

Regular Meeting of the Board

Minutes

Thursday, December 9, 2021

Craig M. Stahlke Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge with respect the history, spirituality and culture of the peoples with whom Treaty One was signed and the land upon which Pembina Trails School Division resides. We acknowledge our responsibility as Treaty members and honour the heritage and gifts of the Red River Métis. We commit to moving forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation.

2. ATTENDANCE

Trustees:

K. McMillan, S. Billinghamurst (TEAMS), J. Fisher, J. Glenat, D. Johnson, T. Johnson, G. Melnyk (TEAMS), C. Nachtigall, D. Zuk

Administration:

T. Fransen, Superintendent

L. Boles, Assistant Superintendent - Curriculum and Learning Services

E. Egan, Assistant Superintendent - Human Resources and Policy

N. Wood, Secretary-Treasurer

Regrets: Nil

3. CALL TO ORDER

The meeting was called to order at 8:12 pm

4. AGENDA APPROVAL

Resolution # BD20211209.1001

Moved By D. Johnson

Seconded By G. Melnyk

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20211209.1002

Moved By T. Johnson

Seconded By C. Nachtigall

THAT the minutes of the Regular Meeting of the Board held on November 25, 2021, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20211209.1003

Moved By D. Zuk

Seconded By J. Fisher

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated December 9, 2021, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated December 9, 2021, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2020-21 Substitute Teacher Contracts Report dated December 9, 2021, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated December 9, 2021.

Carried

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 French Immersion Language Supports

The Assistant Superintendent, Human Resources and Policy, reviewed the proposal and recommendation for French Language facilitators staffing supports.

Resolution # BD20211209.1004

Moved By D. Zuk

Seconded By C. Nachtigall

WHEREAS the oral language needs of French Immersion learners have been negatively impacted by periods of learning disruption due to COVID-19;

BE IT RESOLVED THAT the Board approve French Language Facilitator staffing supports to support rebound learning up to a maximum cost of \$100,000; and further

THAT the expense be funded through the 2021-22 Safe Schools Funding grant.

Carried

11.2 Payroll Officer Reclassification

The Secretary-Treasurer reviewed the recommendation for the reclassification of the Payroll Officer position.

Resolution # BD20211209.1005

Moved By D. Zuk

Seconded By J. Glenat

THAT the Board approve the reclassification of the Chief Payroll Officer from the Senior Support Group into the Mid-Management employee group and that the position be re-titled as Manager, Pay and Benefits; and further

THAT the Board approve the amended job description and salary grid, for the Manager Pay and Benefits, effective Nov 1, 2021.

Carried

11.3 Inform Net Seats

The Superintendent reported that the budgeted number of InformNet seats for 2021-22 have been fully filled. He reviewed the recommendation to add 200 additional seats at \$300 per seat out of the 2021-22 Safe Schools Funding grant.

Resolution # BD20211209.1006

Moved By D. Zuk

Seconded By C. Nachtigall

WHEREAS the budgeted number of InformNet seats for the 2021-22 school year have been fully filled by students in semester one, and

WHEREAS it is now evident that the COVID-19 pandemic is likely to continue well into Semester Two, and

WHEREAS our students will continue to need access to InformNet courses,

BE IT RESOLVED THAT the Board of Trustees authorize 200 additional seats at \$300 per seat to Pembina Trails students, and that these costs be paid for using the 2021-22 Safe Schools Funding grant.

Carried

11.4 Increase for Secretarial Support Request

The Assistant Superintendent, Human Resources and Policy, reported that Ecole South Pointe School has enrolment in excess of 1,000 students. The Assistant Superintendent, Human Resources and Policy, advised that additional school office support staff is required to support the needs of the school community. She reviewed the recommended motion.

Resolution # BD20211209.1007

Moved By D. Zuk

Seconded By J. Fisher

WHEREAS the current staffing formula caps at K-8 enrolment of 699; and further

THAT Ecole South Pointe School K-8 currently has enrolment in excess of 1000 students; and further

THAT additional clerical staff is required to support the needs of the school community;

BE IT RESOLVED THAT the Board approve the addition of a permanent 1.0 FTE School Secretary at Ecole South Pointe School; and further

THAT the cost will be funded through in-year budget re-direction.

Carried

11.5 Spectators at School Events

The Superintendent shared the Administration's recommendation to maintain the status quo with respect to spectators at school events. This decision will be reconsidered and discussed at the December 22, 2021, Regular Meeting of the Board.

Resolution # BD20211209.1008

Moved By D. Zuk

Seconded By S. Billingham

THAT the Board maintain status quo with respect to spectators at school events for the next two weeks.

Carried

13. CORRESPONDENCE FOR DISCUSSION

13.1 MSBA 2022 Convention - Recognition Awards

J. Fisher reported that there are no trustees qualifying for long service recognition this year. She will raise the question, at MSBA, why there is no recognition for Trustees after 20 years of service.

Resolution # BD20211209.1009

Moved By J. Fisher

Seconded By T. Johnson

THAT the correspondence from the Manitoba School Boards Association with respect to the 2022 Convention Recognition Awards be received as information; and

THAT the report to the Board with respect to Trustee long-service recognition be received as information.

Carried

15. ADMINISTRATIVE REPORTS

15.1 COVID-19 Update

The Superintendent provided an update with respect to COVID-19.

In response to a question from Trustee J. Fisher, the Assistant Superintendent, Curriculum and Learning Services, advised that vaccination of student athletes is going well. She said that as sports are winding down for the winter break, students have more time to get their vaccine or make decisions about required testing.

In response to a question from D. Johnson, the Secretary-Treasurer indicated that the transportation department continues to work through the September backlog but that things have otherwise settled down. It was noted that distribution of fall seat sale invoices were delayed, and given the time of the year, there will be a grace period for families to pay payments or set up payment plans.

The administration reported that vaccination clinics have started within the division.

The Superintendent indicated that graduation plans have begun. There are multiple scenarios being prepared in order to be responsive to emerging Public Health regulations. In order to accommodate Trustees who wish to attend

graduation events scheduled for June 23, the regularly scheduled board meeting will be rescheduled.

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20211209.1010

Moved By D. Zuk

Seconded By C. Nachtigall

THAT the Correspondence for Information Distribution List, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

The Assistant Superintendent, Curriculum & Learning Services gave a brief update on the progress of the two new schools. She said that construction is on schedule.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

21. ADJOURNMENT

Meeting adjourned at 8:50 m

Chair of the Board

Secretary-Treasurer