

Regular Meeting of the Board

Minutes

Thursday, May 11, 2023
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

2. ATTENDANCE

Trustees:

C. Nachtigall (Acting Chair), A. Becker, J. Brar, D. Johnson, C. Jolly, L. Karn, S. Nixon,
C. Stahlke

Administration:

L. Boles, Superintendent

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

N. Wood, Secretary-Treasurer

Regrets: T. Johnson (Chair)

3. CALL TO ORDER

The meeting was called to order at 8:01 pm

4. AGENDA APPROVAL

Resolution # BD20230511.1001

Moved By L. Karn

Seconded By C. Jolly

THAT the agenda be approved as circulated.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20230511.1002

Moved By D. Johnson

Seconded By S. Nixon

THAT the minutes of the Regular Meeting of the Board held on April 27, 2023, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20230511.1003

Moved By C. Stahlke

Seconded By L. Karn

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated May 11, 2023, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated May 11, 2023, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2022-23 Substitute Teacher Contracts Report dated May 11, 2023, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated May 11, 2023.

Carried

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Request for Additional Spare Drivers

Resolution # BD20230511.1004

Moved By C. Stahlke

Seconded By D. Johnson

WHEREAS the Division has identified the immediate need to increase the number of permanent, spare drivers to staffing; and

WHEREAS Administration continues to work with the Transportation Department to identify opportunities to mitigate service disruptions to our stakeholders; therefore

BE IT RESOLVED THAT the Board approve the addition of four permanent 4-hour spare bus drivers, effective May 12, 2023, and that the positions be funded out of surplus.

Carried

11.2 Response to April 27 Delegation

Resolution # BD20230511.1005

Moved By C. Stahlke
Seconded By S. Nixon

THAT the request from the April 27, 2023 École St. Avila parent delegation be denied.

Carried

11.3 Legal Matter

Resolution # BD20230511.1006

Moved By C. Stahlke
Seconded By S. Nixon

THAT the Board approve the recommendation of the Superintendent regarding the legal matter.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.4.1 IJOA-R - Off-site Educational Programming (Field Trips)

A. Becker joined the meeting at 8:08 pm.

Resolution # BD20230511.1007

Moved By J. Brar
Seconded By A. Becker

THAT Regulation IJOA-R Off-site Educational Programming (Field Trips), as amended, be given second and third reading and passed.

Carried

15. ADMINISTRATIVE REPORTS

15.1 School Administration Appointments

The interview and selection process has now been completed for the Principalship of École St-Avila, the Principalship of École Van Wallegghem School, the Vice-Principalship of Fort Richmond Collegiate, the Principalship of École Viscount Alexander and the Teaching Vice-Principalship at Bison Run School effective September 2023. It would now be in order for the Board to ratify the appointments.

Resolution # BD20230511.1008

Moved By J. Brar
Seconded By A. Becker

THAT the Board of Trustees approve the appointment of Jennifer Rothwell as Principal of École St-Avila, effective September 2023 and,

THAT the Board of Trustees approve the appointment of Tori Patzer as Principal of École Van Wallegghem School, effective September 2023 and,

THAT the Board of Trustees approve the appointment of Carol Shaw as Vice-Principal of Fort Richmond Collegiate, effective September 2023 and,

THAT the Board of Trustees approve the appointment of Kendra Gowler as Teaching Vice-Principal at Bison Run School effective September 2023 and,

THAT the Board of Trustees approve the appointment of Glenys MacLeod as Principal at École Viscount Alexander effective September 2023.

Carried

15.2 Admin Office Summer Hours

The Superintendent reviewed the Admin Office summer hours plan for Trustees. She noted that the Admin Office at 181 Henlow Bay will be closed July 4, July 10, July 17, July 24 and July 31.

Resolution # BD20230511.1009

Moved By J. Brar
Seconded By A. Becker

THAT the report from the Administration with respect to summer hours at the admin office be received as information.

Carried

15.3 Interchange Agreement

Resolution # BD20230511.1010

Moved By J. Brar
Seconded By A. Becker

THAT the Board approve the Interchange Agreement between the Pembina Trails School Division, the Government of Manitoba and Madison Jocelyn, for the period September 1, 2023 to June 30, 2024, subject to the employee completing the applicable forms.

Carried

15.4 Day Care Lease Agreements - Addendums

Resolution # BD20230511.1011

Moved By C. Stahlke
Seconded By D. Johnson

THAT the Board approve the addendums to the following day care lease agreements as follows:

- Beaumont Day Care Inc.
- YMCA-YWCA Chancellor
- Fort Garry Child Care Centre Co-Op Inc. Henry G. Izatt
- Royal Kids Inc.

Carried

15.5 Day Care Lease Agreement - Cairns

Resolution # BD20230511.1012

Moved By C. Stahlke
Seconded By D. Johnson

THAT the Board approve the Cairns Daycare Lease Agreement for the period 2022-2027.

Carried

15.6 Divisional Signing Authority

The Secretary-Treasurer explained the necessity for appointing an interim signing officer.

Resolution # BD20230511.1013

Moved By C. Stahlke

Seconded By D. Johnson

THAT the Board approve Karla Maitland-Moore as divisional signing authority for the period May 18 - June 16, 2023, inclusive.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20230511.1014

Moved By L. Karn

Seconded By C. Jolly

THAT the Correspondence for Information Distribution List dated May 11, 2023, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to a question from Trustee Nachtigall, the Superintendent confirmed that internal finishes at Pembina Trails Collegiate are ongoing and on schedule.

Trustee Karn asked why Royal School has two daycares. Trustee Stahlke explained that following the closure of Chapman School, the daycare initially housed at Chapman School was moved to Royal School.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

In response to a question from the PTTA President, the Secretary-Treasurer clarified that information contained in the Correspondence for Information Distribution List is distributed to Trustees only.

In response to a follow-up question from the PTTA President, Trustee Stahlke confirmed the index section of the Off-site Educational Programming Regulation as IJOA-R.

21. ADJOURNMENT

Meeting adjourned at 8:25 pm

Chair of the Board

Secretary-Treasurer