

Regular Meeting of the Board

Minutes

Thursday, May 28, 2026
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:

C. Nachtigall, A. Becker, J. Brar, T. Johnson, C. Jolly, L. Karn, S. Pope, C. Stahlke

Administration:

S. Amos, Superintendent

C. Roberts, Assistant Superintendent, Inclusion Support Services

T. Scott, Assistant Superintendent, Personnel, Equity and Education Services

T. Patzer, Assistant Superintendent, Curriculum, Assessment and Learning Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

Regrets: D. Johnson

3. CALL TO ORDER

The meeting was called to order at 8:00 p.m.

4. AGENDA APPROVAL

Resolution # BD20260528.1001

Moved By L. Karn
Seconded By C. Jolly

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20260528.1002

Moved By C. Stahlke
Seconded By J. Brar

THAT the minutes of the Regular Meeting of the Board held on May 14, 2026, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20260528.1003

Moved By C. Stahlke
Seconded By S. Pope

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Disbursements List for the period April 9 to May 10, 2026, in the amount of \$14,753,287.35 be approved and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated May 28, 2026, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated May 28, 2026, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2025-26 Substitute Teacher Contracts Report dated May 28, 2026, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated May 28, 2026.

Carried

7. DELEGATIONS

7.1 Gujarati Language Class - Facility Usage Request

The Gujarati School of Language and Culture presented to the Board, requesting the use of space in a Pembina Trails school on Saturdays to host language classes beginning September 1, 2026.

7.2 North American Indigenous Games - Facility Usage Request

Representatives of the North American Indigenous Games presented a proposal to the Board requesting the use of four Pembina Trails School Division schools as athlete accommodations for the 2028 Games in Winnipeg. The Board deliberated, and a motion was brought forward to a public Board meeting for approval.

Resolution # BD20260528.1017

Moved By L. Karn

Seconded By T. Johnson

THAT the Board approve the use of Pembina Trails School Division facilities for the 2028 North American Indigenous Games, subject to the completion of a satisfactory agreement between the Pembina Trails School Division and the North American Indigenous Games.

Carried

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Non Union Salaries

Resolution # BD20260528.1004

Moved By C. Stahlke

Seconded By T. Johnson

THAT the Board approve the Non Union Salary Schedules and Attendant Items for the period July 1, 2025 to June 30, 2028, and

THAT the Board direct Senior Administration to complete a comprehensive salary analysis for all Non Union Groups by fall 2027 and provide a report to the Board.

Carried

11.2 Proposed Renaming of Dalhousie School

Resolution # BD20260528.1005

Moved By C. Stahlke
Seconded By L. Karn

THAT Dalhousie School be renamed Nipiminân School effective September 1, 2026.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.1 Education and Communications and Community Relations

14.2 Finance, Buildings, Property and Transportation

14.2.1 Request for Proposal RFP 2026-003-IT - Microsoft Teams PSTN Connectivity and Enterprise Telephony System

Resolution # BD20260528.1006

Moved By T. Johnson
Seconded By S. Pope

THAT the Board accept the recommendation from the Administration and award RFP 2026-003-IT - Microsoft Teams PSTN Connectivity and Enterprise Telephony System to Rogers Communications Canada in the amount of \$105,522.

Funding Source: Budgeted Expense.

Carried

14.5 Pembina Trails School Division Educational Support Fund Inc.

14.5.1 Oak Park Boys Basketball

Resolution # BD20260528.1007

Moved By L. Karn
Seconded By A. Becker

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Oak Park Boys Basketball, \$750, Brandon Basketball Tournament, Brandon, MB (5 games played December 11-13, 2025)

Carried

15. ADMINISTRATIVE REPORTS

15.1 Sunnyside Child Care Centre - Addendum to Lease Agreement

Resolution # BD20260528.1008

Moved By T. Johnson
Seconded By C. Stahlke

THAT the Board approve the addendum to the lease agreement for Sunnyside Child Care Centre Inc.

Carried

15.2 Fort Garry Child Centre Co-Op Inc. - Addendum to Lease Agreements

Resolution # BD20260528.1009

Moved By T. Johnson
Seconded By C. Jolly

THAT the Board approve the following addendums to the Fort Garry Child Centre Co-Op Lease Agreements:

- Oakenwald School
- Ecole Viscount Alexander School

Carried

15.3 Kindergarten Enrolment Report

Resolution # BD20260528.1010

Moved By C. Jolly
Seconded By S. Pope

THAT the Kindergarten Enrolment Report be received as information.

Carried

15.4 School Administration Appointment(s)

Resolution # BD20260528.1011

Moved By L. Karn
Seconded By J. Brar

THAT the Board approve the appointment of Jennifer Rothwell to the position of Principal at École Dieppe effective September 8, 2026, and

THAT the Board approve the appointment of Sarah Hampton to the position of Vice-Principal at Dalhousie School effective September 8, 2026, and

THAT the Board approve the appointment of Darren Gerbrandt to the position of Principal at Pacific Junction School effective September 8, 2026.

Carried

15.5 Vincent Massey Land Transfer

Resolution # BD20260528.1012

Moved By T. Johnson
Seconded By S. Pope

THAT the Board approve the disposal of approximately 138 square feet of property adjacent to Vincent Massey Collegiate for the purpose of expanding the laneway, for the sum of \$1.00; and

THAT such disposition be conditional upon the purchase of approximately 2,200 square feet of adjacent property, for the sum of \$1.00, for the purpose of enhancing pedestrian safety.

Carried

15.6 Student Insurance Renewal

15.6.1 Student Universal Travel Insurance

Resolution # BD20260528.1013

Moved By C. Stahlke
Seconded By C. Jolly

THAT the Board approve the Secretary-Treasurer to provide notice to HUB/MSBA that the Pembina Trails School Division chooses to opt in to the Universal Student Travel Insurance Plan "Option B" for the 2026-27 school year to include only those students who are travelling at the following rates: \$25 for within Canada and \$50 international.

Carried

15.6.2 Distribution of Voluntary Insurance Brochures to Students

Resolution # BD20260528.1014

Moved By C. Stahlke
Seconded By L. Karn

THAT the Board approve circulation of the Old Republic voluntary student accident insurance brochures, as endorsed by the Manitoba School Boards Association, to the parent community.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20260528.1015

Moved By L. Karn
Seconded By C. Jolly

THAT the Correspondence for Information Distribution List dated May 14, 2026, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to a trustee's question, the Secretary-Treasurer confirmed that the Sunnyside Child Care will relocate from a shared classroom space to the library to accommodate divisional needs. Although the new space is larger, no increase in lease fees will be applied, as the move was requested by the Division. An error in the École Viscount Alexander document was also identified. Administration confirmed the document has been corrected and reissued for signature.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

The Board acknowledged and welcomed four members of the Leadership Development Program; J. Morgan (Fort Richmond Collegiate), C. Aiello (Laidlaw School), S. Boss (Ralph Maybank), and C. Steingart (Chancellor School).

Also present in the gallery was M. Dech, President CUPE 4588-01, who had understood that he would present to the Board. He was advised that he was not scheduled on the agenda and was invited to contact E. Vickers to request inclusion on the Governance agenda for a future Board meeting in June.

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20260528.1016

Moved By C. Stahlke
Seconded By S. Pope

THAT the Board move to Committee of the Whole.

Carried

21. ADJOURNMENT

Meeting adjourned at 9:42 p.m.

Reconvened at: 10:15 p.m.

Adjourned at: 10:20 p.m.

Chair of the Board

Secretary-Treasurer