

## **Regular Meeting of the Board**

### **Minutes**

Thursday, April 13, 2023  
Craig M. Stahlke Board Room  
Administration Office  
181 Henlow Bay, Winnipeg, MB R3Y 1M7

#### **1. Recognition of Treaty Land**

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishinew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

#### **2. ATTENDANCE**

Trustees:

T. Johnson, C. Nachtigall, A. Becker, J. Brar, D. Johnson, C. Jolly, L. Karn, S. Nixon, C. Stahlke

Administration:

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

N. Wood, Secretary-Treasurer

Regrets:

L. Boles, Superintendent/CEO

#### **3. CALL TO ORDER**

The meeting was called to order at 8:02 p.m.

#### **4. AGENDA APPROVAL**

##### **Resolution # BD20230413.1001**

Moved By C. Nachtigall

Seconded By L. Karn

THAT the agenda be approved as circulated/amended.

**Carried**

**5. BOARD MINUTES APPROVAL**

Trustee L. Karn requested an amendment be made to page 6, article 14.3.2, paragraph 2 to read as follows:

THEREFORE BE IT RESOLVED THAT the Board of Trustees of the Pembina Trails School Division approve the issuing of a debenture for the following projects:

**Resolution # BD20230413.1002**

Moved By D. Johnson  
Seconded By A. Becker

THAT the minutes of the Regular Meeting of the Board held on March 23, 2023, be approved as corrected.

**Carried**

**6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**Resolution # BD20230413.1003**

Moved By C. Nachtigall  
Seconded By A. Becker

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated April 13, 2023, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated April 13, 2023, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2022-23 Substitute Teacher Contracts Report dated April 13, 2023, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated April 13, 2023, and,

THAT the Disbursements List for the period November 11, 2022 to March 2, 2023, in the amount of \$24,256,011.76 be approved.

**Carried**

**12. BY-LAWS AND/OR POLICIES**

**12.1 By-Law No. 149 (Borrowing By-Law)**

**Resolution # BD20230413.1004**

Moved By C. Stahlke

Seconded By D. Johnson

THAT By-Law No. 149, being a by-law of the Trustees of the Pembina Trails School Division in Manitoba, providing for the borrowing of moneys upon the credit of said school division to meet current expenses for the Fiscal Year 2023-24, be given second and third reading and passed.

**Carried**

**14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**

**14.3 Finance, Buildings, Property and Transportation**

**14.3.1 RFI 2022-002-TR Student Transportation Services**

**Resolution # BD20230413.1005**

Moved By C. Stahlke

Seconded By D. Johnson

BE IT RESOLVED THAT RFI 2022-002-TR - Student Transportation Services, be awarded to First Student Canada

**Carried**

**14.3.2 Transportation Department Request**

**Resolution # BD20230413.1006**

Moved By C. Stahlke

Seconded By A. Becker

WHEREAS the Division has experienced a significant mechanical failure of the single C-Class wheelchair bus, and

WHEREAS the projected route adjustments for next year would require additional replacement capacity of the C-Class wheelchair bus in support of students who require a wheelchair lift as part of their transportation, therefore

BE IT RESOLVED THAT the Board approve the purchase of two wheelchair lift-equipped 34 passenger micro buses as set out in the report from the Transportation Department in the pre-tax amount of \$140,000 each and further that these be funded out of the School Bus Capital Reserve fund.

Carried

**14.4 Human Resources and Policy Committee**

**14.4.1 IJOA-R - Off-site Educational Programming (Field Trips)**

**Resolution # BD20230413.1007**

Moved By C. Nachtigall

Seconded By J. Brar

THAT Regulation IJOA-R Off-site Educational Programming (Field Trips), as amended, be given first reading.

Carried

**15. ADMINISTRATIVE REPORTS**

**15.1 Five-Year Capital Plan**

Trustee C. Stahlke noted that this is a yearly requirement for school divisions for submission to the Province.

**Resolution # BD20230413.1008**

Moved By C. Stahlke

Seconded By A. Becker

THAT the Board receive the five-year capital plan as information.

Carried

**15.2 Kindergarten Enrolment Report**

Assistant Superintendent, Human Resources and Personnel responded to questions from Trustees regarding the Kindergarten Enrolment Report. He noted that Kindergarten enrollment is currently 10% higher than at this time last year.

**Resolution # BD20230413.1008**

Moved By C. Nachtigall

Seconded By J. Brar

THAT the Kindergarten Enrolment report be received as information.

Carried

**17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

**Resolution # BD20230413.1009**

Moved By C. Nachtigall  
Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated April 13, 2023, be received as information.

**Carried**

**18. QUESTIONS FROM TRUSTEES**

In response to a question from Trustee C. Nachtigall, Assistant Superintendent, Human Resources and Personnel confirmed that internal finishes to Pembina Trails Collegiate are ongoing and on schedule.

**21. ADJOURNMENT**

Meeting adjourned at 8:30

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Chair of the Board

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Secretary-Treasurer