

Regular Meeting of the Board

Minutes

Thursday, April 23, 2026
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishinew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishinew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. ATTENDANCE

Trustees:

C. Nachtigall, A. Becker, D. Johnson, T. Johnson, C. Jolly, L. Karn, S. Pope, C. Stahlke

Administration:

S. Amos, Superintendent

C. Roberts, Assistant Superintendent, Inclusion Support Services

T. Scott, Assistant Superintendent, Personnel, Equity and Education Services

T. Patzer, Assistant Superintendent, Curriculum, Assessment and Learning Services

S. Carleton, Secretary-Treasurer

L. Farmer, Chief Human Resources Officer

Regrets:

J. Brar

3. CALL TO ORDER

The meeting was called to order at 8:05 p.m.

4. AGENDA APPROVAL

Resolution # BD20260423.1001

Moved By T. Johnson
Seconded By A. Becker

THAT the agenda be approved as amended.

Carried

5. BOARD MINUTES APPROVAL

Resolution # BD20260423.1002

Moved By C. Stahlke
Seconded By C. Jolly

THAT the minutes of the Regular Meeting of the Board held on April 9, 2026, be approved as circulated.

Carried

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20260423.1003

Moved By C. Stahlke
Seconded By D. Johnson

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated April 23, 2026, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated April 23, 2026, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2025-26 Substitute Teacher Contracts Report dated April 23, 2026, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated April 23, 2026.

Carried

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Consultant Position (15 Minutes)

Resolution # BD20260423.1004

Moved By C. Stahlke
Seconded By S. Pope

WHEREAS the influx of new teachers to the Division over the past 3 years has been significant; and,

WHEREAS there is an increasing number of new teachers who have been trained outside of Canada; and,

WHEREAS the 1.0FTE divisional teacher staffing is already allocated in the approved 2026/27 Budget;

BE IT RESOLVED that an additional half-time consultant allowance (\$4169) be taken out of 2026/27 teacher contingency funds to create an Inclusive Classroom Consultant and New Teacher Instructional Coach.

Carried

12. BY-LAWS AND/OR POLICIES

12.1 By-Law No. 155 (Borrowing By-Law)

Resolution # BD20260423.1005

Moved By T. Johnson
Seconded By L. Karn

WHEREAS the Board previously approved Borrowing By-law No. 154 in the amount of \$65,600,000 for the purpose of establishing an Operating Line of Credit and Capital Line of Credit;

AND WHEREAS the Division has significant capital projects requiring additional funding at the outset;

BE IT RESOLVED THAT Borrowing By-law No. 155, being a by-law to amend Borrowing By-law No. 154 and to provide for the borrowing of monies upon the credit of the School Division to meet current expenditures for the 2026–2027 fiscal year, be given first reading;

AND FURTHER THAT the borrowing limits be established as follows:

- Operating and Capital Budget: \$270,626,712
- Operating Line of Credit: \$75,000,000
- Capital Project Differential in Payments: \$5,000,000
- Operating Credit Card Facility: \$600,000

Carried

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.1 Education and Communications and Community Relations

14.2 Finance, Buildings, Property and Transportation

14.3 Human Resources and Policy Committee

14.4 Negotiations Committee

14.5 Pembina Trails School Division Educational Support Fund Inc.

14.5.1 Acadia School - Canadian Chess Challenge

Resolution # BD20260423.1006

Moved By A. Becker

Seconded By S. Pope

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

SI#757233, \$150, Canadian Chess Challenge, Winnipeg, MB

Carried

14.5.2 Zelas Hui - Canadian Youth Chess Championship

Resolution # BD20260423.1007

Moved By A. Becker

Seconded By S. Pope

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

SI# 748618, \$300, Canadian Youth Chess Championship, Ottawa, Ontario.

Carried

14.5.3 Zelas Hui - National Chess Championship

Resolution # BD20260422.1008

Moved By A. Becker
Seconded By L. Karn

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

SI# 748618, \$150, National Chess Championship, Winnipeg, MB

Carried

14.5.4 Zenas Hui - Canadian Youth Chess Championship

Resolution # BD20260422.1009

Moved By A. Becker
Seconded By S. Pope

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

SI# 748617, \$300, Canadian Youth Chess Championship, Ottawa, Ontario.

Carried

14.5.5 Pembina Trails Collegiate Debate Championships

Resolution # BD20260422.1010

Moved By A. Becker
Seconded By L. Karn

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Pembina Trails Collegiate, \$1,000, Senior High Debating National Championships, May 22-24, 2026, Truro, Nova Scotia.

Carried

15. ADMINISTRATIVE REPORTS

15.1 Kindergarten Enrolment Report

Resolution # BD20260423.1011

Moved By T. Johnson
Seconded By C. Jolly

THAT the Kindergarten Enrolment Report be received as information.

Carried

15.2 School Administration Appointments

Resolution # BD20260423.1012

Moved By C. Stahlke
Seconded By A. Becker

THAT the Board of Trustees approve the appointment of Calvin Yong to the position of Term Teaching Vice-Principal at Shaftesbury High School effective September 8, 2026.

Carried

Resolution # BD20260423.1013

Moved By C. Stahlke
Seconded By A. Becker

THAT the Board of Trustees approve the appointment of Jeff Morgan to the position of Vice-Principal at Pembina Trails Collegiate effective September 8, 2026.

Carried

Resolution # BD20260423.1014

Moved By C. Stahlke
Seconded By A. Becker

THAT the Board of Trustees approve the appointment of Jane Rowland to the position of Principal at Dalhousie School effective September 8, 2026.

Carried

15.3 Assistant Superintendent, Inclusive Support Services

Resolution # BD20260423.1015

Moved By C. Stahlke
Seconded By C. Jolly

THAT the Board of Trustees approve the appointment of Potoula Locken as Assistant Superintendent, Inclusive Support Services, effective August 10, 2026.

Carried

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20260423.1016

Moved By C. Stahlke

Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated April 23, 2026, be received as information.

Carried

18. QUESTIONS FROM TRUSTEES

In response to a trustee's question, the Superintendent reported on a recent meeting with the architect, provincial representatives, and subcontractors, noting that the design is 99% complete and that a presentation will be brought forward to the Board at a later date. She advised there are no new significant changes to the project, confirmed the estimated opening remains September 2027, and indicated the Province is expected to coordinate a groundbreaking ceremony in May 2026. The Superintendent also noted that with consensus from the Board, the process for naming the new school will begin in the near future.

In response to a trustee's question, the Chair of the PTESF Corporate Board clarified that funding amounts vary based on event location, with higher amounts allocated for out-of-province events and differ for individual versus team applications.

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

In response to a question from a member of the public, the Assistant Superintendent, Curriculum, Assessment & Learning Services, confirmed that the approved addition to the Curriculum team will be a 1.0 FTE position, allocated as 0.50 FTE Inclusive Classroom Teacher and 0.50 FTE New Teacher Instructional Coach.

The Board Chair acknowledged and welcomed Brenley Bacon from Arthur A. Leach School, who is participating in the Leadership Development Program.

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20260423.1017

Moved By C. Stahlke
Seconded By C. Jolly

THAT the Board move to Committee of the Whole.

Carried

21. ADJOURNMENT

Meeting adjourned at 8:30 p.m.

Chair of the Board

Secretary-Treasurer