

Regular Meeting of the Board

Minutes

Thursday, December 11, 2025
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishinew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishinew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:

C. Nachtigall, A. Becker, J. Brar, T. Johnson, C. Jolly, L. Karn, S. Pope

Administration:

S. Amos, Superintendent

C. Roberts, Assistant Superintendent, Inclusion Support Services

T. Scott, Assistant Superintendent, Personnel, Equity and Education Services

T. Patzer, Assistant Superintendent, Curriculum, Assessment and Learning Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

Regrets: C. Stahlke, D. Johnson

3. CALL TO ORDER

The meeting was called to order at 8:00 pm

4. AGENDA APPROVAL

Resolution # BD20251211.1001

Moved By T. Johnson
Seconded By A. Becker

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20251211.1002

Moved By T. Johnson
Seconded By A. Becker

THAT the minutes of the Regular Meeting of the Board held on November 27, 2025, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

In response to a Trustee's questions, the Superintendent noted that further discussion on a proposed Community Consultation event may be revisited at the next Education and Communications/Community Relations meeting with recommendations brought to the Board, or included in January's strategic planning agenda.

In addition, the Assistant Superintendent of Curriculum, Assessment and Learning advised that an administrative report and distribution of the 2024–2025 Continuous Improvement Report will occur in January 2026.

Resolution # BD20251211.1003

Moved By T. Johnson
Seconded By C. Jolly

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated December 11, 2025, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated December 11, 2025, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2025-26 Substitute Teacher Contracts Report dated December 11, 2025, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated December 11, 2025.

Carried

7. DELEGATIONS

7.1 Basic Adult Education

J. Silver made a presentation to the Board with respect to 2025 survey results from five Manitoba adult learning centres. He reported that earning a mature high school diploma provides personal and family benefits, including increased student engagement among their children. Provincial benefits include fewer people on EI assistance and more in full-time employment opportunities. Mr. Silver requested that the Board write a letter to The Honourable Rene Cable, Minister of Advanced Education and Training in support of Basic Adult Education programming and funding.

7.2 Dalhousie Greenspace Initiative

M. Bueckert, representing the Dalhousie Greenspace Initiative, presented an update on the project and outlined three specific requests of the Board:

1. Approve the project plan in principle to allow the committee to begin fundraising.
2. Support a letter of endorsement from a school principal to enable the committee to apply to the PTESF.
3. Collaborate with division representatives to prioritize the 19 action items outlined in the vision plan.

7.3 PTTA

The PTTA presented to the Board, highlighting the growing and complex needs of students, challenges posed by large class sizes, insufficient funding for resources, and increasing safety issues in classrooms. The PTTA also emphasized the ongoing need for professional development to help teachers address diverse student needs and support personal wellness.

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Bison Run Parent Advisory Council

Resolution # BD20251211.1004

Moved By T. Johnson
Seconded By A. Becker

THAT the board refer the matter to the Finance, Buildings & Properties Committee for further consideration and respond to the delegation with same.

Carried

11.2 PTANTE Memorandum of Settlement

Resolution # BD20251211.1005

Moved By T. Johnson
Seconded By A. Becker

THAT the Board approve the PTANTE Memorandum of Settlement dated December 11, 2025 for the period July 1, 2024 to June 30, 2028.

Carried

11.3 Transportation Charters

Resolution # BD20251211.1006

Moved By T. Johnson
Seconded By S. Pope

WHEREAS, as part of the September 2025 Transit Master Plan, Shaftesbury High School and École Secondaire Oak Park High School will be the only two high schools in Winnipeg requiring two or more transfers to reach from Linden Woods; and

WHEREAS the City of Winnipeg did not include the proposed Linden Woods to Charleswood Transit route as part of the 2026 City of Winnipeg Budget;

BE IT RESOLVED that for the 2026-2027 school year, Pembina Trails will continue to provide seat sale school bus service from Linden Woods to Shaftesbury High School and École Secondaire Oak Park High School.

Carried

11.4 Vincent Massey Laneway

Resolution # BD20251211.1007

Moved By T. Johnson
Seconded By C. Jolly

THAT the Board approve, in principle, the proposed Vincent Massey Laneway plan, and further authorize the Secretary-Treasurer to execute a formal agreement, up to a cost of \$50,000, with the City of Winnipeg on behalf of the Division, pending approval from the Education Funding Branch.

Carried

11.5 Draft 2026 Civic Election Cost Share Agreement

Resolution # BD20251211.1008

Moved By T. Johnson
Seconded By L. Karn

THAT the Board approve the Draft 2026 Civic Election Cost-Share Agreement, in principle, and authorize the Secretary-Treasurer to execute a final agreement with the City of Winnipeg, which agreement would come to the Board for approval in January 2026.

Carried

11.6 Bison Run/Pembina Trails Collegiate Transfer Agreement and Promissory Note

Resolution # BD20251211.1009

Moved By T. Johnson
Seconded By A. Becker

WHEREAS, the Board approved a Two-Phase Possession and Transfer Agreement between the Pembina Trails School Division and the Government of Manitoba with Resolution BD20221208.1004 and,

WHEREAS, the Government of Manitoba wishes to transfer ownership of Bison Run School and Pembina Trails Collegiate to the Pembina Trails School Division,

BE IT RESOLVED THAT, the Board approve the transfer agreement of Bison Run School and Pembina Trails Collegiate from the Government of Manitoba to the Pembina Trails School Division.

Carried

Resolution # BD20251211.1008

Moved By T. Johnson
Seconded By J. Brar

WHEREAS it is deemed necessary to provide a Resolution to the Provincial Education Funding Branch to issue a long-term promissory note; in the amount of \$88,638,234.67,

THEREFORE BE IT RESOLVED THAT the Board of Trustees of the Pembina Trails School Division approve the issuing of debentures for the Transfer Agreement between the Pembina Trails School Division and the Province of Manitoba for Bison Run School and Pembina Trails Collegiate.

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.2 Finance, Buildings, Property and Transportation

14.2.1 Transfer to Capital Reserves

Resolution # BD20251211.1010

Moved By T. Johnson
Seconded By C. Jolly

THAT the Board approve the request to transfer to the school bus capital reserves, as laid out in the November 26, 2025, letter from the Secretary-Treasurer, subject to approval from the Education Funding Branch in the amount of \$3,017,743.

Carried

14.3 Human Resources and Policy Committee

14.3.1 Regulation JLCD-R Administering Medicines to Students

Resolution # BD20251211.1011

Moved By L. Karn
Seconded By A. Becker

THAT the Board approve Regulation JLCD-R Administering Medicines to Students, as amended.

Carried

14.4 Negotiations Committee

14.5 Pembina Trails School Division Educational Support Fund Inc.

14.5.1 Vincent Massey Girls Basketball

Resolution # BD20251211.1012

Moved By A. Becker
Seconded By L. Karn

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

VM Girls Basketball, \$1,000, Luther Basketball Tournament, Regina, SK.

Carried

15. ADMINISTRATIVE REPORTS

15.1 Safe Schools

The Superintendent informed the Board that, in a letter received from the Province on December 2, 2025, school divisions will be asked to review their emergency response plans for K–8 schools, with a focus on controlled visitor access. A template will be provided to divisions and must be submitted to the Province by December 25, 2025.

15.2 YM-YWCA Day Care Lease Agreement Addendums

Resolution # BD20251211.1013

Moved By T. Johnson
Seconded By C. Jolly

THAT the Board approve the addendums to the following YM-YWCA Daycare Lease Agreements:

- Bairdmore
- Crane

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20251211.1014

Moved By C. Jolly
Seconded By A. Becker

THAT the Correspondence for Information Distribution List dated December 11, 2025, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to questions from trustees, the Superintendent provided an update on site development for the new school build, including components from the Province such as outdoor classroom space and field preparation. The next meeting is pending an appeal decision on the 800-seat school, expected by year-end. Tendering is underway, with construction anticipated to begin early winter.

Additionally, the Assistant Superintendent, Inclusive Support Services confirmed that InformNet offers online compulsory courses at no cost to Pembina Trails high school students. Each year, high schools are allocated a set number of seats based on specific school needs and/or enrollment growth. She noted that the cost of courses taken during the summer months is the responsibility of the student.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

In response to questions from a member of the public, the Superintendent confirmed that the Provincial request for controlled visitor access is currently focused on grade K-8 schools.

In addition, the Secretary-Treasurer stated that no specific details regarding the PTANTE Memorandum of Agreement would be made public until such time it has been signed by both parties.

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20251211.1015

Moved By C. Jolly

Seconded By J. Brar

THAT the Board move to Committee of the Whole.

Carried

21. ADJOURNMENT

Meeting adjourned at 9:33 p.m.

Chair of the Board

Secretary-Treasurer