

## **Regular Meeting of the Board**

### **Minutes**

Thursday, December 8, 2022  
Craig M. Stahlke Board Room  
Administration Office  
181 Henlow Bay, Winnipeg, MB R3Y 1M7

#### **1. Recognition of Treaty Land**

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishinew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

#### **2. ATTENDANCE**

Trustees:

T. Johnson, C. Nachtigall, A. Becker, D. Johnson, C. Jolly, L. Karn, S. Nixon, C. Stahlke

Administration:

L. Boles, Superintendent

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

N. Wood, Secretary-Treasurer

Regrets: J. Brar

#### **3. CALL TO ORDER**

The meeting was called to order at 8:05 p.m.

#### **4. AGENDA APPROVAL**

##### **Resolution # BD20221208.1001**

Moved By D. Johnson

Seconded By L. Karn

THAT the agenda be approved as amended.

**Carried**

**5. BOARD MINUTES APPROVAL**

**Resolution # BD20221208.1002**

Moved By C. Nachtigall

Seconded By C. Jolly

THAT the minutes of the Regular Meeting of the Board held on November 24, 2022, be approved as circulated/corrected.

**Carried**

**6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**Resolution # BD20221208.1003**

Moved By C. Nachtigall

Seconded By L. Karn

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated December 8, 2022, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated December 8, 2022, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2022-23 Substitute Teacher Contracts Report dated December 8, 2022, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated December 8, 2022.

**Carried**

**11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE**

**11.1 Transfer of Ownership - Bison Run and Pembina Trails Collegiate**

The Secretary-Treasurer reported that the Province is requesting a motion approving the transfer agreement between the Pembina Trails School Division and the Province of Manitoba with respect to Bison Run School and Pembina Trails Collegiate. She indicated that our legal counsel has not yet had a chance to review the attached agreements, due to the late submission by the Province. The Secretary-Treasurer said that the Province has requested a motion to approve in principle.

**Resolution # BD20221208.1004**

Moved By C. Nachtigall  
Seconded By C. Stahlke

THAT the Board approves in principle the draft Two-Phase Possession and Transfer Agreement between the Pembina Trails School Division and the Government of Manitoba, dated December 12, 2022; and

THAT the Board authorizes the Secretary-Treasurer to negotiate changes and execute the final Two-Phase Possession and Transfer Agreement on the Division's behalf contingent that insurance is in place on the effective date of the transfer.

**Carried**

**11.2 Support Staff Requests for Bison Run School re Transportation Supervision**

The administration reviewed the request to approve an application of accumulated surplus for the following:

- Support staff - Bison Run School Opening
- Contingency Restoration - Increased EA Support
- Additional Transportation EA Supervision

The Superintendent responded to questions from Trustees.

**Resolution # BD20221208.1005**

Moved By C. Nachtigall  
Seconded By C. Stahlke

That the Board approve an application of Accumulated Surplus to fund 2.0 FTE EA1 annualized for the opening of Bison Run School, 7.8 FTE EA annualized for the restoration of contingency and the addition of 1176 EA1 hours (1.0 FTE non-annualized) for additional transportation supervision support.

**Carried**

**11.3 Transportation Director Proposal**

The Secretary-Treasurer reviewed the rationale for the position of Transportation Director. She responded to questions from Trustees.

**Resolution # BD20221208.1006**

Moved By C. Nachtigall  
Seconded By C. Stahlke

THAT the Board approves the new Transportation Director job description and amended salary scale; and further

THAT the Board approves an application of Accumulated Surplus to fund an additional 1.0 FTE permanent Transportation Director for the 2022/23 school year, commencing as soon as the position can be filled.

**Carried**

**11.4 Berkley/Bower Land Swap**

The Secretary-Treasurer reviewed the correspondence from the City of Winnipeg with respect to a decision regarding the exchange of the City's land at Shaftesbury (formerly Bower Boulevard) and the division-owned land at 540 Berkley Street. She provided a historical review of the Berkley property, which was originally intended for a proposed school site which never came to fruition.

**Resolution # BD20221208.1007**

Moved By C. Nachtigall  
Seconded By C. Stahlke

THAT the Board request a meeting between representatives of the Division and Councillor Evan Duncan with respect to the matter of a land exchange between the Division and the City of Winnipeg with respect to the Division owned property on Berkley and the city owned property at Bard Place Park which adjoins Shaftesbury High School property.

**Carried**

**14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**

**14.6 Pembina Trails School Division Educational Support Fund Inc.**

**14.6.1 Vincent Massey Junior Varsity Boys Volleyball Team Trip - AAAA Provincials**

**Resolution # BD20221208.1008**

Moved By L. Karn  
Seconded By A. Becker

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Name	Amount	Activity
VM JV Boys Volleyball Team, AAAA Provincials	\$500	Team trip, Brandon, MB, November 24-25, 2022

**Carried**

**14.6.2 Vincent Massey Junior Varsity Girls Volleyball Team Trip - AAAA Provincials**

**Resolution # BD20221208.1009**

Moved By L. Karn  
Seconded By C. Jolly

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Name	Amount	Activity
VM JV Girls Volleyball Team, AAAA Provincials	\$500	Team trip, Brandon, MB, November 24-25, 2022

**Carried**

**15. ADMINISTRATIVE REPORTS**

**15.1 Bell Time Change Communication Plan**

The Superintendent reviewed the briefing notes for the bell time change communication plan. She responded to questions from trustees.

**Resolution # BD20221208.1010**

Moved By C. Stahlke  
Seconded By D. Johnson

THAT the Administrative Report on the Bell Time Change Communication Plan be received as information.

**Carried**

**17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

**Resolution # BD20221208.1011**

Moved By C. Nachtigall  
Seconded By C. Jolly

THAT the Correspondence for Information Distribution List dated December 8, 2022 be received as information.

**Carried**

**18. QUESTIONS FROM TRUSTEES**

In response to a question from Trustee C. Nachtigall, the Superintendent provided an update on the status of Bison Run School. She reported that the Division has begun to hire staff, and that furniture and non furniture supplies are arriving at the school.

**20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**

**Resolution # BD20221208.1012**

Moved By D. Johnson  
Seconded By C. Jolly

THAT the Board move into Committee of the Whole.

**Carried**

**21. ADJOURNMENT**

Meeting adjourned at 8:25 p.m.

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Chair of the Board

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Secretary-Treasurer