

## **Regular Meeting of the Board**

### **Minutes**

Thursday, January 8, 2026  
Craig M. Stahlke Board Room  
Administration Office  
181 Henlow Bay, Winnipeg, MB R3Y 1M7

#### **1. Recognition of Treaty Land**

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

#### **2. ATTENDANCE**

Trustees:

C. Nachtigall, J. Brar, D. Johnson, T. Johnson, C. Jolly, L. Karn, C. Stahlke, S. Pope

Administration:

S. Amos, Superintendent

C. Roberts, Assistant Superintendent, Inclusion Support Services

T. Scott, Assistant Superintendent, Personnel, Equity and Education Services

T. Patzer, Assistant Superintendent, Curriculum, Assessment and Learning Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

Regrets: A. Becker

**3. CALL TO ORDER**

The meeting was called to order at 8:03 p.m.

**4. AGENDA APPROVAL**

**Resolution # BD20260108.1001**

Moved By T. Johnson

Seconded By L. Karn

THAT the agenda be approved as amended.

**Carried**

**5. BOARD MINUTES APPROVAL**

**Resolution # BD20260108.1002**

Moved By C. Stahlke

Seconded By C. Jolly

THAT the minutes of the Regular Meeting of the Board held on December 11, 2025, be approved as circulated.

**Carried**

**6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

Trustee Stahlke informed the Board that an amendment to Item 5 of the December 11, 2025 Committee of the Whole meeting minutes is required to correct duplicated information and formatting inconsistencies.

Trustee Karn requested that minutes from the BACE meetings be posted in a more timely manner to ensure accessibility and transparency.

**Resolution # BD20260108.1003**

Moved By C. Stahlke

Seconded By D. Johnson

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated January 8, 2026, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated January 8, 2026, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2025-26 Substitute Teacher Contracts Report dated January 8, 2026, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated January 8, 2026, and,

THAT the Disbursements List for the period November 13-December 10, 2025, in the amount of \$5,038,896.16, be approved.

**Carried**

## **7. DELEGATIONS**

### **7.1 Safe Student Transportation Grades 7-8**

E. Martin made a presentation to the board with regard to her concern about the lack of school transportation options for students beyond Grade 6, particularly for families commuting from École Tuxedo to École Charleswood. Ms. Martin requested the Board explore solutions such as a paid-user bus option, partnerships with transportation providers, a review of eligibility boundaries, and a pilot program to assess demand and feasibility.

## **8. EDUCATIONAL PRESENTATIONS**

### **8.1 Yes I Can! Awards**

The Assistant Superintendent, Inclusion Support Services informed the Board that five Pembina Trails students have been nominated to receive the Yes! I Can Award at the Annual Conference of the Manitoba Council for Exception Children on Thursday, February 26, 2026. The Board will be informed of the successful recipients following the event. Commendation letters will be prepared and sent to the recipients and nominees on behalf of the Board.

### **8.2 Early Reading Screener**

The Assistant Superintendent, Curriculum, Assessment and Learning Services presented a proposal for Early Reading Screener teacher training in response to Bill 225, passed in November 2025, for K-4 students. The presentation included timelines, pilot planning, and implementation details and a request for the approval of a one-time allocation of \$40,000 from surplus funds to offset implementation costs.

**Resolution # BD20260108.1004**

Moved By J. Brar  
Seconded By C. Jolly

WHEREAS the Province of Manitoba has passed Bill 225, the Public Schools Amendment Act (Universal Screening for Learning Disabilities), ensuring all students Kindergarten–Grade 4 receive early reading screenings and,

WHEREAS, the Pembina Trails School Division has created a Literacy Screener Implementation Plan in accordance with Bill 225,

BE IT RESOLVED THAT the Board of Trustees approve the one-time cost to enact this plan in the amount of \$40,000 to be funded from surplus funds.

**Carried**

## **11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE**

### **11.1 Basic Adult Education**

#### **Resolution # BD20260108.1005**

Moved By J. Brar  
Seconded By T. Johnson

THAT the Board write a letter to the Rene Cable, Minister of Advanced Education and Training in support of Basic Adult Education programming and funding.

**Carried**

### **11.2 Dalhousie Greenspace Initiative**

#### **Resolution # BD20260108.1006**

Moved By L. Karn  
Seconded By S. Pope

THAT the Board approve the Dalhousie Greenspace Initiative project plan in principle to enable fundraising efforts and support the provision of a letter of endorsement from a school principal for PTESF applications, subject to each project phase approved by the Division.

**Carried**

### **11.3 PTTA**

#### **Resolution # BD20260108.1007**

Moved By L. Karn  
Seconded By T. Johnson

THAT the Board send a letter of acknowledgement to the PTTA President thanking them for their presentation.

**Carried**

#### **11.4 HR Matter**

##### **Resolution # BD20260108.1008**

Moved By C. Stahlke  
Seconded By T. Johnson

THAT the Board accept the recommendation from the Administration and terminate the employment of employee #113617.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>	<b>Conflict</b>
J. Brar		X		
D. Johnson	X			
T. Johnson	X			
C. Jolly	X			
L. Karn		X		
C. Nachtigall	X			
C. Stahlke	X			
S. Pope	X			
<b>Results</b>	<b>6</b>	<b>2</b>	<b>0</b>	<b>0</b>

**Carried (6 to 2)**

#### **11.5 AI Summit**

##### **Resolution # BD20260108.1009**

Moved By C. Stahlke  
Seconded By D. Johnson

THAT the Board approve Trustees C. Nachtigall, J. Brar and S. Pope to attend the Provincial AI Summit and be eligible for payment of operational indemnities.

**Carried**

**14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**

**14.5 Pembina Trails School Division Educational Support Fund Inc.**

**14.5.1 Oak Park Junior Varsity Girls Basketball**

**Resolution # BD20260108.1010**

Moved By L. Karn

Seconded By S. Pope

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Oak Park Junior Varsity Girls Basketball, \$1000.00, Tournament Support, Winnipeg, MB.

**Carried**

**14.5.2 Fort Richmond Collegiate FIRST Robotics Team**

**Resolution # BD20260108.1011**

Moved By L. Karn

Seconded By C. Jolly

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Fort Richmond Collegiate - FIRST Robotics Team, \$1,000, First Tech Challenge Tournament, Calgary, Alberta, January 30-February 1, 2026.

**Carried**

**15. ADMINISTRATIVE REPORTS**

**15.1 School Administration Appointment(s)**

The interview and selection process have now been completed for the Teaching Vice-Principalship at Pembina Trails Collegiate. It would now be in order to ratify the appointment.

**Resolution # BD20260108.1012**

Moved By J. Brar  
Seconded By S. Pope

THAT the Board approve the appointment of Bryce Edie as 0.5 teaching vice-principal at Pembina Trails Collegiate, effective February 2, 2025.

**Carried**

## **15.2 Continuous Improvement Report**

The Assistant Superintendent, Curriculum, Assessment and Learning Services presented the 2024–2025 Continuous Improvement Report, which is submitted annually to the Province each November. The report highlighted achievements in Indigenous Education, Numeracy, Literacy, and high school graduation rates. It was noted that the full report will be posted on the Division website on Friday, January 9, 2026.

### **Resolution # BD20260108.1013**

Moved By T. Johnson  
Seconded By S. Pope

THAT the Board accept the Continuous Improvement Report as information.

**Carried**

## **17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

### **Resolution # BD20260108.1014**

Moved By C. Stahlke  
Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated January 8, 2026, be received as information.

**Carried**

## **18. QUESTIONS FROM TRUSTEES**

In response to a question from a Trustee, the Secretary-Treasurer advised that the Division has not yet received provincial approval for the transfer of funds within the Capital reserves and confirmed that a follow-up with the Province is pending.

A Ward 1 Trustee raised concerns regarding public transportation challenges parents at École Charleswood are facing which have resulted in some students leaving class early to catch their bus. Additionally, the Trustee shared concerns from the school PAC regarding a shortage of French Immersion substitute teachers.

The Board Chair acknowledged public attendees V. Ahing and M. Klimack, representing the Pembina Trails Leadership Development Program, and École Charleswood School PAC member, S. Crae.

**20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**

**Resolution # BD20260108.1015**

Moved By C. Stahlke

Seconded By C. Jolly

THAT the Board move to Committee of the Whole.

**Carried**

**21. ADJOURNMENT**

Meeting adjourned at 9:12 p.m.

---

Chair of the Board

---

Secretary-Treasurer