

Regular Meeting of the Board

Minutes

Thursday, June 11, 2026
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:

C. Nachtigall, J. Brar, D. Johnson, T. Johnson, C. Jolly, L. Karn, S. Pope, C. Stahlke

Administration:

S. Amos, Superintendent

C. Roberts, Assistant Superintendent, Inclusion Support Services

T. Scott, Assistant Superintendent, Personnel, Equity and Education Services

T. Patzer, Assistant Superintendent, Curriculum, Assessment and Learning Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

Regrets: A. Becker

3. CALL TO ORDER

The meeting was called to order at 8:05 p.m.

4. AGENDA APPROVAL

Resolution # BD20260611.1001

Moved By T. Johnson
Seconded By S. Pope

THAT the agenda be approved as circulated.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20260611.1002

Moved By C. Stahlke
Seconded By L. Karn

THAT the minutes of the Regular Meeting of the Board held on May 28, 2026, be approved as circulated and,

THAT the minutes of the Special Meeting of the Board held on June 4, 2026, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20260611.1003

Moved By C. Stahlke
Seconded By D. Johnson

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated June 11, 2026, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated June 11, 2026, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2025-26 Substitute Teacher Contracts Report dated June 11, 2026, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated June 11, 2026.

Carried

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 MITT/RRC Polytech Funding Agreement

Resolution # BD20260611.1004

Moved By C. Stahlke

Seconded By T. Johnson

THAT the Board approve the agreement between the Manitoba Institute of Trades and Technology/Red River Polytech and the Pembina Trails School Division for the 2026-27 school year.

Carried

11.2 Transit Times Charleswood School

Resolution # BD20260611.1005

Moved By C. Stahlke

Seconded By L. Karn

THAT the board write a letter to Winnipeg Transit with respect to concerns with after school bus scheduling for students at Ecole Charleswood school.

Carried

11.3 New Position - Cafeteria Manager

Resolution # BD20260611.1006

Moved By C. Stahlke

Seconded By J. Brar

THAT the Board approve the job description and salary schedule for the new position - Cafeteria Manager, effective August 1, 2026.

Carried

11.4 Response to Gujarati Language Class Delegation

Resolution # BD20260611.1007

Moved By J. Brar
Seconded By C. Stahlke

THAT the Board approve Gujarati Language School to utilize classroom space subject to details as determined by administration.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.2 Finance, Buildings, Property and Transportation

14.2.1 Request for Proposal RFP 2026-005-IT Production Print Systems and Managed Print Services

Resolution # BD20260611.1008

Moved By T. Johnson
Seconded By C. Stahlke

THAT the Board accept the recommendation from the Administration and award RFP 2026-005-IT Production Print Systems and Managed Print Services, to Konica Minolta in the annual amount of \$172,719.

Funding Source: Budget Expense.

Carried

14.2.2 Promissory Note LTPS0909

Resolution # BD20260611.1009

Moved By T. Johnson
Seconded By S. Pope

WHEREAS it is deemed necessary to provide a Resolution to the Provincial Education Funding Branch to issue a long-term promissory note; in the amount of \$285,900

THEREFORE BE IT RESOLVED THAT the Board of Trustees of the Pembina Trails School Division approve the issuing of debentures for the following projects:

- Prairie Sunrise School Roof Replacement \$10,300

- École RHG Bonnycastle School Boiler and Cooling Unit Replacement \$406,400
- South Winnipeg Recreation Campus - variance (\$130,800)

Carried

14.2.3 Compensation Committee Meetings

Resolution # BD20260611.1010

Moved By T. Johnson

Seconded By D. Johnson

THAT the Board appoint the following Trustees to the SAT Compensation Committee:

- Chair of the Board - Cindy Nachtigall
- Chair of Finance - Tim Johnson
- Chair of Human Resources and Policy - Linda Karn
- Vice Chair – Craig Stahlke

Carried

14.3 Human Resources and Policy Committee

14.3.1 Policy JIC - Code of Conduct and Standard of Behaviour Brochure

Resolution # BD20260611.1011

Moved By L. Karn

Seconded By S. Pope

THAT Policy JIC - Code of Conduct be given first reading and,

THAT the revised Standard of Behaviour Brochure be approved as submitted.

Carried

14.3.2 Policy EEAA: Student Eligibility for Transport

Resolution # BD20260611.1012

Moved By L. Karn

Seconded By D. Johnson

THAT Policy EEAA - Student Eligibility for Transport, be given first reading.

Carried

14.3.3 Policy EBBB: Accident Reports

It is the view of the Committee that the changes to the Policy are non-substantive and the Policy does not require three readings.

Resolution # BD20260611.1013

Moved By L. Karn

Seconded By C. Jolly

THAT the Board approve Policy EBBB: Accident Reports, as amended.

Carried

14.3.4 Policy GBEEA: Employee Communication Practices and Expectations

Resolution # BD20260611.1014

Moved By L. Karn

Seconded By C. Stahlke

THAT Policy GBEEA: Employee Communication Practices and Expectations, be given first reading.

Carried

14.3.5 Regulation CBA-R: Duties and Qualifications of Superintendent

The Superintendent recommended that Regulation CBA-R, Section 7(b), be amended to replace 'Associate Secretary-Treasurer' with 'Assistant Secretary-Treasurer.

Resolution # BD20260611.1015

Moved By L. Karn

Seconded By D. Johnson

THAT the Board approve Regulation CBA-R: Duties and Qualifications of Superintendent, as amended.

Carried

14.3.6 Regulation FF-R: Naming of Facilities

Resolution # BD20260611.1016

Moved By L. Karn

Seconded By D. Johnson

THAT the Board approve Regulation FF-R: Naming of Facilities, as amended.

Carried

15. ADMINISTRATIVE REPORTS

15.1 School Administration Appointment(s)

Resolution # BD20260611.1017

Moved By L. Karn

Seconded By S. Pope

THAT the Board approve the appointment of Ben Fowler to the position of Vice-Principal at École Dieppe effective September 8, 2026 and,

THAT the Board approve the appointment of Deondra Twerdun-Peters to the position of Teaching Vice-Principal at Acadia School effective September 8, 2026 and,

THAT the Board approve the appointment of Brenley Bacon to the position of Vice-Principal at Acadia School effective September 8, 2026 and,

THAT the Board approve the appointment of Shannon Shields to the position of Vice-Principal at Bairdmore School effective September 8, 2026 and,

THAT the Board approve the appointment of Diane Wiebe to the position of Principal at École St. Avila effective September 8, 2026.

Carried

15.2 Addendum to Lease Agreement - Kids Inc.

Resolution # BD20260611.1018

Moved By T. Johnson

Seconded By S. Pope

THAT the Board approve the addendum to the lease agreement for K.I.D.S Inc. (South Pointe).

Carried

15.3 Mobile Vision Care Clinic Report 2025-26

Resolution # BD20260611.1019

Moved By J. Brar

Seconded By L. Karn

THAT the Board receive the Mobile Vision Clinic Report for 2025-26 as information.

Carried

15.4 Shared Services Agreement - Clinical

Resolution # BD20260611.1020

Moved By T. Johnson

Seconded By C. Jolly

THAT the Board approve the shared services agreements between the Pembina Trails School Division and the following independent schools for the 2026-27 school year:

- St. John's-Ravenscourt School
- Winnipeg Mennonite School

Carried

15.5 Kindergarten Enrolment Report

Resolution # BD20260611.1021

Moved By J. Brar

Seconded By C. Jolly

THAT the Board receive the Kindergarten Enrolment Report as information.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20260611.1022

Moved By C. Stahlke

Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated June 11, 2026, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to a trustee's question, the Superintendent confirmed that, apart from minor flooding at one school, the Division experienced no significant issues following Tuesday evening's storm.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

The Board acknowledged and appreciated comments from a member of the public expressing gratitude for the Board's efforts in developing the 2026–2027 Division budget and its positive impact on teaching staff.

21. ADJOURNMENT

Meeting adjourned at 8:35 p.m.

Chair of the Board

Secretary-Treasurer