

**Regular Meeting of the Board
Minutes**

Thursday, May 26, 2022
Start Time: 8:00 p.m.
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge with respect the history, spirituality and culture of the peoples with whom Treaty One was signed and the land upon which Pembina Trails School Division resides. We acknowledge our responsibility as Treaty members and honour the heritage and gifts of the Red River Métis. We commit to moving forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation.

2. ATTENDANCE

Trustees:

J. Fisher, J. Glenat, D. Johnson, C. Nachtigall, D. Zuk

Administration:

T. Fransen, Superintendent

L. Boles, Assistant Superintendent - Curriculum and Learning Services

E. Egan, Assistant Superintendent - Human Resources and Policy

N. Wood, Secretary-Treasurer

Regrets: T. Johnson

3. CALL TO ORDER

The meeting was called to order at 8:05 p.m.

4. AGENDA APPROVAL

Resolution # BD20220526.1001

Moved By C. Nachtigall

Seconded By J. Fisher

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20220526.1002

Moved By D. Johnson

Seconded By C. Nachtigall

THAT the minutes of the Special Meeting of the Board held on May 12, 2022, be approved as circulated; and

THAT the minutes of the Regular Meeting of the Board held on May 12, 2022, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20220526.1003

Moved By J. Fisher

Seconded By J. Glenat

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated May 26, 2022, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated May 26, 2022, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2021-22 Substitute Teacher Contracts Report dated May 26, 2022, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated May 26, 2022.

Carried

7. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

7.1 Level II and III Additional Funding

The Assistant Superintendent, Curriculum and Learning advised that Pembina Trails has received additional funding for students with additional needs. These new funds are part of the announcement that was made by the Minister of Education and Early Childhood Learning at General Byng School earlier this spring. The new funding will allow for hiring additional staff including tutors. There will be videos created and available online for staff to use in the future.

Resolution # BD20220526.1004

Moved By J. Fisher
Seconded By C. Nachtigall

THAT the Board approves the plan proposed by SAT for expenditures of the recently announced funding for students with special needs.

Carried

7.2 Step III Grievance Hearing

Resolution # BD20220526.1005

Moved By J. Fisher
Seconded By J. Glenat

THAT the Step III Grievance for Employee #8904 be denied.

Carried

7.3 Bison Run - Amended Notice of Motion

The Board reviewed the amended notice of motion being brought forward to the June 9, 2022 Board Meeting.

MOTION #1

WHEREAS it is expected that Bison Run School will open on or about January 2023; and

WHEREAS Bison Run School will be a single-track English School; and

WHEREAS it is necessary to establish a K-8 catchment area; therefore

BE IT RESOLVED, that effective on and from January 1, 2023, the permanent and interim catchment areas for the Bison Run K-8 School be established and bounded as follows:

Permanent Catchment Area

1. Commencing from the intersection of Waverley Street and Cadboro Road southerly to the western intersection of Waverley Street and a line extending from Madina Avenue; then
2. Westerly along Madina Avenue to a line extending from Madina Avenue to Kenaston Boulevard; then
3. Northerly along Kenaston Boulevard to the intersection of a line extending westerly from Cadboro Boulevard; then

4. Easterly along the line extending from Cadboro Boulevard, then continuing easterly along Cadboro Boulevard to the point of commencement at the intersection of Waverley Street.

Interim Catchment Area #1 Bridgwater Centre

Commencing from the western intersection of Kenaston Boulevard and a line extending easterly from Lee Boulevard and travelling northerly along Kenaston; then

1. Westerly along North Town Road to the eastern side of the southbound intersection of Kenaston Boulevard; then
2. Southerly along eastern side of Kenaston Boulevard to the intersection of a line extending easterly from Lee Boulevard; then
3. Easterly along a line extending from Lee Boulevard to the point of commencement at the northbound side of Kenaston Boulevard and a line extending from Lee Boulevard.

Interim Catchment Area #2 Prairie Pointe

Commencing from the intersection of PTH 100 (Perimeter Hwy) and Brady Road, northerly along Brady Road to a line extending behind the homes located on the northern boundary of William Hall Drive; then

1. Easterly along the line extending behind William Hall Drive to a line extending northerly through greenspace behind the homes on the western boundary of Kilroy Street; then
2. Southerly along the line extending behind the homes on the western boundary of Kilroy Street, across Skyline Drive to a line continuing through greenspace behind the homes on Berry Hill Road to the western intersection of Eaglewood Drive and Waverley Street; then
3. Westerly along the north side of Waverley Street to the western edge of the intersection of Waverley Street and Firestone Drive, then
4. Southerly along the west side of Firestone Drive to a line extending behind Yaleton Street; then
5. Westerly along the line extending behind the homes on the north side of Yaleton Street to a line extending northerly across Yaleton Street from Florence Road; then
6. Southerly along the line extending from Florence Road, continuing across Yaleton Street and the line extending behind the homes on the west side of Florence Road and continuing across Ken Oblik Drive; then

7. Continuing southerly along a line extending behind the homes on the western boundary of Bear Creek Bay to a line extending to PTH 100 (Perimeter Hwy); then
8. Westerly along PTH 100 (Perimeter Hwy) to the point of commencement at Brady Road

MOTION #2

WHEREAS the Board of Trustees recognizes a need to address overcrowding at Ecole South Pointe; and

WHEREAS the Board has considered community voice and feedback regarding catchment matters; and

WHEREAS an option catchment area allows families to choose to attend the English program at either Bison Run School or Ecole South Pointe without applying for Schools of Choice; therefore

BE IT RESOLVED THAT the interim option Catchment for the northern section of South Pointe beginning September 2023 and ending June 2028 is defined as:

1. Commencing from the intersection of Kenaston and a line extending westerly from Madina Avenue, southerly along the easterly side of Kenaston Boulevard; then
2. From a line extending easterly from Southview Crescent to Kenaston Boulevard, travelling easterly behind the homes on Southview Crescent to the intersection of Southview Crescent and John Angus Drive; then
3. Travelling down the centre of John Angus Drive to the intersection of John Angus Drive and Waverley Street; then
4. Northerly along Waverley Street to a line extending easterly from Madina Avenue and; then
5. Westerly along Madina Avenue and continuing along a line extending to the point of commencement at the intersection of Kenaston Boulevard; and further

THAT the South Pointe option area catchment will be governed by Policy EEAA and students eligible for transportation will be provided with bussing until June 2028.

MOTION #3

WHEREAS resolution BD20210513.1011 expires on June 30, 2023;

BE IT RESOLVED THAT French immersion students currently living in Richmond West who are enrolled in Ecole South Pointe School as of June 30, 2023 must

apply and will be accepted as school of choice into Ecole South Pointe School after this date;

AND FURTHER THAT Transportation Policy EEAA would be in effect and students will not be eligible for transportation.

In response to a question from a trustee, the Superintendent confirmed that these proposed motions would appear on the Division's website before the end of this meeting.

8. DELEGATIONS

8.1 Bison Run Catchment

8.1.1 Jillian Henson and Jen Shah

The delegates thanked the Board for listening to concerns that have been expressed about the plan for Bison Run and South Pointe school catchments. They raised concerns for the kindergarten students who are younger siblings of current South Pointe students and not gaining entry to SP due to overcrowding.

They also raised the concern of potential mental health issues that could arise in children that are forced to change schools.

With respect to the concern about out of catchment families using false documents to register at SP, the delegates recommended a mortgage or lease document be required as proof of residency to stop those who are not actually living in the area from taking the space of students in the neighbourhood.

8.1.2 Nico Cai

The presentation provided information that called into question provincial and divisional policy decisions about timing and location of new schools and asked how the community can help the Board to get new schools built.

8.1.3 Michael Lecomte

The delegate is concerned that his children and the children one street over will not be able to attend the same school within the Prairie Pointe Neighborhood.

The Harris report consulted with families registered in the schools but didn't consider talking to families with pre-school aged children.

He does not believe that the two additional schools will actually be built. He is concerned that the children in the interim catchment will need to move again if and when the new schools are built. He is concerned about

the accelerated growth and with lack of planning, that children will be displaced again. He doesn't see any plans on how to handle over capacity at Bison Run once it is filled up with Bison Run area students. Will the interim catchment students then need to move again to a school with capacity further away from the neighbourhood?

8.1.4 Sanjay Chaudhari

Registered delegate was not in attendance.

8.1.5 Uche Nwankwo

The delegate began his presentation by referencing Bill 64 and the value of local decision making.. He shared that he had organized a town hall meeting to educate community members about the impacts that Bill 64 could have resulted in and indicated that his community participated in efforts supporting the abolishment of the bill.

The delegate mentioned that the families that are in attendance didn't know about the catchment areas and what was happening with Bison Run and South Pointe.

He had a town hall to discuss the issues about schools in the area. There was a number of political leaders in attendance but the Education Minister nor anyone from their office attended the meeting.

He is trying to understand why Prairie Pointe is in the Bison Run Catchment when there are students in Bridgwater Trails and Bridgwater Lakes that are closer to Bison Run that currently being bused to a school 9.4 km away from their home.

9. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

The Chair of the Board allowed public in attendance to ask questions relevant to the amended Bison Run catchment and presentations made by delegations at this time. Several members of the public in attendance supported concerns raised by this evening's delegations.

A member of the public advised that they are here because they want the school built in Bridgwater Lakes. The Superintendent advised that Pembina Trails did not ask for the school to be built in Bison Run at this time. The Province of Manitoba made the decision to construct two schools at the same time in Bison Run, namely the high school (Pembina Trails Collegiate) and Bison Run School in order to take advantage of cost efficiencies with two schools on the same site. Bison Run was always intended to be part of this campus, albeit at a later time.

A member of the public said that they purchased their home in Prairie Pointe because they wanted their children to attend Ecole South Pointe School only to be advised that their children would attend Henry G. Izatt and Whyte Ridge and now, Bairdmore School.

The Superintendent advised that school divisions must fill empty seats in the division before new schools are going to be built by the Province of Manitoba. Trustee Fisher advised that the goal is to keep students in the same school and not move them from school to school.

A member of the public asked how many siblings are enrolled at South Pointe from the Richmond West area. How can parents access that information? The chair requested that the question be submitted to the Board in writing.

A member of the public asked if there is a better way to have transparency and what is required for these meetings.

15. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

15.4 Human Resources and Policy Committee

15.4.1 Regulation GBEBB-R Staff Interaction with Students

Assistant Superintendent, Human Resources and Policy advised that Human Resources & Policy Committee reviewed and updated the language in Regulation GBEBB-R Staff Interaction with Students to include current language with respect to social media terminology. This policy and regulation has been in place since 2005 as part of the division's rebuilding of polices in the aftermath of the 2002 amalgamation. It is shared with staff annually and periodically with individual staff on an as needed basis.

Resolution # BD20220526.1006

Moved By J. Glenat
Seconded By J. Fisher

THAT Regulation GBEBB-R, as amended, be given first reading.

Carried

15.6 Pembina Trails School Division Educational Support Fund Inc.

15.6.1 Requests for Financial Assistance

Resolution # BD20220526.1007

Moved By D. Johnson
Seconded By C. Nachtigall

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Name	Amount	Activity
Oak Park Band	\$500	Band Trip

Carried

16. ADMINISTRATIVE REPORTS

16.1 Bison Run Requests for Quotes/Requests for Proposals

16.1.1 RFP 2019.47 Bison Run Elementary School Furnishings

Assistant Superintendent, Curriculum and Learning advised that this is for the furniture that is non fixed to the walls and has come in under budget. The budget for this furniture comes from the reserve fund that the Board created in anticipation of provincial capital funding being insufficient for these items.

Resolution # BD20220526.1008

Moved By D. Johnson
 Seconded By C. Nachtigall

WHEREAS Pembina Trails School Division issued an RFP through a consultant, Prairie Architects, to conduct a tender process with the involvement of a divisional steering committee and;

WHEREAS the bid evaluation was conducted on the criteria as stated in the tender and;

WHEREAS the procurement aligns with the vendor recommendations by Prairie Architects;

BE IT RESOLVED THAT the Board approve the recommendation from the administration with respect to RFQ 2019.47.

Carried

16.1.2 RFP 21424 - Fibre Optic Service to Bison Run Schools

Resolution # BD20220526.1009

Moved By D. Johnson
 Seconded By C. Nachtigall

WHEREAS the Pembina Trails School Division issued a Request for Quotes through an outsource consultant, SMS Engineering, LTD., for the purpose of quotes to install new Fibre Optic Service to Bison Run Schools and;

WHEREAS there was only one bid received and the bidder met all of the requirements and criteria listed in the RFQ;

BE IT RESOLVED THAT the Board approve the recommendation to award RFQ 21424 to Crown Pipeline.

Carried

16.1.3 RFQ 2022-002 Bison Run Woodworking Lab

Resolution # BD20220526.1010

Moved By D. Johnson

Seconded By C. Nachtigall

WHEREAS the Pembina Trails School Division issued a Request for Quotes for supply of equipment for the Bison Run School Woodworking Lab and;

WHEREAS three vendors participated in the tender process but only one could fulfill the requirement for the Epilog Laser,

BE IT RESOLVED THAT the Board approve the administration recommendation to split the award RFQ 2022-002 as follows:

- RFQ 2022-002 Epilog Laser awarded to Synergy Energy Products;
- RFQ 2022-002 Bison Run Woodworking Lab Equipment to Laguna Tools.

Carried

16.2 The Rink Agreement 2022-2025

Resolution # BD20220526.1011

Moved By J. Fisher

Seconded By J. Glenat

THAT the Agreement between Pembina Trails School Division and The Rink for the period 2022 to 2025 be approved.

Carried

16.3 School Administration Appointments

The interview and selection process has now been completed for several school administration appointments. It would now be in order to ratify the appointments.

Resolution # BD20220526.1012

Moved By J. Glenat
Seconded By J. Fisher

THAT the Board of Trustees approve the appointment of Jane Bachart as Vice-Principal of Pembina Trails Collegiate effective September 2023 and;

THAT the Board of Trustees approve the appointment of Sarah Millar as Vice-Principal of Institut collegial Vincent Massey Collegiate effective September 2022 and;

THAT the Board of Trustees approve the appointment of Frank Maclean as Vice-Principal of Oak Park High School effective September 2022 and;

THAT the Board of Trustees approve the appointment of Carol Shaw as Acting Vice-Principal of Fort Richmond Collegiate effective September 2022 and;

THAT the Board of Trustees approve the appointment of Chris Uhres-Todd as Vice-Principal of Bairdmore School effective September 2022 and;

THAT the Board of Trustees approve the appointment of Tytania Fillion as vice-Principal of Ecole RHG Bonnycastle School effective September 2022 and;

THAT the Board of Trustees approve the appointment of Gretchen Cantafio as Teaching Vice-Principal at Prairie Sunrise School effective September 2022 and;

THAT the Board of Trustees approve the appointment of Darren Gerbrandt as Teaching Vice-Principal at General Byng School effective September 2022 and;

THAT the Board of Trustees approve the appointment of Margo Beatty as Vice-Principal at Henry G. Izatt Middle School effective September 2022 and;

THAT the Board of Trustees approve the appointment of Shannon Peever as Teaching Vice-Principal at Ecole South Pointe School effective September 2022.

Carried

16.4 Communication and Community Relations

Resolution # BD20220526.1013

Moved By J. Fisher
Seconded By J. Glenat

THAT the Board approve sharing the Pembina Trails submission to the Education Finance Review Committee publicly on the Division’s website and to the Parent Advisory Council Chairs.

Carried

18. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20220526.1014

Moved By J. Glenat

Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated May 26, 2022, be received as information.

Carried

21. ADJOURNMENT

Meeting adjourned at 10:01 p.m.

Chair of the Board

Secretary-Treasurer