

Regular Meeting of the Board

Minutes

Thursday, March 26, 2026
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:

C. Nachtigall, A. Becker, J. Brar, D. Johnson, T. Johnson, C. Jolly, L. Karn, S. Pope, C. Stahlke

Administration:

T. Scott, Assistant Superintendent, Personnel, Equity and Education Services

T. Patzer, Assistant Superintendent, Curriculum, Assessment and Learning Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

Regrets: S. Amos, C. Roberts

3. CALL TO ORDER

The meeting was called to order at 8:00 p.m.

4. AGENDA APPROVAL

Resolution # BD20260326.1001

Moved By D. Johnson
Seconded By T. Johnson

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20260326.1002

Moved By J. Brar
Seconded By C. Jolly

THAT the minutes of the Regular Meeting of the Board held on March 12, 2026, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Trustee L. Karn requested a correction to the February 5, 2026, Budget Study Meeting minutes to reflect that she was present at the meeting.

Resolution # BD20260326.1003

Moved By C. Stahlke
Seconded By S. Pope

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated March 26, 2026, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated March 26, 2026, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2025-26 Substitute Teacher Contracts Report dated March 26, 2026, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated March 26, 2026 and,

THAT the Disbursements List for the period January 13 to March 9, 2026, in the amount of \$15,310,817.26, be approved.

Carried

8. EDUCATIONAL PRESENTATIONS

8.1 Enlivening Inclusion with AAC Communication

L. Passante, Coordinator of Clinical Services, along with SLP clinicians S. Anderson, M. Beaudin, T. Coulter, R. Humphrey, and D. Van Bastelaere, provided an overview on Augmentative and Alternative Communication (AAC) and facilitated hands-on demonstrations of various devices and applications for Senior Administration and Trustees.

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.2 Finance, Buildings, Property and Transportation

14.2.1 School Bus Tender

Resolution # BD20260326.1004

Moved By T. Johnson

Seconded By L. Karn

THAT the Board approve the Divisional submission for the 2026 school bus order to Manitoba Pupil Transportation for:

5 x A2 Type Gasoline Buses (Blue Bird) at a total cost of \$898,732.80 (including PST & GST)

5 x C2 Type Gasoline Buses (International Bus) at a total cost of \$1,255,396.80 (including PST & GST)

For a total cost of \$2,154,129.60 to be drawn from the School Bus Reserve Fund.

Carried

14.5 Pembina Trails School Division Educational Support Fund Inc.

14.5.1 Oak Park Symphonic Band - Cantando Music Festival

Resolution # BD20260326.1005

Moved By A. Becker
Seconded By L. Karn

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

\$1,000, Oak Park Symphonic Band, Cantando Music Festival, Edmonton, AB, April 12-17, 2026.

Carried

14.5.2 Oak Park Grade 9 Band - Cantando Music Festival

Resolution # BD20260326.1006

Moved By A. Becker
Seconded By L. Karn

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

\$1,000, Oak Park Grade 9 Band, Cantando Music Festival, Edmonton, AB, April 12-17, 2026.

Carried

14.5.3 Oak Park Wind Ensemble - Cantando Music Festival

Resolution # BD20260326.1007

Moved By A. Becker
Seconded By S. Pope

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

\$1,000, Oak Park Wind Ensemble, Cantando Music Festival, Edmonton, AB, April 12-17, 2026.

Carried

14.5.4 Oak Park Choir - Cantando Music Festival

Resolution # BD20260326.1008

Moved By A. Becker
Seconded By S. Pope

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

\$1,000, Oak Park Choir, Cantando Music Festival, Edmonton, AB, April 12-17, 2026.

Carried

15. ADMINISTRATIVE REPORTS

15.1 School Administration Appointment(s)

Resolution # BD20260326.1009

Moved By L. Karn

Seconded By D. Johnson

THAT the Board of Trustees approve the appointment of Brette Aubert to the position of Term Teaching Vice-Principal at Chancellor School effective April 6, 2026.

Carried

Resolution # BD20260326.1010

Moved By L. Karn

Seconded By D. Johnson

THAT the Board of Trustees approve the appointment of Damon Klassen to the position of Vice-Principal at École Van Wallegem School effective September 8, 2026.

Carried

15.2 Fort Garry Child Care Centre (Oakenwald) - Addendum to Lease Agreement

Resolution # BD20260326.1011

Moved By T. Johnson

Seconded By A. Becker

THAT the Board approve the addendum to the lease agreement between the Pembina Trails School Division and the Fort Garry Child Care Centre Co-Op Inc. (Oakenwald School) for the period September 1, 2022, (commencement date) to August 31, 2027, dated March 26, 2026, for the provision of shared and dedicated space.

Carried

15.3 Request for Proposal - Audit Services

Resolution # BD20260326.1012

Moved By T. Johnson
Seconded By L. Karn

WHEREAS the Board of Trustees passed Resolution #BD20260122.1008 approving a Request for Proposals be issued for the purpose of audit services and;

WHEREAS the RFP closed March 2, 2026, and the Administration has reviewed all bids;

BE IT RESOLVED THAT the Board approve the recommendation from the Administration and award RFP 2026-002-ST- Audit Services to KPMG for the period July 1, 2026, to June 30, 2029.

Carried

15.4 Shaftesbury High School Locker Room

Resolution # BD20260326.1013

Moved By C. Stahlke
Seconded By A. Becker

WHEREAS, the Division issued a tender for the Shaftesbury High School Locker Room Renovation Project and;

WHEREAS, the tender analysis and recommendations have been provided by the Consultant,

BE IT RESOLVED THAT, the Board accept the recommendation from the Administration and award the Shaftesbury High School Locker Room Renovation tender to Red Lake Construction as a budgeted expense through One-Time Minor Projects in the amount of \$228,800.00 including PST.

Carried

15.5 Henry G. Izatt Universal Washroom Renovation

Resolution # BD20260326.1014

Moved By T. Johnson
Seconded By L. Karn

WHEREAS, the Division issued a tender for the Henry G. Izatt School Universal Washroom Renovation and;

WHEREAS, the tender analysis and recommendations have been provided by the Consultant,

BE IT RESOLVED THAT, the Board accept the recommendation from the Administration and award the Henry G. Izatt School Universal Washroom Renovation tender to Westland Construction as a budgeted expense through One-Time Minor Projects, in the amount of \$156,800.00 including PST.

Carried

15.6 Optical Fibre Agreement - St. Paul's High School

Resolution # BD20260326.1015

Moved By T. Johnson
Seconded By C. Stahlke

THAT the Fibre Conduit Lease Agreement between the Pembina Trails School Division and St. Paul's High School for the period July 1, 2026 to June 30, 2041, be approved.

Carried

15.7 Kindergarten Enrolment Report

Resolution # BD20260326.1016

Moved By J. Brar
Seconded By C. Jolly

THAT the Kindergarten Enrolment Report be received as information.

Carried

15.8 Contracts of Employment

Resolution # BD20260326.1017

Moved By L. Karn
Seconded By D. Johnson

THAT the Contract of Employment dated February 26, 2026, between the Pembina Trails School Division and the Secretary-Treasurer for the period August 1, 2026 to July 31, 2029, as submitted, be ratified.

Carried

Resolution # BD20260326.1018

Moved By L. Karn

Seconded By A. Becker

THAT the Contract of Employment dated February 26, 2026, between the Pembina Trails School Division and the Chief Human Resources Officer for the period August 1, 2026 to July 31, 2029, as submitted, be ratified.

Carried

21. ADJOURNMENT

Meeting adjourned at 9:10 p.m.

Chair of the Board

Secretary-Treasurer