

Regular Meeting of the Board

Minutes

Thursday, February 13, 2025
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishininew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:

C. Nachtigall, T. Johnson, D. Johnson, C. Jolly, L. Karn, S. Nixon

Administration:

S. Amos, Superintendent

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

Regrets: A. Becker, J. Brar, C. Stahlke, C. Roberts

3. CALL TO ORDER

The meeting was called to order at 8:00 p.m.

4. AGENDA APPROVAL

Resolution # BD20250213.1001

Moved By T. Johnson
Seconded By D. Johnson

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20250213.1002

Moved By S. Nixon
Seconded By C. Jolly

THAT the minutes of the Regular Meeting of the Board held on January 23, 2025, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20250213.1003

Moved By T. Johnson
Seconded By S. Nixon

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated February 13, 2025, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated February 13, 2025, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2024-25 Substitute Teacher Contracts Report dated February 13, 2025, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated February 13, 2025, and,

THAT the Disbursements List for the period November 16, 2024 to January 13, 2025 in the amount of \$11,583,559.54 be approved.

Carried

7. DELEGATIONS

7.1 Just Elections

T. Simms and S. Matthews representing Just Elections made a presentation to the Board on the following:

1. Promoting Free and Fair School Board Elections
2. Protecting School Boards from Election Interference
3. Proposed Provincial Legislation

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Dalhousie School Name Change

The Board considered the request from Dalhousie School and the recommendation from the Human Resources and Policy Committee to proceed with the name change as per Policy and Regulation FF. It was generally agreed that this be referred to the public Board Meeting for approval.

Resolution # BD20250213.1004

Moved By T. Johnson
Seconded By C. Jolly

THAT the Board approve the administration of Dalhousie School to engage in the process of changing the name of the school as per Policy and Regulation FF.

Carried

13. CORRESPONDENCE FOR DISCUSSION

13.1 MSBA Convention Ballots

The Board chose Trustees C. Nachtigall and C. Stahlke as representatives to receive the voting ballots at the 2025 Convention. It was generally agreed that trustees would vote individually rather than as a group. Ballots will be distributed equally among trustees in attendance with any additional ballots given to the Chair and/or Vice-Chair.

Resolution # BD20250213.1005

Moved By L. Karn
Seconded By D. Johnson

THAT Trustee C. Nachtigall be approved as designate to receive voting ballots at the 2025 Convention with Trustee C. Stahlke as backup.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.2 Education Committee

14.2.1 Ignite 3 Program Report 2024

The Assistant Superintendent, Curriculum & Learning Services, provided a report to the Board with respect to the 2023-24 Ignite 3 Program.

Resolution # BD20250213.1006

Moved By C. Jolly

Seconded By S. Nixon

THAT the Board receive the Ignite 3 Program Report as information.

Carried

14.3 Finance, Buildings, Property and Transportation

14.3.1 Draft Budget 2025-26

Trustee T. Johnson read the following statement:

On behalf of the Finance, Buildings, Properties and Transportation Committee, I present the following information:

Pembina Trails is dedicated to providing learning opportunities that support the growth of all our students. Tonight, we will share the 2025/26 draft budget summary, including information about expenditures, explanation of expenditure increase, revenue, and the impact on property taxes.

A reminder, this is not the final budget. Over the next few weeks, the Board of Trustees will review the draft, consider the feedback from our community, staff, and stakeholders to decide on any necessary changes based on a balance between the needs of the division and the impact on our taxpayers.

The increase in combined operating and capital expenditures of \$29.3 million or 13.1 per cent in the draft budget addresses additional resource needs particularly due to enrolment growth, class size guidelines and support for students with exceptional needs. Some of the major reasons for expenditure change in the draft budget include:

Pembina Trails continues to grow. Our division is projecting growth of approximately 682 students. Our projections indicate that enrolment will continue to grow over the next five years at a similar rate.

Planning for current and future transportation demands.

Resources will continue to be directed to a broad-based approach to literacy, regulation and student well-being interventions where the greatest impact can be felt.

A continued focus on maintaining or decreasing class sizes in general at K-8 with a large emphasis on K-3, will further allow Pembina Trails to focus on the Board's Three Expectations for Student Learning.

Aside from property tax revenue, a significant source of financial support comes from the Provincial Funding of Schools Program, which is projected to provide a 1.5 percent increase for 2025/26 due to increases in projected enrolment and additional "one-time" grants including nutrition program funding. The total revenue increase from both Provincial and Non-Provincial sources (not including property tax) is projected to be 1.3 percent.

Each year, our Board of Trustees must rise to the challenge of stretching every dollar of public money to maximize the positive impact of our budget and ensure we continue to provide quality education. To help our students succeed, we must invest in exceptional resources, programs and staffing across the division. All of this must be done within the context of ever-increasing student population growth, increasing costs and increased fixed expenditures. Our annual budget aims to reflect investments, which support our strategic plan, including the Three Expectations for Student Learning: enhancing engagement, literacy and numeracy, and graduation and our anti-racism initiatives. This budget complies with the provincial guidelines on the amount that may be spent on administrative expenses. While the Division has received a slight increase in overall funding, it is not enough to keep up with student enrolment increases, salary increases and fixed cost increases like utilities. While the Provincial Government has enabled us to determine and raise an amount of funding through local property taxation, Pembina Trails Board of Trustees has endeavored to balance the needs of providing excellence in education and impacts to local property owners.

Details of the full draft budget media release will be available to the public on our website, as of Friday (tomorrow) morning. We value pre-budget community consultation, and our trustees truly want to hear from the public. Feedback regarding the 2025/26 Draft Budget can be made by letter directed to the Board of Trustees, by email at budget@pembinatrails.ca or by appearing as a delegation, in person, at the regular board meeting on Thursday, February 27, 2025. Parties interested in appearing as a delegation are required to email their notice to appear and written presentation to Emily Vickers at evickers@pembinatrails.ca by Wednesday, February 19, 2025.

Our Secretary-Treasurer, Scott Carleton will now provide a brief presentation outlining key elements of the proposed draft budget. The presentation notes will be available to the public via the division website following the approval of the February 14, 2025 minutes at the February 27, 2025 board meeting.

The Secretary-Treasurer responded to questions from Trustees.

Resolution # BD20250213.1007

Moved By T. Johnson

Seconded By L. Karn

THAT the 2025-26 Draft Budget be approved for public disclosure and,

THAT the deadline for delegations to register to present at the regular board meeting on Thursday, February 27, 2025 be extended to close of business Wednesday, February 19, 2025.

Carried

14.3.2 Audit Service Agreement

In response to a question from Trustee L. Karn, the Secretary-Treasurer confirmed that KPMG LLP is a Canadian firm.

Resolution # BD20250213.1008

Moved By T. Johnson

Seconded By S. Nixon

WHEREAS the Pembina Trails School Division entered into an agreement with KPMG LLP for the provision of audit services for the period of June 30, 2020 through June 30, 2024 and,

WHEREAS, the Administration proposes to extend that agreement for the fiscal year 2024-25,

BE IT RESOLVED THAT the Board approve the Secretary -Treasurer to negotiate an extension of the Audit Service Agreement with KPMG LLP for the fiscal year ending June 30, 2025.

Carried

14.4 Human Resources and Policy Committee

14.4.1 Policy AC - AC Respect for Human Diversity

Resolution # BD20250213.1009

Moved By S. Nixon
Seconded By C. Jolly

THAT Policy AC; Regulation AC-R; Exhibit AC-E-1; Exhibit AC-E-2 -
Respect for Human Diversity be given first reading.

Carried

14.6 Pembina Trails School Division Educational Support Fund Inc.

14.6.1 PTESF Applications

Resolution # BD20250213.1010

Moved By L. Karn
Seconded By S. Nixon

THAT financial awards from the Pembina Trails School Division
Educational Support Fund Inc. be made as follows:

- \$1,500 - Fort Richmond Collegiate, International Science School Fair, Thailand, January 26-January 31, 2025;
- \$1,000 - Institut Collégial Vincent Massey Collegiate, Varsity Boys Basketball, Western Canada Basketball Tournament Kelowna, BC, February 5-9, 2025;
- \$750 - Institut Collégial Vincent Massey Collegiate, Varsity Girls Basketball, Brandon Crocus Plains Basketball Tournament, Brandon, MB, February 6-8, 2025;
- \$1000 - Fort Richmond Collegiate, Varsity Girls Basketball Team, Tournament Edmonton, AB, February 5-9, 2025
- \$1000 - Oak Park Jazz Band, Bemidji Jazz Festival, Bemidji, MN, February 7-9, 2025.

Carried

15. ADMINISTRATIVE REPORTS

15.1 Joint Use Agreement - Van Wallegghem Playground 37 Lindenwood Drive

Resolution # BD20250213.1011

Moved By T. Johnson
Seconded By D. Johnson

WHEREAS Ecole Van Wallegghem School desires to construct a playground structure at 37 Lindenwood Drive W and,

WHEREAS there is inadequate space on Division-owned property at Ecole Van Wallegghem School to accommodate a playground structure and,

WHEREAS the City of Winnipeg is willing to lease to the Division land for the purpose of constructing a playground structure and,

WHEREAS the Board of Trustees approved the Terms and Conditions of the lease agreement on February 29, 2024, it would now be in order to approve the Joint Use Agreement,

THEREFORE BE IT RESOLVED THAT, subject to approval from the Province of Manitoba, the Board of Trustees approve the joint use agreement between the City of Winnipeg and the Pembina Trails School Division.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20250213.1012

Moved By S. Nixon
Seconded By C. Jolly

THAT the Correspondence for Information Distribution List dated February 13, 2025, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to an inquiry from Trustee L. Karn, the Superintendent explained that the decision to establish the new K-8 school in Prairie Pointe as a dual-track English/French institution aligns with the division's vision, which is based on community catchment needs. She further clarified that no definitive decisions have been made and that considerable work remains before any final determinations are reached.

21. ADJOURNMENT

Meeting adjourned at 9:19 p.m.

Chair of the Board

Secretary-Treasurer