

Regular Meeting of the Board

Minutes

Thursday, November 13, 2025
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:

C. Nachtigall, J. Brar, D. Johnson, T. Johnson, C. Jolly, L. Karn, C. Stahlke, S. Pope

Administration:

S. Amos, Superintendent

C. Roberts, Assistant Superintendent, Inclusion Support Services

T. Scott, Assistant Superintendent, Personnel, Equity and Education Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

S. Tipping, Divisional Principal, Curriculum, Assessment and Learning Services (for T. Patzer)

Regrets:

A. Becker

T. Patzer

3. CALL TO ORDER

The meeting was called to order at 8:00 p.m.

4. AGENDA APPROVAL

Resolution # BD20251113.1001

Moved By T. Johnson

Seconded By C. Jolly

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

At the request of trustees, two amendments are required to the October 23, 2025 minutes.

Resolution # BD20251023.1004 - add approval of report as follows:

THAT the Board approve the 2024-25 auditors report and receive as information.

Resolution # BD20251023.1006 - identify MSBA in the motion as follows:

It was noted that there are no Pembina Trails Trustees who qualify for an MSBA long service recognition award in 2025-26.

Resolution # BD20251113.1002

Moved By C. Stahlke

Seconded By J. Brar

THAT the minutes of the Regular Meeting of the Board held on October 23, 2025, be approved as corrected.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20251113.1003

Moved By C. Stahlke

Seconded By D. Johnson

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated November 13, 2025, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated November 13, 2025, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2025-26 Substitute Teacher Contracts Report dated November 13, 2025, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated November 13, 2025, and,

THAT the Disbursements List for the period September 15 to October 12, 2025, in the amount of \$5,904,618.44, be approved.

Carried

8. EDUCATIONAL PRESENTATIONS

8.1 A Commitment to Student Success in Language and Literacy in Pembina Trails

Dr. S. Tipping made a presentation to the Board regarding literacy practices in Pembina Trails. Her presentation emphasized alignment with the Division's Strategic Plan, including the high-level strategies that support literacy improvement and also referenced the Right to Read initiative championed by the Manitoba Human Rights Commission.

Resolution # BD20251113.1004

Moved By T. Johnson

Seconded By J. Brar

THAT the Commitment to Student Success in Literacy report be received as information.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.2 Finance, Buildings, Property and Transportation

14.2.1 Promissory Note #LTPS0832

Resolution # BD20251113.1005

Moved By T. Johnson
Seconded By S. Pope

WHEREAS it is deemed necessary to provide a Resolution to the Provincial Education Funding Branch to issue a long-term promissory note; in the amount of 1,546,400,

THEREFORE BE IT RESOLVED THAT the Board of Trustees of the Pembina Trails School Division approve the issuing of debentures for the following projects:

- FR Roof Replacement
- BO Boiler and Cooler Unit Replacement
- VW Roof Replacement

Carried

14.5 Pembina Trails School Division Educational Support Fund Inc.

14.5.1 Requests for Funding

Resolution # BD20251113.1006

Moved By L. Karn
Seconded By J. Brar

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

\$500, Oak Park BOYS Junior Varsity Volleyball Team, Tournament Support Winnipeg and,
\$750, Oak Park GIRLS Junior Varsity Volleyball Team, Tournament Support Manitoba and,
\$750, Oak Park BOYS Varsity Volleyball Team, Tournament Support Manitoba and,
\$750, Oak Park Grade 9 Girls Volleyball Team, Tournament Support Manitoba.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20251113.1007

Moved By D. Johnson
Seconded By C. Jolly

THAT the Correspondence for Information Distribution List dated November 13, 2025, be received as information.

Carried

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

In response to a question from a member of the public, the Secretary-Treasurer confirmed the PTESF funding amounts approved for each of the four volleyball teams at École secondaire Oak Park High School.

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20251113.1008

Moved By C. Stahlke

Seconded By T. Johnson

THAT the Board move into Committee of the Whole.

Carried

21. ADJOURNMENT

Meeting adjourned at 8:41 p.m.

Chair of the Board

Secretary-Treasurer