

Regular Meeting of the Board

Minutes

Thursday, May 14, 2026
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishinew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishinew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:

C. Nachtigall, A. Becker, J. Brar, D. Johnson, T. Johnson, C. Jolly, L. Karn, S. Pope, C. Stahlke

Administration:

S. Amos, Superintendent

T. Scott, Assistant Superintendent, Personnel, Equity and Education Services

T. Patzer, Assistant Superintendent, Curriculum, Assessment and Learning Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

Regrets:

C. Roberts

3. CALL TO ORDER

The meeting was called to order at 8:04 p.m.

4. AGENDA APPROVAL

Resolution # BD20260514.1001

Moved By L. Karn
Seconded By D. Johnson

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20260514.1002

Moved By C. Stahlke
Seconded By S. Pope

THAT the minutes of the Regular Meeting of the Board held on April 23, 2026, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

At the request of Trustee Jolly, the Term Teacher Contracts and Resignations and Retirements Reports were pulled and addressed later in the agenda.

Resolution # BD20260514.1003

Moved By C. Stahlke
Seconded By A. Becker

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent) as listed in the Teacher Contracts Report dated May 14, 2026, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated May 14, 2026, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2025-26 Substitute Teacher Contracts Report dated May 14, 2026, be ratified and,

THAT the Disbursements List for the period March 10 to April 8, 2026, in the amount of \$8,920,092.48 be approved.

Carried

7. DELEGATIONS

7.1 Response to Macauley Delegation

Resolution # BD20260514.1022

Moved By L. Karn
Seconded By S. Pope

THAT the Board approve the School of Choice application for SI# 751340, allowing registration at École Charleswood in September 2026.

Carried

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Healthy Kids, Healthy Communities Play Structure Fund - Westgrove School

Resolution # BD20260514.1004

Moved By C. Stahlke
Seconded By C. Jolly

THAT the Board approve funding of up to \$100,000 toward the purchase of a play structure for Westgrove School, conditional upon approval of a successful application to the Healthy Kids, Healthy Community Program.

Carried

12. BY-LAWS AND/OR POLICIES

12.1 By-Law No. 155 (Borrowing By-Law)

Resolution # BD20260514.1005

Moved By T. Johnson
Seconded By A. Becker

WHEREAS the Board previously approved Borrowing By-law No. 154 in the amount of \$65,600,000 for the purpose of establishing an Operating Line of Credit and Capital Line of Credit;

AND WHEREAS the Division has significant capital projects requiring additional funding at the outset;

BE IT RESOLVED THAT Borrowing By-law No. 155, being a by-law to amend Borrowing By-law No. 154 and to provide for the borrowing of monies upon the credit of the School Division to meet current expenditures for the 2026–2027 fiscal year, be given second and third reading and passed,

AND FURTHER THAT the borrowing limits be established as follows:

- Operating and Capital Budget: \$270,626,712
- Operating Line of Credit: \$75,000,000
- Capital Project Differential in Payments: \$5,000,000
- Operating Credit Card Facility: \$600,000

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.1 Education and Communications and Community Relations

14.2 Finance, Buildings, Property and Transportation

14.2.1 Tender - Chancellor School Entry Repair

Resolution # BD20260514.1006

Moved By T. Johnson
Seconded By C. Stahlke

THAT the Board accept the recommendation from the Administration and award the tender for the Chancellor Entry Way Repair to Lacoste Construction in the amount of \$241,563.00.

Funding source: Budgeted Expense.

Carried

14.2.2 Tender ITT 2026-002-FO - Floor Replacement

Resolution # BD20260514.1007

Moved By T. Johnson
Seconded By S. Pope

THAT the Board accept the recommendation from the Administration and award Tender ITT 2026-002-FO - Floor Replacement (multiple locations) to Imperial Flooring in the amount of \$59,366.00.

Funding source: Budgeted Expense.

Carried

14.2.3 Tender ITT 2026-003-FO - Lockers

Resolution # BD20260514.1008

Moved By T. Johnson
Seconded By L. Karn

THAT the Board accept the recommendation from the Administration and award Tender ITT 2026-003-FO Lockers Vincent Massey Collegiate and Arthur A. Leach School to Allmar, Inc., as follows:

- Vincent Massey \$60,425.00
- Arthur A. Leach \$21,535.00

Funding source: Budgeted Expense.

Carried

14.2.4 Tyler Drive Tablets

Resolution # BD20260514.1009

Moved By T. Johnson
Seconded By A. Becker

THAT the Board accept the recommendation from the Administration and approve purchasing Tyler Drive tablets and student tracking system in the amount of \$294,837, funded through accumulated surplus.

Carried

14.2.5 Request for Proposals RFP-2026-004-IT A3 Multifunction Copier Devices

Resolution # BD20260514.1010

Moved By T. Johnson
Seconded By C. Stahlke

THAT the Board accept the recommendation from the Administration and award RFP-2026-004-IT A3 Multifunction Copier Devices to Kyocera (Gold Business Solutions) as follows for a 5-Year Lease:

- 15 Black and White 50ppm \$83,493.00
- 27 Black and White 70ppm \$185,700.60
- 17 Colour 50 ppm \$121,186.20

Funding source: Budgeted Expense.

Carried

14.2.6 RFP 2026-006-TR Transportation Services

Resolution # BD20260514.1011

Moved By T. Johnson
Seconded By C. Stahlke

THAT the Board accept the recommendation from the Administration and award RFP 2026-006-TR - Student Transportation Services to First Student in the amount of \$1,132,141.82 plus applicable taxes for the fiscal year 2026-2027, as follows:

- Operations \$893,609.82
- Maintenance \$219,680.00
- Additional Costs \$18,852

Funding Source: Budgeted Expense

Carried

14.5 Pembina Trails School Division Educational Support Fund Inc.

14.5.1 PTESF Motions to Approve

Resolution # BD20260514.1012

Moved By A. Becker
Seconded By S. Pope

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Fort Richmond Collegiate - Reach for the Top National Team, \$1,000, Reach for the Top Competition, Moncton, New Brunswick, May 30-31, 2026.

Fort Richmond Collegiate - Canadian Light Source Team, \$1,000, Beamline Research, University of Saskatchewan, Saskatoon, SK, May 31-June 4, 2026.

Shaftesbury Envirothon, Team Bhumi Bunch, \$750, and Team Titan Beta, \$750, Manitoba Provincial Envirothon, Whiteshell, MB, May 21-23, 2026.

FRC Envirothon, Team Recyclopaths, \$750, and Team Zebruh Muscles, \$750, Manitoba Provincial Envirothon, Whiteshell, MB, May 21-23, 2026.

Carried

15. ADMINISTRATIVE REPORTS

15.1 School Administration Appointment(s)

Resolution # BD20260514.1013

Moved By L. Karn
Seconded By A. Becker

THAT the Board of Trustees approve the appointment of Evi Klostermaier to the position of Principal at Chancellor School effective September 8, 2026.

Carried

Resolution # BD20260514.1014

Moved By L. Karn
Seconded By A. Becker

THAT the Board of Trustees approve the appointment of James Ferguson to the position of Principal at Prairie Sunrise School effective September 8, 2026.

Carried

Resolution # BD20260514.1015

Moved By L. Karn
Seconded By A. Becker

THAT the Board of Trustees approve the appointment of Rob Wehrle to the position of Vice-Principal at Arthur A. Leach School effective September 8, 2026

Carried

15.2 Bill S-211 Fighting Against Forced Labour and Child Labour in Supply Chains Act

Resolution # BD20260514.1016

Moved By L. Karn

Seconded By C. Jolly

WHEREAS the Canadian Federal Government has specific reporting requirements for modern slavery, outlined in the *Fighting Against Forced Labour and Child Labour in Supply Chains Act* (Bill S211) and,

WHEREAS Canadian school divisions/districts are included in the reporting requirements,

BE IT RESOLVED THAT the Board approve the Pembina Trails School Division Bill S211 Report for 2025-26 and authorize the Secretary-Treasurer to submit to the Federal Government.

Carried

15.3 Deferred Salary Leave Request

Resolution # BD20260514.1017

Moved By L. Karn

Seconded By S. Pope

THAT the Board approve the deferred salary leave request for employee #7841 for the period September 30, 2030 to June 30, 2031.

Carried

15.4 Term Appointments

Resolution # BD20260514.1018

Moved By C. Stahlke

Seconded By T. Johnson

THAT the Teacher Term Appointments Report dated May 14, 2026, be accepted and ratified.

Carried

15.5 Resignations and Retirements

Resolution # BD20260514.1019

Moved By C. Stahlke

Seconded By L. Karn

THAT the Teacher Resignations and Retirements report dated May 14, 2026, be accepted and ratified.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20260514.1020

Moved By C. Stahlke

Seconded By A. Becker

THAT the Correspondence for Information Distribution List dated May 14, 2026, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

The Board Chair acknowledged and welcomed C. Chernetski and K. Lundberg (Westgrove School), C. Stewart (Vincent Massey Collegiate), and S. Louis (Pembina Trails Collegiate), all of whom are participants in the Leadership Development Program.

Trustee Brar also acknowledged S. Louis for her leadership in organizing events in celebration of Sikh Heritage Month in April. She further introduced and welcomed Wellness Coordinator T. Mkanda.

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20260514.1021

Moved By C. Stahlke

Seconded By C. Jolly

THAT the Board move into Committee of the Whole.

Carried

21. ADJOURNMENT

Meeting adjourned at 8:40 p.m.

Reconvened: 9:54 p.m.

Adjourned: 10:00 p.m.

Chair of the Board

Secretary-Treasurer