

**Regular Meeting of the Board
Minutes**

Thursday, June 24, 2021
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. ATTENDANCE

Trustees:

K. McMillan, S. Billingham, J. Fisher, D. Johnson, T. Johnson, G. Melnyk, C. Nachtigall,
D. Zuk

Administration:

T. Fransen, Superintendent
E. Egan, Assistant Superintendent - Human Resources
N. Wood, Secretary-Treasurer

Regrets: J. Glenat, J. Tomy, L. Boles

2. CALL TO ORDER

The meeting was called to order at 8:05 p.m.

Trustee McMillan opened the meeting with a Treaty land acknowledgement.

3. AGENDA APPROVAL

Resolution # BD20210624.1001

Moved By G. Melnyk

Seconded By C. Nachtigall

THAT the agenda be approved as amended.

Carried

4. BOARD MINUTES APPROVAL

Resolution # BD20210624.1002

Moved By T. Johnson

Seconded By J. Fisher

THAT the minutes of the Regular Meeting of the Board held on June 10, 2021, be approved as circulated.

Carried

5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20210624.1003

Moved By D. Zuk

Seconded By D. Johnson

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated June 24, 2021, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated June 24, 2021, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2020-21 Substitute Teacher Contracts Report dated June 24, 2021, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated June 24, 2021, and,

THAT the Disbursements List for the period April 2 to June 17, 2021, in the amount of \$9,924,949.00 be approved.

Carried

7. EDUCATIONAL PRESENTATIONS

7.1 International Student Program - Annual Report

T. Cordeiro, Director of the International Students Program, reviewed the ISP year-end report for 2020-21. She highlighted successes of the program in this challenging year and responded to questions from Trustees.

K. McMillan acknowledged the efforts of the ISP team during a very challenging year.

D. Zuk asked about the future of ISP programs in light of Bill 64 structural changes.

The Superintendent indicated that the transition to the Provincial Authority will take 3-5 years and there many unknowns still.

10. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

10.1 Psychometric Position

The Assistant Superintendent, Curriculum and Learning Services, submitted a request to hire a psychometrician position as a COVID cost to catch up on assessments that were not completed during 2020-21.

It was noted that the possible cost would be \$22,000 per year at roughly \$30 an hour, plus applicable employer-related benefit costs.

Resolution # BD20210624.1004

Moved By D. Zuk

Seconded By C. Nachtigall

WHEREAS increased student social, emotional and mental health needs as a result of the COVID-19 pandemic have been recognized and

WHEREAS the increased student need has created an increased demand for school psychology supports

BE IT RESOLVED THAT the Board approves an amount of up to \$30,000 for contracted Psychometrician services for the 2021/22 school year and

FURTHER THAT this expense is to be funded through the 2021/22 Safe Schools per pupil provincial funding.

Carried

13. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

13.1 Buildings, Property and Transportation Committee

13.1.1 Institut Collégial Vincent Massey Collegiate Laneway

The Secretary-Treasurer reviewed the motion being recommended for Board approval and responded to questions.

Resolution # BD20210624.1005

Moved By T. Johnson

Seconded By D. Johnson

WHEREAS, the Pembina Trails Transportation Department requires the use of the laneway adjacent to Institut Collégial Vincent Massey Collegiate and associated with the property located at 1350 Pembina Hwy, for the safe and logistically efficient delivery of students; and

FURTHER THAT, the City of Winnipeg has deemed it unfeasible to consider the sale of the laneway separately from the property at 1350 Pembina Highway; and

FURTHER THAT, it is the intent of the City to market and sell the property in its entirety and to require that the prospective purchaser develop the laneway, in partnership / consultation with the Pembina Trails School Division, as a condition of the sale; and

FURTHER THAT, the Pembina Trails' proportionate share of the laneway development has been deemed to be approximately 10% of the preliminary (Class C) estimates of \$560,000;

BE IT RESOLVED THAT a commitment to supporting the proportionate share of the laneway development be approved in principal and communicated to the City of Winnipeg.

Carried

13.4 Finance and Planning Committee

13.4.1 Authorization to Transfer Funds to Capital Reserves

The Secretary-Treasurer reviewed the request for authorization to transfer funds from the Operating Fund to one or more Capital Reserves as may be required.

Resolution # BD20210624.1006

Moved By J. Fisher

Seconded By G. Melnyk

THAT the Secretary-Treasurer be authorized to exercise administrative judgment and discretion to transfer funds from the Operating Fund to the Bus Capital Reserves for the period ending June 30, 2021, and report such transfer to the Finance and Planning Committee.

Carried

14. ADMINISTRATIVE REPORTS

14.1 Capital Projects Update

The Assistant Superintendent, Divisional Support Services, provided a written update on Capital projects in the Division as follows:

- The Ecole Bonnycastle School Crawlspace Remediation Project is substantially completed Parkwest Projects is no longer on site. Sod work will commence this week. Fencing remains in place until this work is completed.
- Construction on the new lift in the Learning Commons at Institut Collégial Vincent Massey Collegiate (ICVMC) is on schedule. The anticipated duration of substantial completion is late July.
- Waverley West K-8 (Prairie Architects) had the tender close on June 8, 2021 and the process of awarding it is underway and the Waverley West High School (LM Architecture) will follow shortly. Finalization of the land purchase continues on between the Province and Qualico.

- Loewen Mechanical has begun work on the hot water boiler replacement at Ecole Charleswood School. Substantial completion of this \$1.1M project is expected by end of August 2021.
- Loewen Mechanical has also begun work on the hot water boiler replacement at Beaverlodge School. Substantial completion of this \$490,000 project is expected by end of August 2021.
- Norwin Roofing has begun removals on the roof project at Ecole Charleswood School. The project is on schedule and still expected to be completed by early June 2021. Consultant on this project is Agassiz Roofing.
- Ecole Charleswood School - Phase Two will involve the structural pile reinforcement under the main entrance and work to expand crawlspace access down the south main entrance hallway (by the main office). The consultant for this project being Kowalchuk Consulting Engineers. This phase is expected to begin work in the Spring/Summer of 2022.
- Shorty's Plumbing & Heating has begun work on Phase 2 of the Heating Replacement Project at Ralph Maybank School. This phase involves replacement of the gas furnaces in the south wing with fan coils to provide heat, cooling and improve efficiency to the school. Substantial completion of this \$1.6M project is expected September 2021.
- The project for the two un-linked modular classroom units to be used at École South Pointe School has been awarded to Von Ast Construction. Work will commence on site July 2021. Substantial completion is expected by August 31, 2021.
- Central Services has given the Division design authorization for roof structural upgrades both Ecole Crane and Oakenwald Schools. The Consultant for these projects is Kowalchuk Consultant Engineers. The projects are approved for design only and subject to funding approvals. Potential design completion is November 15, 2021.
- Central Services has given the Division design authorization for an Elevator addition and Exterior Entrance remediation at Ecole Bonnycastle School. The Consultant for this project is Prairie Architects Inc. Potential design completion is November 15, 2021.
- Central Services has given the Division design authorization for an Elevator addition at Ecole St Avila. The Consultant for this project is Prairie Architects Inc. Potential design completion is November 4, 2020.
- Central Services has given the Division design authorization for a Lift addition at Beaverlodge School. The Consultant for this project is SA Sternburg Architecture Inc. Potential design completion is November 1, 2021.

- Central Services has given the Division project authorization for two modular classroom units at Whyte Ridge School. The consultant for this project is Stantec Architecture.
- Central Services has given the Division project authorization to add another two modular classroom units to Ecole South Pointe School. The Consultant for this project is Stantec Architecture.

D. Zuk inquired for more additions about the last three (3) items listed. The Superintendent provided clarification.

T. Johnson indicated that the portables at Whyte Ridge do not include an attachment to the school. The Superintendent indicated that this would be a division-supported cost that would require authorization for withdrawal from accumulated surplus by the Deputy Minister. G. Melnyk noted that the same would hold true for South Pointe portables.

Resolution # BD20210624.1007

Moved By T. Johnson

Seconded By C. Nachtigall

THAT the Capital Projects update be received as information.

Carried

14.2 Kindergarten Enrolment Report

The Assistant Superintendent, Human Resources, reviewed the Kindergarten Enrolment report and responded to questions from Trustees.

J. Fisher asked about the enrolment at Ecole Van Walleggem School and asked where those schools of choice students are coming from. The Assistant Superintendent, Human Resources, responded that they are coming mostly out of Linden Meadows and largely related to childcare. She also inquired about the number for South Pointe reported is lower than expected and whether the enrolment is levelling off or if there will be a lot of late walk-ups anticipated. The Assistant Superintendent, Human Resources, indicated that it is yet to be determined. A similar trend was noted at Bairdmore School.

D. Zuk voiced concerns about the trend in Pacific Junction School enrolment drop.

Resolution # BD20210624.1008

Moved By G. Melnyk

Seconded By S. Billinghamurst

THAT the Kindergarten enrolment report be received as information.

14.3 COVID-19 Update

The Administration provided an update with respect to COVID in Pembina Trails. They responded to questions from Trustees.

It was noted that groups of 5-6 students were invited back into schools beginning June 14.

The Superintendent said that graduation ceremonies, adhering to current public health orders, are well underway.

The Superintendent said that there was a letter received from the Province on June 17 with direction for fall planning. He said that there will be a meeting on August 17 to make a final determination regarding reopening plans.

In response to a question from a Trustee, the Superintendent said that the Ignite 3 program will run this summer at Ryerson School, Chancellor School, General Byng School and Westgrove School. He said that the program will run half-days rather than full days, which will serve twice as many students as under the original model and eliminates COVID protocols for food service. He said the program has as many as 480 students registered. D. Zuk asked for a report on the program changes be sent to Trustees.

J. Fisher asked about in-school vaccination programs for 12-18 year old students. The Superintendent indicated that there has been no indication of this being offered yet by Public Health. He reiterated that this would be a parent-consent program, like all other vaccination programs that have run in schools, by Public Health.

D. Zuk suggested that Aug 17 seems late for the determination of fall reopening plans to be made and wondered about communication to parents, etc.

Resolution # BD20210624.1009

Moved By C. Nachtigall

Seconded By S. Billinghamurst

THAT the COVID-19 update report be received as information.

Carried

14.4 Learning and Information Technologies - Year End Review

The Superintendent reviewed the Learning and Information Technologies Year-End Review. He acknowledged the accomplishments of the LIT Department in what was a very challenging year with unique demands for technology. He noted

that as of June 4, 2021 - 21,069 LIT service requests were completed in 2020-21.

Trustees were referred to the report attached to this item for in-depth information as well as summaries of the initiatives undertaken for substitute teacher connectivity, third party tool integration, and department portals, as well as a glimpse into projects on the LIT docket for 2021-22.

D. Zuk recognized the comprehensive report provided and efforts of LIT throughout the year. She asked about the process for retrieving the loaner laptops that were provided to students. The Superintendent indicated that all inventory was itemized and tracked and there will be efforts to collect once these are no longer required for remote learning. She asked about the secondary back up site located at Shaftesbury. The Superintendent provided clarification about the site.

G. Melnyk and K. McMillan acknowledged the support that Trustees have received from LIT throughout the year.

Resolution # BD20210624.1010

Moved By G. Melnyk

Seconded By J. Fisher

THAT the LIT Year-End Review report be received as information.

Carried

14.5 Update: Ryerson School Renaming

It was noted that staff, students and some community members of Ryerson School have raised concerns regarding the namesake of the school and his historical involvement with the residential school system. The Board of Trustees has responded to these concerns by agreeing to revisit the naming of Ryerson School. An *ad-hoc committee* was established and it was determined that there is a desire to engage with the Pembina Trails community, staff and students in this work.

The Superintendent said that teachers will lead K-3 students through a variety of learning experiences to explore the significance of the student's personal names through research. She said that cross-curricular learning experiences and resources will be available to K-3 teachers with the focus on celebrating student diversity and identity.

Committee composition was reviewed.

Minutes from the naming committee meeting were provided to Trustees for information.

Teachers will lead students in grades 4-12 through critical inquiry learning experiences focused on the significance of names, buildings, streets, etc. exploring historical and current practices and processes. Connections to Orange Shirt Day, residential schools, and the current initiative to explore the renaming of Ryerson School will be made through a menu of literature, cross-curricular learning experiences and resources that will be provided to teachers. The history/background of Ryerson School specifically will be explored with an outcome for students to be meaningfully engaged in generating ideas for the renaming of Ryerson School. Ideas will be provided to the Ryerson School Renaming Committee for consideration, further informing the process.

Extension activities will further be provided to deepen the collaborative inquiry into researching the names of all 35 schools in Pembina Trails.

It was noted that under the direction of Julie Cordova, Principal of Curriculum, curriculum consultants will prepare the above proposal to be available to teachers by mid-September. Communication regarding the proposal will be sent to schools prior to June 30th as Save the Date.

G. Melnyk asked what the process will be for community members and Pembina Trails students to provide input into naming of schools. The Superintendent indicated that a ThoughtExchange will be organized.

C. Nachtigall reiterated the success of the meeting and acknowledged the powerful voice of the students through the process.

Trustees were encouraged to forward any input they receive from community members to C. Nachtigall to ensure that they can be considered through the process.

Resolution # BD20210624.1011

Moved By C. Nachtigall

Seconded By D. Zuk

THAT the update on renaming Ryerson School be received as information.

Carried

14.6 St. John's-Ravenscourt Shared Service Agreement

It was noted that this agreement is ratified yearly for shared services between the Pembina Trails School Division and St. John's-Ravenscourt School.

Resolution # BD20210624.1012

Moved By J. Fisher

Seconded By T. Johnson

THAT the Shared Services Agreement between the Pembina Trails School Division and St. John's-Ravenscourt School with respect to the provision of clinician services for the 2021-22 school year be ratified.

Carried

15. NEW BUSINESS

15.1 Honouring Our Retirees and Graduates

The Board acknowledged the challenges of honouring Pembina Trails retirees and graduates during the COVID-19 pandemic. Trustees extended their acknowledgement of retirees and extend best wishes on their retirement.

The Board extended collective best wishes to 2021 graduates during a difficult year. On behalf of the Board, wishing all the best to the 2021 graduating class.

The Superintendent indicated that SAT has been visiting the schools and presenting retirement gifts, sometimes even in front of a student audience.

15.2 Board Position Bill 64

Details of the Committee composition and purpose were provided. The special committee of the board on Bill 64 is focused on supporting our community as they work through the details of Bill 64

D. Zuk indicated that lawn signs will be received and distributed shortly. Anyone wishing to obtain a lawn sign is encouraged to reach out to ward trustee.

Resolution # BD20210624.1013

Moved By J. Fisher

Seconded By T. Johnson

THAT the position of the Pembina Trails Board of Trustees is that Bill 64 needs to be defeated or withdrawn.

Carried

16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

G. Melnyk brought attention to Trustees regarding correspondence to the Minister from the Frontier School Division regarding Indigenous perspectives in consideration of Bill 64.

Resolution # BD.20210624.1014

Moved By C. Nachtigall

Seconded By S. Billingham

THAT the Correspondence for Information Distribution List dated June 24, 2021, be received as information.

Carried

17. QUESTIONS FROM TRUSTEES

C. Nachtigall acknowledged Senior Administration and the Administrative Office team's efforts and accomplishments during this challenging year.

D. Zuk indicated that she attended two staff appreciation events virtually and hopes to be able to resume in-person celebrations again next year.

20. ADJOURNMENT

Meeting adjourned at 9:30 p.m.

Chair of the Board

Secretary-Treasurer