

## **Regular Meeting of the Board**

### **Minutes**

Thursday, February 10, 2022  
Craig M. Stahlke Board Room  
Administration Office  
181 Henlow Bay, Winnipeg, MB R3Y 1M7

#### **1. Recognition of Treaty Land**

We acknowledge with respect the history, spirituality and culture of the peoples with whom Treaty One was signed and the land upon which Pembina Trails School Division resides. We acknowledge our responsibility as Treaty members and honour the heritage and gifts of the Red River Métis. We commit to moving forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation.

#### **2. ATTENDANCE**

Trustees:

K. McMillan, J. Fisher, J. Glenat, D. Johnson, T. Johnson, G. Melnyk, C. Nachtigall (TEAMs), D. Zuk

Administration:

T. Fransen, Superintendent  
L. Boles, Assistant Superintendent - Curriculum and Learning Services  
E. Egan, Assistant Superintendent - Human Resources and Policy  
N. Wood, Secretary-Treasurer

Regrets: Nil

##### **2.1 Ward 2 Trustee Seat**

The Chair of the Board advised the public that a seat in Ward 2 has been declared vacant as per the Public Schools Act. The Chair read the letter of Jan 31, 2022, sent to Ms. Sheila Billinghurst, into the public record.

#### **3. CALL TO ORDER**

The meeting was called to order at 8:10 p.m.

#### **4. AGENDA APPROVAL**

##### **Resolution # BD20220210.1001**

Moved By D. Johnson  
Seconded By T. Johnson

THAT the agenda be approved as circulated.

**Carried**

**5. BOARD MINUTES APPROVAL**

**Resolution # BD20220210.1002**

Moved By J. Glenat

Seconded By C. Nachtigall

THAT the minutes of the Regular Meeting of the Board held on January 27, 2022, be approved as circulated.

**Carried**

**6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**Resolution # BD20220210.1003**

Moved By D. Zuk

Seconded By C. Nachtigall

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated February 10, 2022, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated February 10, 2022, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2021-22 Substitute Teacher Contracts Report dated February 10, 2022, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated February 10, 2022.

**Carried**

**12. BY-LAWS AND/OR POLICIES**

**12.1 By-Law No. 144 - Ward Boundaries (Tuxedo to Move from Ward 2 to Ward 1)**

The Secretary-Treasurer indicated that the *Public Schools Act* requires that the representation quotient of any ward in the school division must not vary to an

extent that is greater than 25% or to an extent that is less than 25% of the calculated representation quotient. The quotient is calculated on the number of resident electors within each community divided by the number of trustees that represent that community. Due to the extraordinary growth in Ward 3 that has outstripped the pace of growth in Ward 1, Ward 1 is less than the 25% of the calculated quotient. The Secretary-Treasurer has completed the calculation and the Board made the decision to move the community of Tuxedo from Ward 2 to Ward 1.

It was noted that a ThoughtExchange was conducted to provide the community a tool for engagement with respect to this necessary step to maintain the representation quotient in the Pembina Trails School Division, as set out in the *Public Schools Act*.

It was noted that the narrative description is provided in the bylaw.

**Resolution # BD20220210.1004**

Moved By T. Johnson  
Seconded By J. Fisher

THAT By-Law No. 144 - Ward Boundaries be given first reading.

**Carried**

**14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**

**14.4 Human Resources and Policy Committee**

**14.4.1 Policy GLCC - Mandatory Testing for Staff**

The Assistant Superintendent, Human Resources & Policy, advised that there was a different template policy that was provided earlier in the fall that accompanied the public health orders with the same intent as this one. She said that this one includes the updated language from MSBA.

**Resolution # BD20220210.1005**

Moved By T. Johnson  
Seconded By J. Glenat

THAT Policy GLCC - Mandatory Testing for Staff be given second and third reading and passed.

**Carried**

**15. ADMINISTRATIVE REPORTS**

**15.1 2022 Civic Election Funding Agreement**

The Secretary-Treasurer noted that this is the standard cost share Agreement between the City of Winnipeg and the Pembina Trails School Division for the purpose of conducting the Civic Election. She advised the board to be aware that, as in previous years, this agreement provides the City with the right to access any of our schools to be used as polling stations.

**Resolution # BD20220210.1006**

Moved By J. Glenat  
Seconded By D. Johnson

THAT the Cost Share Agreement between the City of Winnipeg and the Pembina Trails School Division dated February 10, 2022, for the purpose of conducting the 2022 election for School Trustees within the Pembina Trails School Division be ratified.

**Carried**

**15.2 Manitoba School Boards Association 2022 Convention**

It was noted that the 2022 MSBA Convention would again be virtual due to COVID restrictions. Registration is required. J. Fisher reminded the trustees to confirm their attendance with E. Vickers by Friday, March 4, should they plan to attend the virtual MSBA Convention.

**Resolution # BD20220210.1007**

Moved By J. Fisher  
Seconded By T. Johnson

THAT the board receive the 2022 MSBA Convention correspondence as information.

**Carried**

**15.3 Deferred Salary Leave Request**

**Resolution # BD20220210.1008**

Moved By T. Johnson  
Seconded By J. Fisher

THAT the deferred salary leave plan request submitted by Employee 7079 for the period January 1, 2024 to June 30, 2024, be approved.

**Carried**

**17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

**Resolution # BD20220210.1009**

Moved By J. Glenat

Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated February 10, 2022, be received as information.

**Carried**

**18. QUESTIONS FROM TRUSTEES**

D. Zuk shared her experiences on her recent school visits and invited other trustees to share their experiences.

**19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE**

In response to a question from the public in attendance, the Superintendent advised that although the Provincial government had provided assurances in the past that it would use polling sites other than schools for Provincial elections, the Municipal government and Federal government have not made that commitment.

**20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**

**Resolution # BD20220210.1010**

Moved By J. Fisher

Seconded By T. Johnson

THAT the Board move into Committee of the Whole.

**Carried**

**21. ADJOURNMENT**

Meeting adjourned at 8:47pm

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Chair of the Board

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Secretary-Treasurer