Pembina Trails School Division
Accomplish Anything

Regular Meeting of the Board

Minutes

Thursday, June 25, 2026
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l’île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s’agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.
Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s’est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:
C. Nachtigall, A. Becker, D. Johnson, T. Johnson, C. Jolly, L. Karn, S. Pope, C. Stahlke

Administration:
S. Amos, Superintendent
C. Roberts, Assistant Superintendent, Inclusion Support Services
T. Scott, Assistant Superintendent, Personnel, Equity and Education Services
T. Patzer, Assistant Superintendent, Curriculum, Assessment and Learning Services
S. Carleton, Secretary-Treasurer
L. Farmer, Chief Human Resources Officer

Regrets: J. Brar

3. CALL TO ORDER

The meeting was called to order at 8:00 p.m.

4. AGENDA APPROVAL

Resolution # BD20260625.1001

Moved By S. Pope
Seconded By A. Becker

THAT the agenda be approved as circulated.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20260625.1002

Moved By C. Stahlke
Seconded By D. Johnson

THAT the minutes of the Regular Meeting of the Board held on June 11, 2026, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20260625.1003

Moved By C. Stahlke
Seconded By L. Karn

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated June 25, 2026, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated June 25, 2026, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2025-26 Substitute Teacher Contracts Report dated June 25, 2026, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated June 25, 2026, and,

THAT the Disbursements List for the period May 11 to June 7, 2026, in the amount of $6,120,633.43, be approved.

Carried

7. DELEGATIONS

7.1 M. Dech CUPE 4588-01 Delegation

The delegation provided input on the Maintenance and Operations budget, recommending that resources be prioritized toward additional technical staff, professional development for existing managers, and preventative maintenance rather than adding a new management position, to improve efficiency and support long-term sustainability.

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Early Start - Transportation 10 Month Employees

Resolution # BD20260625.1004

Moved By C. Stahlke
Seconded By T. Johnson

THAT the Board approve the recommendation from the Administration and permit the 10-month Transportation Employees to return to work two weeks early for a total cost of $10,227 funded from budget on a one-time basis for the 2026-2027 school year.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.3 Human Resources and Policy Committee

14.3.1 Policy EEAA: Student Eligibility for Transport

Resolution # BD20260625.1005

Moved By L. Karn
Seconded By A. Becker

THAT Policy EEAA - Student Eligibility for Transport be given second and third reading and passed.

Carried

14.3.2 Policy JIC - Code of Conduct and Standard of Behaviour Brochure

Resolution # BD20260625.1006

Moved By L. Karn
Seconded By A. Becker

THAT Policy JIC - Code of Conduct be given second and third reading and passed.

Carried

14.3.3 Policy GBEAA: Employee Communication Practices and Expectations

Resolution # BD20260625.1007

Moved By L. Karn
Seconded By D. Johnson

THAT Policy GBEAA: Employee Communication Practices and Expectations be given second and third reading and passed.

Carried

15. ADMINISTRATIVE REPORTS

15.1 School Administration Appointment(s)

Resolution # BD20260625.1008

Moved By C. Stahlke
Seconded By C. Jolly

THAT the Board approve the appointment of Lindsay Stewart to the position of Vice-Principal at General Byng School effective September 8, 2026.

Carried

15.2 High-Level Strategies Report

Resolution # BD20260625.1009

Moved By C. Stahlke
Seconded By D. Johnson

THAT the High Level Strategies report be received as information.

Carried

15.3 Cafeteria Manager - Three Year Salary Scale

Resolution # BD20260625.1010

Moved By T. Johnson
Seconded By S. Pope

THAT the Board approve the 3-year Salary Scale for the Cafeteria Manager position for the period August 1, 2026 to June 30, 2029.

Carried

15.4 Funding for Pow Wow

Resolution # BD20260625.1011

Moved By C. Stahlke
Seconded By C. Jolly

WHEREAS, the Pembina Trails School Division has committed to advance Indigenous Education and Reconciliation and;

WHEREAS the Senior Administration seeks to sustain the Divisional Pow Wow as an annual, system-wide core Indigenous education initiative that strengthens relations with community and supports student identity, belonging and engagement;

BE IT RESOLVED THAT the Board accept the recommendation from the Administration and approve the approximate funding for the Divisional Pow Wow as indicated below:

$60,000-$65,000 funded through accumulated surplus in 2026-27

Divisional Pow Wow funded as a budgeted expense going forward.

Carried

16. NEW BUSINESS

16.1 Senior Administration Team Compensation

Resolution # BD20260625.1012

Moved By T. Johnson
Seconded By A. Becker

THAT the Senior Administration Team Salary Schedule and Benefits document for the period July 1, 2025 to June 30, 2028, be approved.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20260625.1013

Moved By C. Stahlke
Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated June 25, 2026, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to a trustee's question regarding an update on the new school currently under construction, the Superintendent reported that timelines remain unchanged. She added that the province is still targeting a September 2027 opening, although this timeline is considered aggressive. The Bridgewater Lake School project, planned for September 2029, has entered the early stages of development, but no new updates are available at this time.

The Secretary-Treasurer responded to a trustee’s question, confirming that no additional information is available regarding approval for debt financing for a new transportation facility.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

A member of the public asked whether there were any changes to Policies EAA, JIC, and GBEAA. The Board clarified that there were no changes from the first reading (noting this did not mean no changes had ever been made to the policies). The member also inquired about the public availability of salary information for cafeteria managers and the senior administrative team. The Board responded that cafeteria manager and non-union staff salaries are generally not publicly posted, but compensation disclosure is provided annually for individuals earning above the established threshold. Finally, the member requested clarification on the Compass Survey, and the Board explained that it is a no-cost survey developed by the University of Waterloo focused on nicotine and tobacco reduction.

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20260625.1014

Moved By C. Stahlke
Seconded By L. Karn

THAT the Board move into Committee of the Whole.

Carried

21. ADJOURNMENT

Meeting adjourned at 8:44 p.m.

Reconvened: 9:41 p.m.

Adjourned: 9:43 p.m.

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Chair of the Board

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Secretary-Treasurer