

Regular Meeting of the Board

Minutes

Thursday, December 14, 2023
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

2. ATTENDANCE

Trustees:

T. Johnson, C. Nachtigall, A. Becker, J. Brar, D. Johnson, C. Jolly, L. Karn, S. Nixon (via Teams), C. Stahlke

Administration:

L. Boles, Superintendent

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

3. CALL TO ORDER

The meeting was called to order at 8:01pm

4. AGENDA APPROVAL

Resolution # BD20231214.1001

Moved By D. Johnson

Seconded By J. Brar

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20231214.1002

Moved By C. Jolly

Seconded By A. Becker

THAT the minutes of the Regular Meeting of the Board held on November 23, 2023, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

It was noted that only those reports which require board approval or ratification are listed individually in the motion below.

Resolution # BD20231214.1003

Moved By C. Nachtigall

Seconded By C. Jolly

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated December 14, 2023, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated December 14, 2023, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2023-24 Substitute Teacher Contracts Report dated December 14, 2023, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated December 14, 2023, and,

THAT the Disbursements List for the period October 26 to November 9, 2023, in the amount of \$4,750,427.00 be approved.

Carried

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Budget Study Topic: Long-Term Technology Education and Industrial Arts Program Access

Resolution # BD20231214.1004

Moved By C. Nachtigall

Seconded By A. Becker

THAT the Board accept the recommendation from the Education Committee and approve including in the 2024/25 Budget a provision of \$20,000 for the purpose of supporting STEM Access for Kindergarten to Grade 4 classrooms.

Carried

11.2 Letter from School Start Time Delegation

Resolution # BD20231214.1005

Moved By C. Nachtigall

Seconded By A. Becker

WHEREAS, the Board had passed Resolution BD20231109.1006, approving the expenditure of \$104,160 to be funded from accumulated surplus to fund up to a maximum of three seat sale charter buses (Waverley West EVA, Fort Richmond EVA, South Pointe) for the remainder of the 2023-24 school year, conditional on each bus meeting the minimum threshold of 24 registered and paid students,

BE IT RESOLVED THAT, the Board denies the request to reallocate those funds to provide supervision at École Viscount Alexander.

Carried

12. BY-LAWS AND/OR POLICIES

12.1 By-Law No. 152 (Borrowing By-Law)

Resolution # BD20231214.1006

Moved By C. Stahlke

Seconded By D. Johnson

WHEREAS, the Board approved the recommendation from the Secretary-Treasurer and awarded RFP 2023-002-ST – banking services to Scotiabank and,

WHEREAS, the bank requires a by-law of the Trustees of the Pembina Trails School Division for the year commencing the first day of January, 2024,

BE IT RESOLVED THAT the Board suspend normal procedure and allow for First, Second and Third Reading of By-Law No. 152, being a by-law of the Trustees of the Pembina Trails School Division in Manitoba, providing for the borrowing of moneys upon the credit of said school division to meet current

expenses for the Fiscal Year 2023-24, at one meeting of the Board, Thursday, December 14, 2023.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.3 Finance, Buildings, Property and Transportation

14.3.1 Budget Study Topic: Long-Term Transportation & Operations Infrastructure Plan

Resolution # BD20231214.1007

Moved By C. Stahlke

Seconded By D. Johnson

THAT the Board accept the recommendation from the Finance, Buildings, Property and Transportation Committee and approve including in the 2024/25 Budget provision of \$160,000 for the purpose of undertaking a New Transportation Facility Scope of Services Study and further,

THAT the Board accept the recommendation from the Finance, Buildings, Property and Transportation Committee and approve a reallocation of \$15,000 from the current year budget and \$45,000 from accumulated surplus to perform a transportation needs assessment.

Carried

14.3.2 Study of the Impact of the School Start Time Changes in Wards 2 and 3 which came into effect September 2023

Resolution # BD20231214.1008

Moved By C. Stahlke

Seconded By A. Becker

THAT the Board direct the administration to conduct a study of the school start time changes in Wards 2 and 3 which came into effect September 2023, and report back to the Board, which study would include but not be limited to:

1. Student attendance;
2. Student performance;
3. Parent/family expressions of concerns;

4. Problems experienced by schools as a result of the change;
5. Update on availability of increased transportation resources (particularly bus drivers);
6. Any other pertinent factor.

Carried

14.4 Human Resources and Policy Committee

14.4.1 Policy BC - Trustee Code of Conduct

Resolution # BD20231214.1009

Moved By C. Nachtigall
Seconded By A. Becker

THAT Policy BC - Trustee Code of Conduct, as amended, be given second and third reading and passed.

Carried

14.4.2 Regulation IJOA-R

Resolution # BD20231214.1010

Moved By C. Nachtigall
Seconded By J. Brar

THAT the Board approve Regulation IJOA-R, as amended.

Carried

14.4.3 Policy IMG, Regulation IMG-R and Exhibit IMG-E - Animals on Division Premises

Resolution # BD20231214.1011

Moved By C. Nachtigall
Seconded By A. Becker

THAT Policy IMG, Regulation IMG-R and Exhibit IMG-E - Animals on Division Premises be given first reading.

Carried

14.4.4 Budget Study Topic: Itinerant Substitute

Resolution # BD20231214.1012

Moved By C. Nachtigall

Seconded By C. Jolly

THAT the Board accept the recommendation from the Administration and approve the Budget Study Topic: Itinerant Substitute Teachers and further,

THAT the Board accept the recommendation from the Administration and approve the allocation of \$81,600 of divisional funds in the 2024/25 Budget to create 5 (five) itinerant substitute positions.

Carried

14.5 Negotiations Committee

14.5.1 CUPE 4588 Memorandum of Settlement

Resolution # BD20231214.1013

Moved By C. Stahlke

Seconded By A. Becker

THAT the Memorandum of Settlement dated December 12, 2023, amending the Collective Agreement between the Pembina Trails School Division and the Canadian Union of Public Employees, Local 4588, for the period July 1, 2020 to June 30, 2025, be ratified.

Carried

14.5.2 CUPE 4588-01 Memorandum of Settlement

Resolution # BD20231214.1014

Moved By C. Stahlke

Seconded By C. Nachtigall

THAT the Memorandum of Settlement dated December 12, 2023, amending the Collective Agreement between the Pembina Trails School Division and the Canadian Union of Public Employees, Local 4588-01, for the period July 1, 2021 to June 30, 2025, be ratified.

Carried

14.6 Pembina Trails School Division Educational Support Fund Inc.

14.6.1 PTESF 2022-23 Annual Report

Resolution # BD20231214.1015

Moved By L. Karn

Seconded By C. Jolly

THAT the Corporate Board approve the disclosure of the 2022-23 Annual Report at the Pembina Trails Educational Support Fund, Inc. Annual General Meeting.

Carried

14.6.2 Request for Financial Assistance - VM Hockey Trip

Resolution # BD20231214.1016

Moved By L. Karn

Seconded By A. Becker

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

\$500, Vincent Massey Collegiate Boys Hockey Trip to Louisville, Kentucky, December 6-11, 2023.

Carried

15. ADMINISTRATIVE REPORTS

15.1 Long-Service Trustee Recognition - MSBA 2024 Convention

Resolution # BD20231214.1017

Moved By C. Nachtigall

Seconded By L. Karn

THAT the Board receive the long-service trustee recognition report as information.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20231214.1018

Moved By C. Nachtigall
Seconded By C. Jolly

THAT the Correspondence for Information Distribution List dated December 14, 2023, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to a question from Trustee C. Nachtigall, the Superintendent stated that although the division is in discussion with the Province in terms of budget and plans moving forward, there is no new information in regard to a commitment to build two new K-8 schools by 2027.

In response to a question from Trustee C. Nachtigall, the Assistant Superintendent, Personnel and Education Services confirmed that there had been an increase of 166 students since September 2023 with most of those students living in ward 3. He also provided an update on the three Making the Move 2.0 school events he had attended and told the board that students were excited about the possibilities the changes would bring.

In response to a question from Trustee L. Karn, Board Chair T. Johnson confirmed that a letter had been sent to Minister Altomare requesting a meeting regarding the two future K-8 schools and confirmed a meeting has scheduled for January 2024.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

In response to a question from a member of the public, Assistant Superintendent, Personnel and Education Services acknowledged her concern regarding class size. He confirmed that the Senior Administration Team is currently developing the budget and classroom projections for the 2024-2025 school year.

In response to a question from a member of the public, Trustee C. Stahlke clarified that the School Start Time Study is being recommended by the Finance, Buildings, Property and Transportation Committee, but the manner in which the study is conducted is not being imposed.

The Board welcomed three members of the Leadership Development Program who were in attendance: Anita Choi, Ivan Marynovskyy, and Jason Sheane.

21. ADJOURNMENT

Meeting adjourned at 8:56 pm

Chair of the Board

Secretary-Treasurer