

**Regular Meeting of the Board
Minutes**

Thursday, May 9, 2024
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:

T. Johnson, C. Nachtigall, A. Becker, J. Brar, D. Johnson, C. Jolly, L. Karn, S. Nixon, C. Stahlke

Administration:

L. Boles, Superintendent

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

3. CALL TO ORDER

The meeting was called to order at 8:02 p.m.

4. AGENDA APPROVAL

Resolution # BD20240509.1001

Moved By D. Johnson
Seconded By A. Becker

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20240509.1002

Moved By C. Nachtigall
Seconded By C. Jolly

THAT the minutes of the Regular Meeting of the Board held on April 25, 2024, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Trustees Brar and Becker requested the minutes of the April 25, 2024, Committee of the Whole be amended to reflect that they did not arrive late for the meeting.

Resolution # BD20240509.1003

Moved By C. Nachtigall
Seconded By A. Becker

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated May 9, 2024, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated May 9, 2024, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2023-24 Substitute Teacher Contracts Report dated May 9, 2024, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated May 9, 2024.

Carried

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Contract Service Agreement

Resolution # BD20240509.1004

Moved By C. Nachtigall
Seconded By C. Stahlke

THAT the Board approve the contract between the Pembina Trails School Division and employee #275 for the period July 1, 2024 to August 31, 2024.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.4 Human Resources and Policy Committee

14.4.1 Policy JG and Regulation JG-R Assignments of Students to Classes and Grade Levels

The Assistant Superintendent of Curriculum and Learning Services shared that she received feedback requesting that emphasis be placed on the statement "The decision of the principal shall be final regarding placement of students at a grade level or the reassigning of students within classes."

Resolution # BD20240509.1005

Moved By C. Nachtigall
Seconded By L. Karn

THAT Policy JG and Regulation JG-R - Assignments of Students to Classes and Grade Levels be given second and third reading and passed.

Carried

15. ADMINISTRATIVE REPORTS

15.1 St. John's-Ravenscourt Shared Services Agreement

It was noted that this is a yearly shared services agreement for clinical services requiring board approval.

Resolution # BD20240509.1006

Moved By C. Stahlke
Seconded By D. Johnson

THAT the Shared Services Agreement between the Pembina Trails School Division and St. John's-Ravenscourt School with respect to the provision of clinician services for the 2024-25 school year be ratified.

Carried

15.2 Kindergarten Enrolment Report

In response to a question from Trustee Stahlke, the Assistant Superintendent of Personnel and Education Services confirmed that the number of kindergarten school of choice students shown in the report for Bison Run School reflects the total number of school of choice applications received. The final number of school of choice applications approved for Bison Run School will likely be considerably less based on capacity at the school.

In response to a question from Trustee D. Johnson, the Assistant Superintendent of Personnel and Education Services confirmed that class sizes and staffing are currently based on projected enrolment. Both class sizes and staffing will be finalized once actual enrolment is confirmed by September 30, 2024.

Resolution # BD20240509.1007

Moved By C. Jolly
Seconded By A. Becker

THAT the Board receive the Kindergarten Enrolment Report as information.

Carried

15.3 School Administration Appointments

The interview and selection process have now been completed. It would now be in order to ratify the appointments.

Resolution # BD20240509.1008

Moved By C. Nachtigall
Seconded By C. Jolly

THAT the Board approve the appointment of:

Karen Fraser, Divisional Principal of Learning and Inclusion effective September 2024;

Mike Moreau, Principal of Oakenwald School effective September 2024;

Brenda Hanna, Principal of Beaumont School effective September 2024;

Chris Todd, Principal of Westgrove School effective September 2024.

Carried

15.4 Five-Year Capital Plan

Resolution # BD20240509.1009

Moved By C. Stahlke
Seconded By A. Becker

THAT the Board receive the Five Year Capital Plan as information.

Carried

15.5 Deferred Salary Leave Request

Resolution # BD20240509.1010

Moved By C. Nachtigall
Seconded By L. Karn

THAT the request from employee #9425 for inclusion into the Deferred Salary Leave Plan, with leave to be taken from September 2028-June 2029, be approved.

Carried

15.6 Beaverlodge School Motto

Resolution # BD20240509.1011

Moved By S. Nixon
Seconded By C. Stahlke

THAT the report regarding the new Beaverlodge School motto be received as information.

Carried

15.7 LIT Summer Students Salary Scale

Resolution # BD20240509.1012

Moved By C. Stahlke
Seconded By D. Johnson

THAT the Board approve the LIT Summer Students Salary Scale.

Carried

15.8 Clinical Services Staffing Request

Resolution # BD20240509.1013

Moved By C. Nachtigall

Seconded By C. Jolly

THAT the Board approve funding from Children's Therapy Network of Manitoba and Shared Services in the amount of \$65,667.50 (0.945 FTE) to be used to hire additional Occupational and Physical Therapy clinical staff for the 2024-25 school year, with the remaining 0.055 being funded from teacher contingency.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20240509.1014

Moved By C. Jolly

Seconded By S. Nixon

THAT the Correspondence for Information Distribution List dated May 9, 2024, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to questions from Trustees Nachtigall, Karn, and Jolly, the Assistant Superintendent of Personnel and Education Services confirmed that enrolment projections will continue to increase over the summer months particularly in the Bison Run School catchment. He stated that the Division has implemented strategies to accommodate the increase in student enrolment through adjusted catchments, the opening of Bison Run School and Pembina Trails Collegiate, and in providing transportation to schools throughout the Fort Richmond area. He concluded that final enrolment numbers will be confirmed as of September 30th.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

The Assistant Superintendent of Personnel and Education Services introduced Heather Greidanus, Student Services teacher at Dalhousie School and a member of the 2023-2024 Leadership Development Program.

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20240509.1015

Moved By C. Stahlke

Seconded By L. Karn

THAT the Board move into Committee of the Whole.

Carried

21. ADJOURNMENT

Meeting adjourned at 8:34 p.m.

Chair of the Board

Secretary-Treasurer