

Regular Meeting of the Board

Minutes

Thursday, January 22, 2026
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:

C. Nachtigall, A. Becker, J. Brar, D. Johnson, T. Johnson, C. Jolly, L. Karn, S. Pope, C. Stahlke

Administration:

S. Amos, Superintendent

C. Roberts, Assistant Superintendent, Inclusion Support Services

T. Scott, Assistant Superintendent, Personnel, Equity and Education Services

T. Patzer, Assistant Superintendent, Curriculum, Assessment and Learning Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

3. CALL TO ORDER

The meeting was called to order at 8:04 p.m.

4. AGENDA APPROVAL

Resolution # BD202601221.1001

Moved By C. Stahlke
Seconded By D. Johnson

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD202601221.1002

Moved By C. Stahlke
Seconded By L. Karn

THAT the minutes of the Regular Meeting of the Board held on January 8, 2026, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD202601221.1003

Moved By C. Stahlke
Seconded By T. Johnson

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated January 22, 2026, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated January 22, 2026, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2025-26 Substitute Teacher Contracts Report dated January 22, 2026, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated January 22, 2026.

Carried

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 2026 Civic Election Agreement

Resolution # BD202601221.1004

Moved By C. Stahlke

Seconded By A. Becker

WHEREAS 2026 is a civic election year and,

WHEREAS the Pembina Trails Board of Trustees passed Resolution BD20251211.1008 approving a draft cost-share agreement with the City of Winnipeg and authorizing the Secretary-Treasurer to finalize and execute a cost-share agreement with the City of Winnipeg,

BE IT RESOLVED THAT the Board approve the 2026 Civic Election Cost Share Agreement with the City of Winnipeg.

Carried

11.2 Notice of Motion - Bison Run/South Pointe Catchment (10 Minutes)

The Assistant Superintendent, Personnel, Equity and Education Services, reviewed the Notice of Motion. He provided the Board with a draft letter to Bison Run families.

Resolution # BD202601221.1005

Moved By C. Stahlke

Seconded By T. Johnson

WHEREAS a 5-year interim catchment option area was established by the Board commencing September 2023 – June 30, 2028, in the northern area of South Pointe to ease overcrowding at École South Pointe School; and

WHEREAS the enrollment at Bison Run School has grown close to capacity in three years; and

WHEREAS the enrollment at École South Pointe School has decreased to manageable levels;

BE IT RESOLVED THAT the 5-year interim catchment option allowing families to choose the English program at either Bison Run or École South Pointe School, be terminated as of June 30th, 2026, making École South Pointe School the sole English program catchment school.

BE IT FURTHER RESOLVED THAT students currently attending Bison Run who qualify for transportation, as well as their siblings, may continue to attend Bison Run School under a school-of-choice approval. As per the original interim

catchment motion, transportation will be provided for these eligible students through June 30, 2028.

Carried

11.3 HR Matters (10 Minutes)

The Chief Human Resources Officer reviewed the salary scale for the Content and Graphic Design Specialist position.

Resolution # BD202601221.1006

Moved By C. Stahlke
Seconded By A. Becker

THAT the Board approve the salary schedule for the Content and Graphic Design Specialist position, effective September 1, 2025.

Carried

13. CORRESPONDENCE FOR DISCUSSION

13.1 Long-Service Recognition Awards (Revised Eligibility January 2026)

Resolution # BD202601221.1007

Moved By C. Stahlke
Seconded By C. Jolly

THAT the Board submit to the Manitoba School Boards Association the name of the following Trustee who has actively served as a Trustee for 20 years, as nomination for a Long Service Recognition Award at the 2026 Manitoba School Boards Association Convention:

Trustee Tim Johnson - 20 Years of Service as at October 1, 2026

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.2 Finance, Buildings, Property and Transportation

14.2.1 Finance, Buildings, Property and Transportation Committee Meeting - January 19, 2026

14.2.1.1 2026-27 Draft Budget Proposal - Addition of Position

Resolution # BD202601221.1008

Moved By T. Johnson
Seconded By A. Becker

THAT the Board approve study and recommendation for a position in the 2026-27 draft budget to support administration and schools in writing grants for funding for non-funded items.

Carried

14.2.1.2 Request for Proposal - Audit Services

Resolution # BD202601221.1009

Moved By T. Johnson
Seconded By S. Pope

THAT the board authorize the Secretary-Treasurer to proceed with a request for proposal for audit services.

Carried

14.2.1.3 Internal Budget Reconciliation

Resolution # BD202601221.1010

Moved By T. Johnson
Seconded By C. Stahlke

WHEREAS we are projecting an under expenditure of \$232,500 in the external tuition non salary budget and an over expenditure in the Student Support Educational Assistant budget line,

BE IT RESOLVED THAT the Board approves an over expenditure in the amount of \$213,500 in the Student Support EA budget line.

Carried

14.2.1.4 MSBA C2026 - Format Change

Resolution # BD202601221.1011

Moved By T. Johnson
Seconded By L. Karn

WHEREAS the Manitoba School Boards Association has changed the format of the 2026 MSBA Convention to split Manitoba School Board business to two days during the convention and,

WHEREAS Trustee Indemnity By-Law 150 Schedule A indicates eligibility for paying indemnities as follows:

1. Operational Indemnities

a) Qualifying Activities (Extra Duties):

iv) M.S.B.A. (March) Convention Business Session (Friday) and Fall AGM Meeting Business Session Day (Friday);

BE IT RESOLVED THAT the Board approve suspending procedure on By-Law No. 150, Schedule A 1. Operational Indemnities iv, and allow for paying trustee indemnities for both days of the 2026 MSBA Convention.

Carried

14.5 Pembina Trails School Division Educational Support Fund Inc.

14.5.1 Oak Park Varsity Girls Basketball - Tournament and League Support

Resolution # BD202601221.1012

Moved By L. Karn

Seconded By S. Pope

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

OP Girls Varsity Basketball Team, \$500, Tournament Support 25-26, Winnipeg, MB.

Carried

15. ADMINISTRATIVE REPORTS

15.1 Mid-Year Report

The Senior Administration Team provided an update on the current status of the 2025–2026 Strategic Plan, highlighting progress within the High Level Strategies action areas.

Resolution # BD20260122.1013

Moved By L. Karn
Seconded By T. Johnson

THAT the 2025-2026 Strategic Plan Mid-Year Report, be received as information.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20260122.1014

Moved By C. Stahlke
Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated January 22, 2026, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

A Trustee raised concerns regarding potential road safety issues with the use of Royal School as a polling station for elections. Senior Administration will look into this matter.

In response to a suggestion from a Trustee, the Superintendent stated that she will review the current 2026-2027 Budget Survey to determine if an additional question to collect general feedback is required.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

The Board acknowledged and welcomed Hen Danielle from General Byng School and Odette Megalaa from River Park West School, guests from the Pembina Trails Leadership Development Program.

20. ADJOURNMENT

Meeting adjourned at 9:16 p.m.

Chair of the Board

Secretary-Treasurer