

Regular Meeting of the Board

Minutes

Thursday, February 8, 2024
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishinew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

2. ATTENDANCE

Trustees:

T. Johnson, C. Nachtigall, A. Becker, J. Brar, C. Jolly, L. Karn, S. Nixon, C. Stahlke

Administration:

L. Boles, Superintendent

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

Regrets:

D. Johnson

3. CALL TO ORDER

The meeting was called to order at 8:05 p.m.

4. AGENDA APPROVAL

Resolution # BD20240208.1001

Moved By L. Karn

Seconded By C. Jolly

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20240208.1002

Moved By S. Nixon

Seconded By A. Becker

THAT the minutes of the Regular Meeting of the Board held on January 25, 2024, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20240208.1003

Moved By C. Nachtigall

Seconded By S. Nixon

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated February 8, 2024, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated February 8, 2024, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2023-24 Substitute Teacher Contracts Report dated February 8, 2024, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated February 8, 2024.

Carried

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Ballots - 2024 MSBA Convention

Resolution # BD20240208.1004

Moved By C. Nachtigall

Seconded By C. Jolly

THAT Trustee T. Johnson be approved as designate to receive voting ballots at the 2024 Convention with Trustee C. Nachtigall as backup.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.3 Finance, Buildings, Property and Transportation

14.3.1 CRA Authorized Representation

Resolution # BD20240208.1005

Moved By C. Stahlke

Seconded By A. Becker

WHEREAS, Canada Revenue Agency requires an officer of the School Division to authorize representatives to conduct business on Division matters, and,

WHEREAS, changes in personnel require a change in the authorizing Resolution #BD20220623.1004,

BE IT RESOLVED THAT Board of Trustees authorizes the following personnel as authorized representatives with the CRA on behalf of the Division:

- Scott Carleton, Secretary-Treasurer
- Craig Hepworth, Assistant Secretary-Treasurer
- Tamara Hart, Accounting Manager
- Lingling Guan, Accountant

And further,

THAT the Board of Trustees authorize the removal of Karla Maitland-Moore as an authorized representative.

Carried

14.3.2 Draft 2024-25 Budget

The Chair of Finance made note that there will be a special meeting of the board on Thursday, February 15, 2024, to release the draft budget to the public. Public wishing to make comments on the contents of the draft budget will be able to do so at a meeting of the Board to be held on Thursday, February 29, 2024. It was noted that there is a notice on the website.

Resolution # BD20240208.1006

Moved By C. Stahlke
Seconded By A. Becker

THAT the report from the Chair of the Finance, Buildings, Property and Transportation Committee with regard to the release of the 2024-2025 draft budget be received as information.

Carried

14.6 Pembina Trails School Division Educational Support Fund Inc.

14.6.1 Request for Financial Assistance - FR Trip to Vimy

Resolution # BD20240208.1007

Moved By L. Karn
Seconded By A. Becker

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

\$500, Fort Richmond Collegiate, Return to Vimy 2024, March 24 to April 3, 2024.

Carried

14.6.2 Request for Financial Assistance - OP Girls Hockey

Resolution # BD20240208.1008

Moved By L. Karn
Seconded By C. Jolly

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

\$500, Oak Park Girls Hockey (Tournament Support 2023-24 season).

Carried

15. ADMINISTRATIVE REPORTS

15.1 Recognition of the Relationship between Indigenous Strategy and Pembina Trails School Division - Anti-Racism Policy

The Superintendent acknowledged the relationship between Indigenous Strategy and the Pembina Trails School Division. She provided an update on the Anti-Racism Policy work done by Trustees and Pembina Trails staff.

Resolution # BD20240208.1009

Moved By L. Karn
Seconded By C. Jolly

THAT the report provided by the Superintendent acknowledging the relationship between Indigenous Strategy and the Pembina Trails School Division be received as information.

Carried

15.2 Policy Creation Update

The Assistant Superintendent, Curriculum and Learning Services, provided the Board with an update to the status of policies in the Division.

Resolution # BD20240208.1010

Moved By S. Nixon
Seconded By C. Jolly

THAT the report provided by the Assistant Superintendent of Curriculum and Learning Services, with regard to Policy Creation be received as information.

Carried

15.3 Superintendent of Education/CEO

Resolution # BD20240208.1011

Moved By C. Nachtigall
Seconded By C. Stahlke

THAT the contract between the Pembina Trails School Division and S. Amos dated February 8, 2024, be ratified.

Carried

15.4 Board Meeting Schedule

Resolution # BD20240208.1012

Moved By C. Stahlke
Seconded By C. Nachtigall

THAT the Board Meeting scheduled for Thursday, February 22, 2024, be rescheduled for Thursday, February 29, 2024; and

THAT the Board approve a Special Meeting of the Board to be held on Thursday, February 15, 2024, to release the 2024-25 Draft Budget.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Trustee L. Karn requested that item # 12, Federal Budget 2024 template letter - Funding for National Food School Program be added to the February 29, 2024, Regular Board meeting agenda for further discussion.

Resolution # BD20240208.1013

Moved By S. Nixon

Seconded By A. Becker

THAT the Correspondence for Information Distribution List dated February 8, 2024, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to question from Trustee Nachtigall, the Superintendent advised that there has been no further communication with the Minister or Deputy Minister of Education regarding timelines for two new K-8 schools.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

In response to a question from a member of the public, the Board Chair confirmed that administration is currently in the process of collecting data with regard to changes to school start and end times and the effect on families and staff. The report will be presented to the Board at a public meeting in April 2024.

21. ADJOURNMENT

Meeting adjourned at 8:33 pm

Chair of the Board

Secretary-Treasurer