

## **Regular Meeting of the Board**

### **Minutes**

Thursday, June 12, 2025  
Craig M. Stahlke Board Room  
Administration Office  
181 Henlow Bay, Winnipeg, MB R3Y 1M7

#### **1. Recognition of Treaty Land**

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

#### **2. ATTENDANCE**

Trustees:

C. Nachtigall, A. Becker, J. Brar, D. Johnson, T. Johnson, C. Jolly, L. Karn, C. Stahlke

Administration:

S. Amos, Superintendent

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

Regrets: Nil.

#### **3. CALL TO ORDER**

The meeting was called to order at 8:00 p.m.

**4. AGENDA APPROVAL**

**Resolution # BD20250612.1001**

Moved By A. Becker

Seconded By C. Jolly

THAT the agenda be approved as amended.

**Carried**

**5. BOARD MINUTES APPROVAL**

**Resolution # BD20250612.1002**

Moved By T. Johnson

Seconded By A. Becker

THAT the minutes of the Regular Meeting of the Board held on May 22, 2025, be approved as corrected.

**Carried**

**6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**Resolution # BD20250612.1003**

Moved By C. Stahlke

Seconded By T. Johnson

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated June 12, 2025, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated June 12, 2025, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2024-25 Substitute Teacher Contracts Report dated June 12, 2025, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated June 12, 2025.

**Carried**

## **7. DELEGATIONS**

### **7.1 Dalhousie Greenspace Initiative**

The Dalhousie Greenspace Initiative made a presentation to the Board with respect to community focused input for both school and city owned outdoor spaces shared by Fort Richmond Collegiate, Acadia School and Dalhousie School.

## **11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE**

### **11.1 2025 By-Election**

#### **Resolution # BD20250612.1004**

Moved By C. Stahlke

Seconded By A. Becker

WHEREAS the *Municipal Councils and School Boards Elections Act* Part 2 10(1) states that a Senior Election Official must be appointed in any civic election;

BE IT RESOLVED THAT Sherwood Armbruster, City of Winnipeg Election Official, be appointed as the Senior Election Official for the 2025 school board by-election for the Pembina Trails School Division and;

THAT the Board advise the senior electoral officer of the need to run a by election in Ward 1.

**Carried**

## **14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**

### **14.3 Finance, Buildings, Property and Transportation**

#### **14.3.1 Tender ITT 2025-007-FO Concrete and Asphalt Replacement**

##### **Resolution # BD20250612.1005**

Moved By T. Johnson

Seconded By C. Stahlke

THAT the Board receive the recommendation from the Administration as information and award tender ITT 2025-007-FO Concrete and Asphalt, as set out in the attached report to the Board in the amount of \$163,018.00 plus applicable taxes.

Funding Source: Budgeted Expense.

**Carried**

**14.3.2 Tender ITT 2025-004-FO Supply, Delivery and Installation - Machining and Welding Tech Equipment**

**Resolution # BD20250612.1006**

Moved By T. Johnson

Seconded By C. Stahlke

THAT the Board accept the recommendation from the Administration and award Tender ITT 2025-004-FO Supply, Delivery and Installation of Machining and Welding Tech Equipment to Wallace Machinery in the amount of \$845,501.50 plus applicable taxes.

Funding Source: New Establishment Budget.

**Carried**

**14.3.3 Tender ITT 2025-006-FO Supply, Delivery and Installation of Construction and Woodwork Tech Equipment**

**Resolution # BD20250612.1007**

Moved By T. Johnson

Seconded By C. Stahlke

THAT the Board accept the recommendation from the Administration and award Tender ITT 2025-006-FO Supply, Delivery and Installation of Construction and Woodwork Tech Equipment to Wallace Machinery in the amount of \$315,750.26 plus applicable taxes.

Funding Source: New Establishment Budget.

**Carried**

**14.4 Human Resources and Policy Committee**

**14.4.1 Policy FF - Naming of Facilities**

A member of the board recommended that the line "The name of the street on which the school faces;" be omitted from Regulation FF-R.

**Resolution # BD20250612.1008**

Moved By D. Johnson

Seconded By C. Jolly

THAT Policy FF and Regulation FF-R - Naming of Facilities be given first reading.

**Carried**

**14.4.2 Policy GBGBA - Employee Violent Incident Prevention and Reporting**

**Resolution # BD20250612.1009**

Moved By D. Johnson  
Seconded By A. Becker

THAT Policy GBGBA - Employee Violent Incident Prevention and Reporting be given first reading.

**Carried**

**14.4.3 Policy GBAA - Respectful Workplace**

**Resolution # BD20250612.1010**

Moved By D. Johnson  
Seconded By L. Karn

THAT Policy GBAA and Regulation GBAA-R - Respectful Workplace be given first reading.

**Carried**

**14.6 Pembina Trails School Division Educational Support Fund Inc.**

**14.6.1 Shaftesbury Envirothon (Team Terra)**

**Resolution # BD20250612.1011**

Moved By A. Becker  
Seconded By L. Karn

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Shaftesbury High School, \$1,000 - Team Terra, International NCF Envirothon, July 20-26, 2025, Calgary, Alberta.

**Carried**

**15. ADMINISTRATIVE REPORTS**

**15.1 Kindergarten Enrolment Report**

**Resolution # BD20250612.1012**

Moved By C. Stahlke  
Seconded By A. Becker

THAT the Kindergarten Enrolment Report be received as information.

**Carried**

## **15.2 School/Divisional Administration Appointments**

### **Resolution # BD20250612.1013**

Moved By D. Johnson  
Seconded By L. Karn

THAT the Board approve the appointment of Nicole Girardin as Principal of École RHG Bonnycastle School effective September 2, 2025, and

THAT the Board approve the appointment of Shannon Tipping as Divisional Principal of Curriculum, Assessment and Learning Services, effective August 5, 2025, and

THAT the Board approve the appointment of Mike Weekes as Principal of Shaftesbury High School effective September 2, 2025.

**Carried**

## **15.3 Winnipeg Mennonite - Clinical Services Agreement**

### **Resolution # BD20250612.1014**

Moved By T. Johnson  
Seconded By C. Stahlke

THAT the Shared Services Agreement between the Pembina Trails School Division and Winnipeg Mennonite Elementary Schools with respect to the provision of clinician services for the 2025-26 school year be ratified.

**Carried**

## **15.4 Land Lease - 285 Lindenwood Drive**

### **Resolution # BD20250612.1015**

Moved By T. Johnson  
Seconded By C. Stahlke

WHEREAS the Board approved a lease agreement between the Pembina Trails School Division and the City of Winnipeg for the property at 285 Lindenwood Drive East, and

WHEREAS the Lease Agreement expires on July 31, 2025 and,

WHEREAS the Agreement provides an option to extend with notification in writing within thirty (30) days of the expiration of the agreement,

BE IT RESOLVED THAT the Board authorize the Secretary-Treasurer to exercise Option 2.02 of the existing Lease Agreement and write to the City of Winnipeg to extend the lease agreement for the term August 1, 2025 to July 31, 2030.

**Carried**

#### **15.5 Nutrition Program**

The Assistant Superintendent, Curriculum and Learning Services, reviewed the Pembina Trails School Nutrition Program.

##### **Resolution # BD20250612.1016**

Moved By C. Jolly

Seconded By A. Becker

THAT The Board receive the report with respect to funding for the Pembina Trails School Nutrition Program as information.

**Carried**

#### **17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

##### **Resolution # BD20250612.1017**

Moved By C. Stahlke

Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated June 12, 2025, be received as information.

**Carried**

#### **18. QUESTIONS FROM TRUSTEES**

The Board requested that the division highlight the role of trustees by encouraging community involvement and actively supporting community members in running for trustee. It was suggested that trustees could share insights about the role of trustee, helping prospective candidates understand the responsibilities and challenges of the position. The Superintendent and Communications Officer have been asked to develop recommendations to support this initiative. It was noted that expectations of trustees must be clearly communicated to potential candidates.

**20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**

**Resolution # BD20250612.1018**

Moved By C. Stahlke

Seconded By A. Becker

THAT the Board move in to Committee of the Whole.

**Carried**

**21. ADJOURNMENT**

Meeting adjourned at 9:32 p.m.

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Chair of the Board

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Secretary-Treasurer