

**Regular Meeting of the Board  
Minutes**

Thursday, January 26, 2023  
Craig M. Stahlke Board Room  
Administration Office  
181 Henlow Bay, Winnipeg, MB R3Y 1M7

**1. Recognition of Treaty Land**

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

**2. ATTENDANCE**

Trustees:

T. Johnson, C. Nachtigall, A. Becker, J. Brar, D. Johnson, C. Jolly, L. Karn, S. Nixon, C. Stahlke

Administration:

L. Boles, Superintendent

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

N. Wood, Secretary-Treasurer

**3. CALL TO ORDER**

The meeting was called to order at 8:00 pm

**4. AGENDA APPROVAL**

**Resolution # BD20230126.1001**

Moved By C. Nachtigall

Seconded By S. Nixon

THAT the agenda be approved as circulated/amended.

**Carried**

**5. BOARD MINUTES APPROVAL**

**Resolution # BD20230126.1002**

Moved By C. Stahlke

Seconded By D. Johnson

THAT the minutes of the Regular Meeting of the Board held on January 12, 2023, be approved as circulated/corrected.

**Carried**

**6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**Resolution # BD20230126.1003**

Moved By C. Nachtigall

Seconded By L. Karn

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated January 26, 2023, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated January 26, 2023,, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2022-23 Substitute Teacher Contracts Report dated January 26, 2023,, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated January 26, 2023.

**Carried**

**8. EDUCATIONAL PRESENTATIONS**

**8.1 UNESCO Education for Equity**

J. Cordova, Principal of Curriculum and S. Zirino, Equity and Inclusion Consultant, presented a short video from the students at Bairdmore School and provided an update on the ongoing UNESCO World Puzzle project taking place in five Pembina Trails School Division Schools.

**Resolution # BD20230126.1004**

Moved By C. Stahlke

Seconded By C. Nachtigall

THAT the presentation be received as information.

**Carried**

**11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE**

**11.1 Response to January 12, 2023, Delegation**

**Resolution # BD20230126.1005**

Moved By C. Nachtigall

Seconded By L. Karn

WHEREAS the board has considered the request from the delegation heard January 12, 2023, taking into account all facts associated with the operation of the Westdale parking lot; therefore

BE IT RESOLVED that the Board denies the request to reopen the Westdale parking lot and that the current operation of the lot remain status quo.

**Carried**

**11.2 ISP Additional Staffing Request**

The Assistant Superintendent, Personnel and Education Services, reviewed the request for ISP staffing. He provided a rationale for the recommendation. It was generally agreed that this be referred to the Board Meeting for approval.

**Resolution # BD20230126.1006**

Moved By C. Nachtigall

Seconded By C. Jolly

WHEREAS the Board has received a report from the Assistant Superintendent, Personnel and Education Services outlining the need to add administrative and homestay staffing to support the International Student Department; therefore

BE IT RESOLVED that the Board approves the request for up to an total of a \$24,000 expenditure made from Accumulated Surplus for the hiring of a 0.5FTE Term Homestay Aide and 0.5FTE Term Admin Secretary from February 1<sup>st</sup>, 2023 to June 30<sup>th</sup>, 2023.

**Carried**

**14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**

**14.3 Finance, Buildings, Property and Transportation**

**14.3.1 Long-Term Promissory Note LTPS0592**

**Resolution # BD20230126.1007**

Moved By C. Stahlke

Seconded By D. Johnson

WHEREAS it is deemed necessary to provide a Resolution to the Provincial Education Funding Branch to issue a long-term promissory note; therefore

BE IT RESOLVED THAT the Board of Trustees of the Pembina Trails School Division approve the issuing of a debentures for the following projects:

- Oakenwald Envelope and Roof Replacement
- Bonnycastle Boiler and Cooling Unit Replacement

**Carried**

**14.5 Negotiations Committee**

**14.5.1 EAPT Collective Agreement**

**Resolution # BD20230126.1008**

Moved By C. Stahlke

Seconded By D. Johnson

THAT the Collective Agreement between the Pembina Trails School Division and the Educational Assistants Pembina Trails (EAPT) for the period July 1, 2020-June 30, 2023, dated January 26, 2023 be ratified.

**Carried**

**17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

**Resolution # BD20230126.1009**

Moved By C. Nachtigall

Seconded By J. Brar

THAT the Correspondence for Information Distribution List dated January 26, 2023, be received as information.

**Carried**

**18. QUESTIONS FROM TRUSTEES**

Trustee L. Karn requested that the MSBA E-newsletter be sent out to trustees earlier to allow for participation in events. Board Chair, T. Johnson said he would provide the feedback to MSBA at the March convention.

Trustee S. Nixon asked if there would be a Division representative attending the Student-Staff Accident/Travel Insurance webinar on January 31, 2023. The Superintendent confirmed that a staff member has been identified to attend the webinar.

Trustee L. Karn shared that she had not seen the CSBA survey contained in the distribution list and asked if Board Chair, T. Johnson had completed the survey on the board's behalf. T. Johnson confirmed that he had not completed the survey on behalf of the board.

The Assistant Superintendent, Curriculum and Learning Services, acknowledged a student from Chancellor School who will receive the Yes I Can! award in the area of technology on February 23, 2023 at the Victoria Inn.

Trustee L. Karn asked Secretary-Treasurer N. Wood for clarification on the Notice of Tax Requirements included in the Correspondence for Information Distribution List. N. Wood explained that the document is an annual notice of payment due from the City of Winnipeg to the division, regarding payment of municipal taxes.

In response to a question from Trustee C. Nachtigall, the Superintendent provided an update on the opening of Bison Run School. Senior Administration will be at Bison Run School on the morning of January 30, 2023, to welcome students to the new school.

The Superintendent also confirmed that construction on the Pembina Trails Collegiate is on schedule.

**19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE**

St. James-Assiniboia Trustee, S. Lethbridge asked for clarification regarding an earlier question concerning the CSBA. Board Chair, T. Johnson explained that the Truth and Reconciliation Commission's Calls to Action survey had not been received by Pembina Trails School Division trustees which he believes may be a result of the CSBA not having any updated mailing list following the election.

S. Lethbridge informed the trustees that MSBA distributes mailouts each Tuesday.

**20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**

**21. ADJOURNMENT**

Meeting adjourned at 8:43 p.m.

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Chair of the Board

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Secretary-Treasurer