

## **Regular Meeting of the Board**

### **Minutes**

Thursday, May 23, 2024  
Craig M. Stahlke Board Room  
Administration Office  
181 Henlow Bay, Winnipeg, MB R3Y 1M7

#### **1. Recognition of Treaty Land**

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

#### **2. ATTENDANCE**

Trustees:

T. Johnson, C. Nachtigall, A. Becker, C. Jolly, L. Karn, S. Nixon, C. Stahlke

Administration:

L. Boles, Superintendent

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

Regrets: J. Brar and D. Johnson

#### **3. CALL TO ORDER**

The meeting was called to order at 8:01 p.m.

**4. AGENDA APPROVAL**

**Resolution # BD20240523.1001**

Moved By L. Karn  
Seconded By A. Becker

THAT the agenda be approved as amended.

**Carried**

**5. BOARD MINUTES APPROVAL**

**Resolution # BD20240523.1002**

Moved By S. Nixon  
Seconded By L. Karn

THAT the minutes of the Regular Meeting of the Board held on May 9, 2024, be approved as circulated.

**Carried**

**6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**Resolution # BD20240523.1003**

Moved By C. Nachtigall  
Seconded By S. Nixon

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated May 23, 2024, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated May 23, 2024, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2023-24 Substitute Teacher Contracts Report dated May 23, 2024, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated May 23, 2024.

**Carried**

**7. DELEGATIONS**

**7.1 Sunnyside Child Care - Transportation to Ecole Charleswood**

J. Hanson made a presentation to the Board on behalf of Sunnyside Childcare Centre, which is located at École Dieppe. They are making a request to the Board to provide transportation (busing) for Grade 5 and 6 students to École Charleswood School before and after school.

**14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**

**14.4 Human Resources and Policy Committee**

**14.4.1 Revised Policy IFC - Inclusion and Appropriate Educational Programming**

**Resolution # BD20240523.1004**

Moved By C. Nachtigall

Seconded By S. Nixon

THAT Revised Policy IFC - Inclusion and Appropriate Educational Programming, as amended, be given second and third reading and passed.

**Carried**

**14.4.2 Policy AAC: Code of Conduct**

Trustee C. Stahlke brought forward the following concerns with regard to Policy AAC: Code of Conduct, that may require further discussion:

Section 21: The requirement of permission from the division for staff who wish to take on outside employment or other business activities. Trustee Stahlke stated that unless the work performance of an employee is impeded, this should not be a requirement.

Section 31: Protection of a Whistleblower who may not be acting in good faith or attacks others without foundation.

**Resolution # BD20240523.1005**

Moved By C. Nachtigall

Seconded By A. Becker

THAT Policy AAC - Code of Conduct be given first reading.

**Carried**

**14.4.3 Policy ACC, Regulation ACC-R and Exhibit ACC-E - Accessibility Standard for Customer Service**

**Resolution # BD20240523.1006**

Moved By C. Nachtigall

Seconded By A. Becker

THAT Policy ACC, Regulation ACC-R and Exhibit ACC-E - Accessibility Standard for Customer Service be given second and third reading and passed.

**Carried**

**14.4.4 Policy ACE, Regulation ACE-R and Exhibit ACE-E - Accessibility Standard for Employment**

**Resolution # BD20240523.1007**

Moved By C. Nachtigall

Seconded By C. Jolly

THAT Policy ACE, Regulation ACE-R and Exhibit ACE-E - Accessibility Standard for Employment be given second and third reading and passed.

**Carried**

**14.5 Negotiations Committee**

**14.6 Pembina Trails School Division Educational Support Fund Inc.**

**14.6.1 PTESF Application and Criteria (Effective September 1, 2024)**

**Resolution # BD20240523.1008**

Moved By L. Karn

Seconded By A. Becker

THAT the Corporate Board adopt the proposed revised criteria effective September 1, 2024, and approve the awards for financial support as follows:

**Carried**

**14.6.2 Oak Park Band Trip - Chicago**

**Resolution # BD20240523.1009**

Moved By L. Karn  
Seconded By C. Jolly

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Oak Park Band, \$500, Heritage Music Festival, Chicago, IL, May 8-12, 2024.

**Carried**

### **14.6.3 Shaftesbury Envirothon**

#### **Resolution # BD20240523.1010**

Moved By L. Karn  
Seconded By A. Becker

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

1. Shaftesbury Envirothon Qualifiers EcoTitans A, \$500, Manitoba Envirothon Provincial Competition, International Peace Gardens, Manitoba
2. Shaftesbury Envirothon Qualifiers EcoTitans B, \$500, Manitoba Envirothon Provincial Competition, International Peace Gardens, Manitoba

**Carried**

## **15. ADMINISTRATIVE REPORTS**

### **15.1 Kindergarten Enrolment Report**

The Assistant Superintendent of Personnel and Education Services provided an overview of the Kindergarten report and responded to questions from trustees. He informed trustees that parents/caregivers will be notified regarding the status of their School of Choice applications beginning May 23, 2024 and that the June 13, 2024 report would include class number projections.

#### **Resolution # BD20240523.1011**

Moved By C. Jolly  
Seconded By S. Nixon

THAT the Kindergarten Enrolment Report be received as information.

**Carried**

## **15.2 School Administration Appointments**

The interview and selection process have now been completed. It would now be in order to ratify the appointments.

### **Resolution # BD20240523.1012**

Moved By C. Nachtigall

Seconded By S. Nixon

THAT, effective September 2024, the Board approve the appointment of:

Stephanie Isaac Teaching Vice-Principal at École Viscount Alexander;

Diane Wiebe Vice-Principal at École Charleswood School;

Jon Manness Vice-Principal at École South Pointe School;

Shannon Shields Teaching Vice-Principal at Acadia Junior High School;

Darren Gerbrandt Vice-Principal at Bairdmore School;

Carrie Dunford Vice-Principal at Fort Richmond Collegiate.

**Carried**

## **15.3 Pride Resources**

The Superintendent reviewed the Pride resource materials that are to be provided to schools and responded to questions from trustees. She informed trustees that the Public Schools Act and Safe and Caring Schools: Respect for Human Diversity Policies require that school divisions develop and implement policies and curriculum that focus on support and learning about human diversity.

### **Resolution # BD20240523.1013**

Moved By C. Nachtigall

Seconded By S. Nixon

THAT the Board receive the Pride Resources report as information.

**Carried**

## **15.4 Bill S-211 - Forced Labour**

### **Resolution # BD20240523.1014**

Moved By C. Stahlke

Seconded By S. Nixon

THAT the Board receive the report on the purchase of goods from outside of Canada as information.

**Carried**

**15.5 Online Panel Anti-Racism**

**Resolution # BD20240523.1015**

Moved By C. Nachtigall

Seconded By C. Jolly

THAT the Breaking Barriers and Shaping Policy Anti-Racism in Manitoba Education Online Panel report be received as information.

**Carried**

**17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

**Resolution # BD20240523.1016**

Moved By C. Stahlke

Seconded By L. Karn

THAT the Correspondence for Information Distribution List dated May 23, 2024, be received as information.

**Carried**

**18. QUESTIONS FROM TRUSTEES**

In response to a question from Trustee Nachtigall, the Superintendent confirmed that there has no further communication with the province with regard to building two new K-8 schools in Waverley West. She informed trustees that the division has submitted the 5-year capital plan, which included extensive data with regard to projected enrolment increases, as well as the required space utilization report.

**19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE**

The Assistant Superintendent, Personnel and Education Services, introduced Shawn Hudson, a teacher at Henry G. Izatt School and a member of the 2023-2024 Leadership Development Program.

**21. ADJOURNMENT**

Meeting adjourned at 9:22 p.m.

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Chair of the Board

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Secretary-Treasurer