

Regular Meeting of the Board

Minutes

Thursday, May 8, 2025
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:

C. Nachtigall, C. Stahlke, T. Johnson (via Teams), A. Becker, D. Johnson, C. Jolly, L. Karn,

Administration:

S. Amos, Superintendent
C. Roberts, Assistant Superintendent, Curriculum and Learning Services
T. Scott, Assistant Superintendent, Personnel and Education Services
S. Carleton, Secretary-Treasurer
L. Farmer, Chief Human Resources Officer

Regrets:

S. Nixon
J. Brar

3. CALL TO ORDER

The meeting was called to order at 8:00 p.m.

4. AGENDA APPROVAL

Resolution # BD20250508.1001

Moved By L. Karn

Seconded By D. Johnson

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20250508.1002

Moved By C. Jolly

Seconded By A. Becker

THAT the minutes of the Regular Meeting of the Board held on April 24, 2025, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20250508.1003

Moved By C. Stahlke

Seconded By A. Becker

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated May 8, 2025, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated May 8, 2025, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2024-25 Substitute Teacher Contracts Report dated May 8, 2025, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated May 8, 2025, and,

THAT the Disbursements List for the period March 13 to April 13, 2025, in the amount of \$8,176,445.27 be approved.

Carried

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 March 13 Committee of the Whole - Revision to Meeting Notes

Resolution # BD20250508.1004

Moved By C. Stahlke

Seconded By L. Karn

THAT the Board approve the requested amendments from Trustee J. Brar to the March 13, 2025, Committee of the Whole meeting notes.

Carried

11.2 Trustee Attendance

Resolution # BD20250508.1005

Moved By C. Stahlke

Seconded By A. Becker

THAT, provided the provisions in Section 39.7.1(2) are met by Trustee S. Nixon and he is physically present at a regular meeting of the board at least once every three months,

BE IT RESOLVED THAT, pursuant to Section 39.8 of the *Public Schools Act*, the Board retroactively authorizes Trustee S. Nixon to be absent from three or more consecutive Board Meetings, commencing with the Regular Meeting of the Board on April 10, 2025.

Carried

12. BY-LAWS AND/OR POLICIES

12.1 By-Law No. 153 (Borrowing By-Law)

Resolution # BD20250508.1006

Moved By T. Johnson

Seconded By C. Stahlke

THAT By-Law No. 153, being a by-law of the Trustees of the Pembina Trails School Division in Manitoba, providing for the borrowing of moneys upon the credit of said school division to meet current expenses for the Fiscal Year 2025-26, in the amount of \$50,600,000 be approved and,

THAT the Board suspend normal procedure and allow for First, Second and Third Reading of said by-law at one Meeting of the Board.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.3 Finance, Buildings, Property and Transportation

14.3.1 ITT 2025-01-FO Floor Replacement

Resolution # BD20250508.1007

Moved By T. Johnson

Seconded By D. Johnson

THAT the Board accept the recommendation from the Administration and award ITT 2025-01-FO to Imperial Flooring.

Funding Source: Budgeted Expense

Carried

14.3.2 École R.H.G. Bonnycastle School – Boiler and Cooling Unit Replacement

Resolution # BD20250508.1008

Moved By T. Johnson

Seconded By C. Stahlke

THAT the Board receive the report as information.

Carried

14.3.3 ITT 2025-02-FO Cargo Van

Resolution # BD20250508.1009

Moved By T. Johnson

Seconded By C. Stahlke

THAT the Board accept the recommendation from the Administration and award ITT 2025-02-FO to McNaught Cadillac Buick GMC.

Funding Source: Budgeted Expense

Carried

14.6 Pembina Trails School Division Educational Support Fund Inc.

14.6.1 Oak Park Boys Rugby

Resolution # BD20250508.1010

Moved By A. Becker

Seconded By L. Karn

THAT the Board deny the request from Oak Park Boys Rugby Team and approve the letter to the team from the Chair of the Corporate Board acknowledging the request was approved in error for the team last year.

Carried

15. ADMINISTRATIVE REPORTS

15.1 Kindergarten Enrolment Report

Resolution # BD20250508.1011

Moved By C. Stahlke

Seconded By A. Becker

THAT the Board receive the report as information.

Carried

15.2 Appointment of Assistant Superintendent Curriculum, Assessment and Learning

The Superintendent acknowledged the appointment of Tori Patzer to the position of Assistant Superintendent Curriculum, Assessment and Learning effective August 5, 2025 and read the Administrative Announcement which has been published to the division website.

15.3 School Administration Appointment(s)

The interview and selection process has now been completed for the Teaching Vice-Principal of Fort Richmond Collegiate. It would now be in order to ratify the appointment.

Resolution # BD20250508.1012

Moved By C. Stahlke

Seconded By A. Becker

THAT the Board approve the appointment of Tanis Ryznar as Teaching Vice Principal of Fort Richmond Collegiate School effective September 2, 2025.

Carried

15.4 Naloxone Kits in Schools

Resolution # BD20250508.1013

Moved By C. Stahlke

Seconded By C. Jolly

THAT the Board receive the report as information.

Carried

15.5 2025 Convocation-Indigenous Stole Ceremony

Resolution # BD20250508.1014

Moved By C. Stahlke

Seconded By L. Karn

THAT the Board receive the report as information.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20250508.1015

Moved By C. Stahlke

Seconded By C. Jolly

THAT the Correspondence for Information Distribution List dated May 8, 2025, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to a question from a trustee, the Superintendent confirmed that the province has approved two new K-8 schools for Pembina Trails. The first is in Prairie Pointe, with a projected opening of September 2027 and a requested capacity of 800 students. The

second is a school in Bridgwater Forest, estimated to open in September 2029, with a capacity of around 675 students.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

In response to question from a member of the public, the Secretary-Treasurer confirmed that École RHG Bonnycastle School has been approved to receive a boiler and cooling unit replacement. In response to an additional question, the Superintendent stated that training protocols for Naloxone use in schools are yet to be determined but will likely follow existing Health and Safety staff training procedures.

21. ADJOURNMENT

Meeting adjourned at 8:28 p.m.

Chair of the Board

Secretary-Treasurer