y 1M7

#### **1. Recognition of Treaty Land**

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

#### **2. ATTENDANCE**

Trustees:

T. Johnson, C. Nachtigall, J. Brar, A. Becker (Teams), D. Johnson, C. Jolly, L. Karn, S. Nixon, C. Stahlke

Administration:

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

Regrets: L. Boles, Superintendent

#### **3. CALL TO ORDER**

The meeting was called to order at 8:07 p.m.

#### **4. AGENDA APPROVAL**

##### **Resolution # BD20231012.1001**

Moved By C. Stahlke

Seconded By D. Johnson

THAT the agenda be approved as amended.

**Carried**

**5. BOARD MINUTES APPROVAL**

**Resolution # BD20231012.1002**

Moved By C. Nachtigall

Seconded By S. Nixon

THAT the minutes of the Regular Meeting of the Board held on September 28, 2023, be approved as circulated.

**Carried**

**6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

Trustee L. Karn requested that the September 28, 2023, Human Resources and Policy minutes be pulled for revisions.

**Resolution # BD20231012.1003**

Moved By C. Nachtigall

Seconded By S. Nixon

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated October 12, 2023, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated October 12, 2023, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2023-24 Substitute Teacher Contracts Report dated October 12, 2023, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated October 12, 2023.

**Carried**

**11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE**

**11.1 Breakfast Supervisor Salary Increase**

**Resolution # BD20231012.1004**

Moved By C. Nachtigall

Seconded By D. Johnson

THAT the Board approve the salary schedule for Breakfast Assistants for the period October 1, 2023 to June 30, 2024, as amended.

**Carried**

**11.2 Trustee Governing By-Law No. 150 and Revised Schedule A**

**Resolution # BD20231012.1005**

Moved By C. Stahlke

Seconded By C. Nachtigall

THAT Trustee Governing By-Law No. 150 and Revised Schedule A be given first reading.

**Carried**

**14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**

**14.4 Human Resources and Policy Committee**

**14.4.1 Revised Policy JE - Student Attendance, Regulation JE-R and Exhibit JE- E - Circles of Support**

**Resolution # BD20231012.1006**

Moved By C. Nachtigall

Seconded By S. Nixon

THAT revised Policy JE - Student Attendance, Regulation JE-R and Exhibit JE-E - Circles of Support, be given first reading.

**Carried**

**14.4.2 Revised Policy GCH - Instructional Staff Orientation**

**Resolution # BD20231012.1007**

Moved By C. Nachtigall

Seconded By C. Jolly

THAT revised Policy GCH - Instructional Staff Orientation be given first reading.

**Carried**

#### **14.4.3 Revised Policy GDH - Support Staff Orientation**

Trustee L. Karn asked for two revisions to the Work Site Orientation section amending "teacher" to "employee"

##### **Resolution # BD20231012.1008**

Moved By C. Nachtigall

Seconded By S. Nixon

THAT revised Policy GDH - Support Staff Orientation be given first reading.

**Carried**

#### **14.4.4 New Policy GBGA - Employee Health Services and Requirements, and Exhibit GBGA-E Employee Health**

##### **Resolution # BD20231012.1009**

Moved By C. Nachtigall

Seconded By S. Nixon

THAT new Policy GBGA - Employee Health Services and Requirements and Exhibit GBGA-E Employee Health, be given first reading.

**Carried**

#### **14.4.5 Human Resources and Policy Committee Report - September 25, 2023**

Trustee L. Karn requested that the committee report be amended to revise the term parent to "Parent/Caregiver" as it appears throughout the policy, and to reflect the meeting was held via Teams and not in the physical boardroom.

##### **Resolution # BD20231012.1010**

Moved By L. Karn

Seconded By C. Nachtigall

THAT the Committee Report from the Human Resources and Policy Committee Meeting held on September 25, 2023, as amended, be received as information.

**Carried**

**14.6 Pembina Trails School Division Educational Support Fund Inc.**

**14.6.1 Fort Richmond International Student Science Fair Team**

**Resolution # BD20231012.1011**

Moved By L. Karn

Seconded By C. Jolly

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Name	Amount	Activity
Fort Richmond Collegiate ISSF Team	\$500	International Student Science Fair, Queensland Academy, Brisbane, Australia, December 1-9, 2023.

**Carried**

**15. ADMINISTRATIVE REPORTS**

**15.1 Making the Move - Notice of Motion**

Trustee C. Nachtigall read into the minutes a Notice of Motion which is to be made at the October 26, 2023, Regular Meeting of the Board.

Moved By C. Nachtigall

WHEREAS the Board of Trustees has examined the enrolment projections for schools within the Fort Richmond Collegiate, Institut collégial Vincent Massey Collegiate, and Pembina Trails Collegiate families of schools, and,

WHEREAS the Board passed a motion on March 24, 2022, changing the catchment of Fort Richmond Collegiate and Institut collégial Vincent Massey Collegiate in preparation for the move to grade 9 to 12 for all programming once Pembina Trails Collegiate opened;

WHEREAS the Grade 6 students within the feeder schools for Fort Richmond Collegiate, Institut collégial Vincent Massey Collegiate, and Pembina Trails Collegiate would have access to more middle years curricular and co-curricular opportunities with school grade configuration changes;

THEREFORE BE IT RESOLVED THAT stakeholder communication and engagement opportunities be undertaken in November 2023 to support implementation of the Reorganization Plan effective September 2024.

School	Current Configuration	September 2024 Configuration	New School for Grade 6 September 2024
Bairdmore	K-6	K-5	Acadia Junior High /A.A. Leach
Chancellor	K-6	K-5	AA Leach
Dalhousie	K-6	K-5	Acadia
Oakenwald	K-6	K-5	General Byng
Prairie Sunrise	K-6	K-5	Acadia
Ralph Maybank	K-6	K-5	General Byng

#### 17. **CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

Moved By L. Karn

Seconded By C. Jolly

THAT the Correspondence for Information Distribution List dated October 12, 2023, be received as information.

**Carried**

#### 18. **QUESTIONS FROM TRUSTEES**

In response to a question from Vice-Chair Nachtigall regarding the construction of the two new K-8 schools, the Assistant Superintendent, Personnel and Education Services advised trustees that there is no additional information at this time.

Trustee J. Brar requested updated information with regard to transportation planning for Bison Run School and Pembina Trails Collegiate. The Assistant Superintendent, Personnel and Education Services, confirmed that currently there are two transit charter buses running to Bison Run School and Pembina Trails Collegiate in the morning, and one transit charter running to both schools in the afternoon with the possibility of securing a second transit charter for the afternoon run. He went on to inform the board that Pembina Trails School Division has put out a call for proposals from outside transportation vendors in order to obtain additional resources to meet transportation requirements.

In response to a question from Trustee Karn regarding the Israel and Palestine conflict, the Assistant Superintendent, Personnel and Education Services, confirmed that in addition to multiple resources available to families and staff, Pembina Trails School Division has a diverse and knowledgeable Clinical Support Services team who are available to provide support as needed.

**19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE**

A member of the public requested that she receive hard copies of the board motions prior to the meeting. Board Chair, T. Johnson explained that not all motions coming out of Board committees will move into the Regular Board Meeting and that occasionally amendments are made immediately prior to moving into the Board meeting. As a result, the draft agenda posted on the divisional website is the only material published prior to the meeting.

**20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**

**21. ADJOURNMENT**

Meeting adjourned at 8:58 p.m.

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Chair of the Board

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Secretary-Treasurer