

## Regular Meeting of the Board

### Minutes

Thursday, February 11, 2021  
Craig M. Stahlke Board Room  
Administration Office  
181 Henlow Bay, Winnipeg, MB R3Y 1M7

#### 1. ATTENDANCE

Trustees:

K. McMillan, S. Billingham, J. Fisher, J. Glenat, D. Johnson, T. Johnson, G. Melnyk, C. Nachtigall, D. Zuk

Administration:

T. Fransen, Superintendent  
L. Boles, Assistant Superintendent - Divisional Support Services  
E. Egan, Assistant Superintendent - Human Resources  
J. Tomy, Assistant Superintendent - Curriculum and Learning Services  
N. Wood, Secretary-Treasurer

Regrets: Nil

#### 2. CALL TO ORDER

The meeting was called to order at 8:10 p.m.

#### 3. AGENDA APPROVAL

##### Resolution # BD20210211.1001

Moved By D. Johnson

Seconded By T. Johnson

THAT the agenda be approved as amended.

**Carried**

#### 4. BOARD MINUTES APPROVAL

##### Resolution # BD20210211.1002

Moved By T. Johnson

Seconded By J. Glenat

THAT the minutes of the Regular Meeting of the Board held on January 28, 2021, be approved as circulated.

**Carried**

**5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**Resolution # BD20210211.1003**

Moved By J. Glenat

Seconded By D. Zuk

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated February 11, 2021, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated February 11, 2021, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2020-21 Substitute Teacher Contracts Report dated February 11, 2021, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated February 11, 2021.

**Carried**

**6. DELEGATIONS**

**6.1 Winnipeg Indigenous Executive Circle**

The Superintendent introduced T. Simms and S. Berthiaume of the Winnipeg Indigenous Executive Circle (WIEC)

T. Simms and S. Berthiaume shared the State of Equity in Education Report which began with the background, mandate, priorities and guiding principle of WIEC.

S. Berthiaume and T. Simms shared the report findings with regards to the underrepresentation of Indigenous school trustees and teachers, as well as underrepresentation of Indigenous students in the Faculties of Education.

S. Berthiaume and T. Simms identified some of the calls to action from the report highlighting the idea of a modern public school system and the importance of equity and diversity.

S. Berthiaume and T. Simms provided some solutions to grow the number of Indigenous teachers and B. Ed students and the federal funding that is available.

T. Simms encouraged the Board to view the video that had been provided with the presentation.

J. Glenat advised that the issues raised are on the Board's Human Resources and Policy committee agenda in the near future.

The Board thanked S. Berthiaume and T. Simms for their presentation.

**10. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE**

**10.1 Letter of Understanding: Paid Administrative Leave Substitute Teachers**

**Resolution # BD20210211.1004**

Moved By D. Zuk

Seconded By S. Billinghamurst

THAT the revised Letter of Understanding between the Pembina Trails School Division and the Pembina Trails Teachers Association with respect to paid administrative leave for substitute teachers, dated February 11, 2021, be ratified.

**Carried**

**10.2 Leveled Literacy Intervention Financial Request**

The Assistant Superintendent, Curriculum and Learning Services, reviewed the financial request for the Leveled Literacy Intervention initiative.

She shared that this resource will allow Pembina Trails to provide a system-wide coordinated response to learning loss due to COVID-19.

The Assistant Superintendent, Curriculum and Learning Services, thanked the Board on behalf of the staff and students of Pembina Trails.

**Resolution # BD20210211.1005**

Moved By D. Zuk

Seconded By G. Melnyk

THAT the Board approve a coordinated, system-level response to address the impact of Covid-19 on the literacy skills of Early and Middle years students through the purchase of the Leveled Literacy Intervention System in the Pembina Trails School Division, in the amount of \$983,870.40 and that;

This expenditure will be allocated to COVID expense.

**Carried**

**11. BY-LAWS AND/OR POLICIES**

**11.1 Long-Term Promissory Note LTPS0429**

**Resolution # BD20210211.1006**

Moved By J. Fisher

Seconded By T. Johnson

WHEREAS it is deemed necessary to provide a Resolution to the Schools' Finance Branch to issue a long-term promissory note;

THEREFORE BE IT RESOLVED THAT By-Law the Board of Trustees of the Pembina Trails School Division approve the following projects and issuing of a debenture:

- AA elevator and roof replacement
- Fort Richmond boiler replacement
- Ralph Maybank steam system and unit ventilator replacement
- Waverley West Elementary School
- Waverley West High School
- Charleswood Roofing Replacement

**Carried**

**12. CORRESPONDENCE FOR DISCUSSION**

**12.1 Manitoba School Boards Association 2021 Convention**

K. McMillan reminded the trustees to confirm their attendance with E. Vickers by Thursday, March 4, 2021 should they plan to attend MSBA Convention.

J. Fisher asked the trustees to draw their attention to the MSBA document that outlines the use of Zoom.

**Resolution # BD20210211.1007**

Moved By J. Fisher

Seconded By J. Glenat

THAT the board receive the 2021 MSBA Convention correspondence as information.

**Carried**

**14. ADMINISTRATIVE REPORTS**

**14.1 COVID Update**

The Superintendent shared a brief COVID-19 update with the Board.

He advised that our transportation department has on boarded close to 65 additional students who are now receiving transportation due to increased service.

The Superintendent shared that June exams have been suspended by the province, making it three consecutive semesters without Grade 12 standards exams

J. Fisher asked for an update with Grades 7/8's and keeping connected with their classes. The Superintendent shared that students at home (on their alternate days) are expected to be fully engaged in learning on a daily basis in Grades 7 through 12, and that schools are incorporating this expectation in their planning

#### **14.2 Comparison of Projected to Actual Student Enrolment**

The Assistant Superintendent, Human Resources shared a report on the comparison of projected to actual student enrolment as of January 28, 2021.

She provided an updated student projection now that the schools had settled a bit since the beginning of the school year.

The Assistant Superintendent, Human Resources advised this is the first time in her career that we landed at a number below projection as opposed to above. She further stated that we are 275 students below projection.

#### **14.3 Yes I Can! Awards**

The Assistant Superintendent, Curriculum and Learning Services, shared that Pembina Trails has two Educational Assistant nominees and one student nominee for the 2020-21 Yes I Can! Awards. She offered congratulations to C. Friesen and S. Razi, educational assistants at Dalhousie School. She offered heart-felt congratulations to the General Byng student who was the recipient of the Self-Advocacy Yes I Can! Award.

The Assistant Superintendent, Curriculum and Learning Services advised that there will be a virtual Yes I Can! Awards ceremony and the link can be shared should any trustee like to partake on February 18, 2021.

The Superintendent reminded the trustees of a possible conflict in their calendars at that time.

#### **Resolution # BD20210211.1008**

Moved By D. Zuk

Seconded By C. Nachtigall

THAT the board receive the Yes I Can! Awards correspondence as information.

**Carried**

**14.4 Optic Fibre License Agreement - Manitoba Institute of Trades and Technology**

**Resolution # BD20210211.1009**

Moved By J. Fisher

Seconded By T. Johnson

THAT the Fibre Conduit Lease Agreement between the Pembina Trails School Division and the Manitoba Institute of Technology for the period September 1, 2021 to June 30, 2023, be approved.

**Carried**

**14.5 Greetings from the Mayor of Setagaya**

The Superintendent shared that we had received greetings from the Mayor of Setagaya, on the occasion of the 50<sup>th</sup> anniversary of the Sister City relationship between Winnipeg and Setagaya and that General Byng School had been a part of that relationship for the full 50 years.

He shared that a special gift had arrived from Setagaya, Japan to mark the milestone.

**16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

**Resolution # BD20210211.1010**

Moved By D. Johnson

Seconded By S. Billinghamurst

THAT the Correspondence for Information Distribution List dated February 11, 2021 be received as information.

**Carried**

**17. QUESTIONS FROM TRUSTEES**

D. Zuk asked for some additional information on the Moose Hide Campaign.

The Assistant Superintendent Curriculum and Learning Services shared the details regarding the campaign.

*The Moose Hide Campaign is a grassroots movement of Indigenous and non-Indigenous men and boys who are standing up against violence towards women and children.*

*Wearing this moose hide signifies your commitment to honour, respect, and protect the women and children in your life and to work together to end violence against women and children.*

She further stated that Indigenous Student Success teacher, K. Wiebe brought this initiative to the division's attention.

**18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE**

The PTTA President shared that she was happy to see the Letter of Understanding: Paid Administrative Leave Substitute Teachers signed. She asked if it could be dated December 7, 2020.

The Secretary-Treasurer advised that the wording in the agreement specifies that the agreement will be in effect for the entire 2020-21 school year.

The PTTA President asked for a copy of the student enrolment report that was shared at this evening's board meeting. The Assistant-Superintendent, Human Resources considered the request and will consult with the Senior Administration Team and then advise.

**19. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**

**Resolution # BD20210211.1011**

Moved By K. McMillan

Seconded By D. Zuk

THAT the Board move into Committee of the Whole.

**Carried**

**20. ADJOURNMENT**

Meeting adjourned at 9:15 p.m.

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Chair of the Board

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Secretary-Treasurer