

Regular Meeting of the Board

Minutes

Thursday, November 9, 2023
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

2. ATTENDANCE

Trustees:

T. Johnson, C. Nachtigall, A. Becker, J. Brar, D. Johnson, C. Jolly, L. Karn (via Teams),
S. Nixon, C. Stahlke

Administration:

L. Boles, Superintendent
C. Roberts, Assistant Superintendent, Curriculum and Learning Services
T. Scott, Assistant Superintendent, Personnel and Education Services
S. Carleton, Secretary-Treasurer
L. Farmer, Chief Human Resources Officer

3. CALL TO ORDER

The meeting was called to order at 8:01 p.m.

4. AGENDA APPROVAL

Resolution # BD20231109.1001

Moved By D. Johnson

Seconded By A. Becker

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20231109.1002

Moved By C. Stahlke

Seconded By C. Jolly

THAT the minutes of the Regular Meeting of the Board held on October 26, 2023, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Trustee C. Stahlke requested that an amendment to the CUPE 4588-01 meeting notes be made to reflect the correct spelling of T. Giesbrecht.

Resolution # BD20231109.1003

Moved By C. Nachtigall

Seconded By S. Nixon

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated November 9, 2023, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated November 9, 2023, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2023-24 Substitute Teacher Contracts Report dated November 9, 2023, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated November 9, 2023.

Carried

7. DELEGATIONS

7.1 School Start Times - Parent Delegation

S. Sidloski, K. Los, S. Friesen, G. Clunie, A. Janssens, K. Mamchuk, K. Landa and M. Zemilevich made a presentation to the Board.

9. BUSINESS FROM PREVIOUS BOARD MEETINGS

9.1 Student Accident Insurance - Motion

Resolution # BD20231109.1004

Moved By C. Stahlke

Seconded By A. Becker

WHEREAS, the Board carried Resolution #BD20230914.1006 with respect to Student Travel Insurance and,

WHEREAS, new information has been made available to school divisions in Manitoba with respect to rising costs to insure those students travelling and,

WHEREAS, it is now more cost efficient to students travelling to opt in to the HUB/MSBA proposed plan modified to include only those students travelling,

THAT, based on the recommendation from the Secretary-Treasurer, the Board rescind Resolution #BD20230914.1006 with respect to Student Travel Insurance and opt in to the HUB/MSBA proposed plan modified to include only those students who are travelling, and

THAT this cost and process be administered at the school level.

Carried

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Policy BC - Trustee Code of Conduct

Resolution # BD20231109.1005

Moved By C. Nachtigall

Seconded By A. Becker

THAT Policy BC - Trustee Code of Conduct, as amended, be given first reading.

Carried

11.2 Transportation Update

Resolution # BD20231109.1006

Moved By C. Nachtigall

Seconded By C. Jolly

Whereas access to public transportation to travel to South Winnipeg and Waverley West to École Viscount Alexander from south Winnipeg and Waverley West is insufficient and;

Whereas access to public transportation to travel from South Pointe to Bison Run School and Pembina Trails Collegiate is insufficient;

BE IT RESOLVED THAT, the Board approves the expenditure of \$104,160 to be funded from accumulated surplus to fund up to a maximum of three seat sale charter buses (Waverley West EVA, Fort Richmond EVA, South Pointe) for the remainder of the 2023-24 school year, conditional on each bus meeting the minimum threshold of 24 registered and paid students.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.4 Human Resources and Policy Committee

14.4.1 Revised Policy GCH - Instructional Staff Orientation

Resolution # BD20231109.1007

Moved By C. Nachtigall

Seconded By S. Nixon

THAT revised Policy GCH - Instructional Staff Orientation be given second and third reading and passed.

Carried

14.4.2 Revised Policy GDH - Support Staff Orientation

Resolution # BD20231109.1008

Moved By C. Nachtigall

Seconded By A. Becker

THAT revised Policy GDH - Support Staff Orientation be given second and third reading and passed.

Carried

14.4.3 Policy GBGA - Employee Health Services and Requirements

Resolution # BD20231109.1009

Moved By C. Nachtigall

Seconded By J. Brar

THAT Policy GBGA - Employee Health Services and Requirements be given second and third reading and passed.

Carried

14.6 Pembina Trails School Division Educational Support Fund Inc.

14.6.1 Request for Financial Assistance - VM Female Hockey

Resolution # BD20231109.1010

Moved By A. Becker

Seconded By C. Jolly

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

\$500, Institut collégial Vincent Massey Collegiate Female Hockey Team, Hockey Tournament, Ottawa, Ontario, November 25-29, 2023.

Carried

14.6.2 Request for Financial Assistance - VM Female Basketball

Resolution # BD20231109.1011

Moved By A. Becker

Seconded By C. Nachtigall

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

\$500, Institut collégial Vincent Massey Collegiate Varsity Girls Basketball, Tournament, Port Coquitlam, BC, December 20-22, 2023.

Carried

15. ADMINISTRATIVE REPORTS

15.1 Banking RFP

Resolution # BD20231109.1012

Moved By C. Stahlke

Seconded By D. Johnson

THAT the Board adopt the recommendation from the Secretary-Treasurer and award the RFP 2023-002-ST- Banking Services to Scotiabank.

Carried

15.2 Mamahtawisiwin Symposium

Resolution # BD20231109.1013

Moved By D. Johnson

Seconded By S. Nixon

THAT Trustees T. Johnson, S. Nixon, and A. Becker be approved to attend the Mamàhtawisiwin Symposium on Tuesday, November 14, 2023 and Wednesday, November 15, 2023, and report back to the Board.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20231109.1014

Moved By C. Stahlke

Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated November 9, 2023, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to a question from Trustee C. Stahlke, the Secretary-Treasurer confirmed that Pembina Trails Parent Advisory Council are compliant and are eligible under the MSBA insurance. The Superintendent confirmed that the PAC Insurance memo had been distributed to school administrators and Parent Advisory Councils.

Trustee D. Johnson requested that the Board of Trustees release a statement which supports the message sent out by the Senior Administration Team this week denouncing racist activities in our community. It was agreed that the Superintendent and Board Chair would draft a response to be shared with Trustees for feedback.

In response to a question from Trustee C. Nachtigall, the Superintendent stated that no new information was available from the Province in regard to the commitment to build two new K-8 schools by 2027.

In response to a question from Trustee L. Karn, the Superintendent confirmed that schools provide supervision on school playgrounds prior to the start of school of the school day, during recess and noon hour recess, as well as prior to the start of afternoon classes. She also stated that staff in elementary schools provide supervision at the end of the day to ensure students reach parents and school buses safely.

Trustee C. Stahlke requested that time be permitted during the next committee of the whole to discuss an issue highlighted by MLA M. Wasyliv.

Trustee C. Jolly requested that, when possible, more advance notice be given to Trustees regarding upcoming events.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

In response to a question from a member of the public, the Assistant Superintendent, Personnel and Education Services, confirmed that the approved chartered buses would service École Viscount Alexander (2 buses), Bison Run and Pembina Trails Collegiate (1 bus).

In response to a question from a member of the public requesting clarification on the school administration process regarding the Student Travel Insurance, the Secretary-Treasurer stated that the process at the school level would be simplified and less time intensive for school staff.

The Assistant Superintendent, Personnel and Education Services introduced Cathy St. Mars, a teacher from Westdale School who was in attendance as part of the 2023-2024 Leadership Development Program.

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20231109.1015

Moved By C. Jolly

Seconded By A. Becker

THAT the Board move into Committee of the Whole.

Carried

21. ADJOURNMENT

Meeting adjourned at 9:00 p.m.

Chair of the Board

Secretary-Treasurer