

# École Van Walleghem School-Parent Council

## Meeting Minutes

Date: October 14, 2025

Time: 6:00 p.m.

Location: École Van Walleghem School Library

**PC Executive Members in Attendance:** Ally Beauchesne, Melanie Murchison, Jen McPhail, Larissa Kanhai, Jaymie Hamilton, Colleen Peluso, Rochelle Reynolds

**Regrets:** Pooja Sharma

**Administration in Attendance:** Monaliza Vianzon (Principal), Damon Klassen (Vice-Principal)

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Call to Order: 6:02 p.m.

### Motions:

*-A motion was made to adopt this evening's agenda. It was moved by Jaymie, seconded by Melanie. Carried.*

*-A motion was made to adopt the minutes from the September 10, 2025 meeting with two amendments. It was moved by Jaymie, seconded by Jen. Carried.*

*-A motion was made by Ally to vote Grace and Jolene in as the new Communications co-chairs on the Parent Council Executive. It was moved by Jaymie, seconded by Jen. Carried.*

*-A motion was made to reimburse Larissa for the \$19.85 she spent on costs for the Truth and Reconciliation parent event. It was moved by Ally, seconded by Jaymie. Carried.*

*-A motion was made to reimburse to reimburse Colleen for the \$5 she spent on costs for the Truth and Reconciliation parent event. It was moved by Ally, seconded by Jaymie. Carried.*

*-A motion was made to reimburse Ally for the \$87.67 for costs associated with “Meet the Teacher” night. It was moved by Jaymie, seconded by Melanie. Carried.*

*-A motion was made to put \$100 toward each education event this year for costs associated with the events (thank-you gift and snacks). It was moved by Melanie, seconded by Jen. Carried.*

**\*Amendment\*** (that was accidently excluded and brought up in November after the adoption of the minutes by an Executive member):

*-A motion was made to spend up to \$1000 as a budget for the upcoming movie night. It was moved by Melanie, seconded by Ally. Carried.*

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## **A. Parent Council Initiatives:**

### **Discussion/Actions from Meeting (see reports below)**

Voting in of New Communications Chair-Ally

-Nadia has moved her and had to resign from the PC. She will be missed and did a lot for us!  
-Grace Kim and Jolene Robson have put their names forward as candidates willing to share the position.  
**-Action: Nadia will share templates and passwords with Grace and Jolene.**  
-Updating the Instagram and getting messages out to families about the PC are the main priorities in this role. We also have a Facebook account that is “findable” but there are not that many members and it is a closed group. Messages for the weekly

	<p>school newsletter should be sent to Monaliza by Wednesday</p> <p>-Action: A thank-you e-card will be sent to Nadia, created by Jolene and Grace</p>
<p>Education Event Update-Larissa</p>	<p>-The first event of the year had approximately 19 people in attendance (up from last year!). It was on Truth and Reconciliation. The presenters were excellent!</p> <p>-The next event will take place on Wednesday, November 19 from 5:30-6:30 p.m. and we will move the next PC meeting to this date at 6:30 p.m. It will be an event for newcomers to Canada/EAL families. All families will be invited.</p> <p>-The police constable is available to present in February (aim again for 5:30-6:30 p.m.)</p> <p>-Childcare is an option for parents who would like to attend the event.</p> <p>-Larissa has already mapped out the events for the year but is always open to suggestions for next year. New idea: how to file taxes (and possibly work with the community centre on offering this one?)</p>
<p>Proposals for PC Funds-Ally/Melanie</p>	<p>-There were 3 ideas in the google drive for the PC Executive:</p> <ol style="list-style-type: none"> <li>1) benches and more shaded areas outside in playground area</li> <li>2) new banners for gym that were accidently throw out</li> <li>3) a fund for teachers to submit formal proposals</li> </ol> <p>-Powerpoint by Monaliza and Damon with ideas from staff:</p> <ol style="list-style-type: none"> <li>1) iPads (cyclical replacement)-\$7629.50 (hoping for 20 now and then 10 per year moving forward as they are losing 58 this year and don't want to have a huge loss again)</li> <li>2) K-5 winter concert venue-\$3700</li> <li>3) picnic tables that are accessible to all and would be placed in the alcove where the portables meet the school (estimate for 2 standard tables and 2 accessible tables)-\$14,698.25</li> <li>4) Mama Bear Reconcili-Action projects-\$500</li> </ol>

	<p>5) spring musical-\$800  6) cultural presentations for the students-\$500-\$1000  7) Grade 5/6 sports jerseys-\$1764</p> <p>-Jolene and Grace will try to communicate ideas to parents as not everyone can attend meetings. <b>Action: Jolene/Grace to work with Monaliza/Damon to collect information.</b></p>
<p>Events Committee</p>	<p>-The plan is to host a movie night and a dance this year.  -The movie night will take place first on November 28. Costs associated will be around \$700. <b>Action: Monaliza and Damon to get permits out.</b> No supervision provided but we need to have a certain number of adult volunteers per child.  -There is a need to limit the number of events per year due to efforts put on administration  -The school sound system is not reliable and we would need to find a solution for playing music. A DJ would cost around \$750.  <b>-Action: Melanie to call a meeting of the Events Committee to start planning.</b></p>
<p>Linden Woods Fall Classic Race (Rochelle)</p>	<p>-The race took place as scheduled on Sunday, October 5. It was a successful event, despite the heavy rain and winds!  -Invoices are still being paid but profits will probably be around \$6000  -Some trouble occurred with one sponsor's materials (situation still unfolding but MRA is not convinced this is the race's fault)  -Rochelle is currently storing all of the race bins at her house and can no longer do so. If the race goes on, we need a more permanent storage spot. The school has no room. Costs to rent a storage unit would be around \$2000 for the year. Materials are actually owned by the PC. A more permanent solution needs to be found.  -If the race goes on for 20<sup>th</sup> anniversary year in 2026, a budget will be presented at the next meeting and motion will be put</p>

	<p>forward to continue.</p> <p>-We have about \$13,000 in the restricted account for the race that was seed funding (paid back many years ago). Some of this could go toward storage.</p>
<p>Play structure credit concern-Colleen</p>	<p>-There was a post made by the division over the summer that implied that the structure was built by them. Colleen received questions/comments from parents who were confused about who actually built the structure.</p> <p>-The posts were taken down by the division after several messages from Colleen to correct the situation.</p> <p><b>-Action: Damon/Monaliza to create a social media post through VW to thank the PC for building the structure</b></p>
<p>Fun Lunches-Jaymie</p>	<p>-There has been some issues with getting lunches delivered close to the lunch bell (some arrive too early, some too late).</p> <p>-Wok Box was rude with Melanie and several children did not get their lunches. Decision: to contact families who had ordered from WokBox on October 14 explaining the issue and procedure for getting a refund if their child/ren was affected and to cancel the Dec 9 WokBox order and have those who had already placed an order be refunded through Healthy Hunger</p> <p>-see Jaymie's report for breakdown of Fun Lunch profits</p> <p>-Wayback Burger has been late once *to monitor*</p> <p>-Jaymie has access to all students who did not receive a meal. Parents need to email/call Healthy Hunger and they will be given a credit.</p>
<p>Other Business</p>	<p>-It has been a learning process for everyone with our new systems we are attempting-please be patient!</p> <p>-On meeting days, the agenda will be sent out by the school (Rochelle to be sure this is sent to Chantale in the office). There will also be a link to the Executive reports for all parents to be</p>

	able to read ahead of time.
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## Monthly Reports

### Chair/Vice-Chair's Report (Ally & Melanie)

This month we coordinated with Monaliza about the available dates for events at the school. We were delayed in securing a date for the fall dance as the tournament schedule was late being finalized. Friday, November 28 has now been secured with Monaliza to book the gym and mini gym for a Winter Wonderland themed dance and the events committee will begin planning that event shortly. We are requesting \$1500 as a budget for the event which will include buying items to sell at the canteen.

### Education Chair (Larissa Kanhai)

Oct. 9th Parent Education Night, "Reconciliation & Treaties" with divisional speakers Jill Fast, Brenda Muswagon, & VW Indigenous Champion Suzanne Beauregard

- Approx 19 people in attendance including speakers
- Good response from attendees, no childcare requests
- Logistics notes:
  - Larissa coordinated marketing in absence of Comm Rep, there were some delays in posting due to transition & tight timeline which should smooth out with new Chair
  - Colleen & Larissa sorted out snacks
  - Motion: reimbursement request for printing materials and snacks
  - Motion: annual or monthly education budget line to be confirmed to cover honorariums, childcare costs, and snacks when needed (Jen to confirm what is reasonable)
- Nov Parent Education Night, "Newcomer Welcome Night" - date TBC
  - Speaker Karen Power from NEEDS confirmed for Nov. 19 or 20 → request for PC to name date preference (VW Melissa Klimack will check on library availability)
  - Open to newcomer parents both new to the school or not to ask questions, learn about resources, etc. → request for PC to provide snack like last year

- Feb Parent Education Night, “Digital & Cyber Security” - date TBC
  - WPS Resource Officer, Blake Muggleton confirmed → request for PC to let me know preference for date
  - Discussion will be how to enable your kids to be safe and also how to empower parents on social media use
- Other: Probably won’t do the mental health & anxiety talk until next year with Melissa Klimack and I have reached out to Wendy Schultz about “Talking to Your Kids About Money” (she is amenable but needs to look at dates)

Fundraising Chair Report (Jaymie Hamilton)

Fun Lunch (Healthy Hunger) Profits

September 9

- Pita Pit = \$7.00
- McDonalds = \$56.75

September 16

- KFC = \$31.72
- Edo Japan = \$29.60

September 23

- Boston Pizza = \$45.75
- Subway = \$24.25

October 7

- Boston Pizza = \$36.25
- Wayback Burgers = \$55.50

October 14

- Chopped Leaf = \$20.61
- Wok Bok = \$43.68

Total up to Date = \$351.11

Notes:

o Staff informed PC at the end of September that several students were coming to the office with missing meals. On October 7<sup>th</sup> PC volunteers stayed into the lunch break to assist with issues and it was found that:

- 5 children claimed to be missing meals
  - 1 student’s lunch was found with a sibling’s order
  - 1 student simply did not want their bagged lunch

- 3 students were not on the Healthy Hunger order lists, they called their grown ups and were given food from the office
  - o These adults have not contacted PC with concerns/questions about ordering through Healthy Hunger
  - o Wayback was late with their delivery (arriving shortly after 1100) PC volunteers worked quickly to ensure that lunches were not late for students
  - o Subway and Boston Pizza arrived earlier than expected on September 23<sup>rd</sup> at 10:30
- PC will continue to work with the school staff and restaurants to optimize the delivery and orders to the best of our ability

Mabels Labels Fundraiser (20% Commission)  
Profit From Aug 31- Sept 2 = \$9.40

#### Treasurer's Report

Bank balance as of October 1 is \$34,889 with investment balance of \$18,252. This includes Fall Classic seed money and profits for 2025 to date. Amount available to be spent for parent council is approximately **\$31,000**.

Recent 5 parent council spends:

1. Picnic Freezies - \$72
2. Choir T-shirts – \$2,500
3. Admin professional day - \$111
4. Funds for camps for Art/Band – \$2,000
5. Playground – \$175,038

*Executive portion adjourned at 8:33 p.m.*

## **B. Administration Report**

Damon reported on the following for us:

Celebrations: Fall Classic, Reconciliations event, fun lunches.

There is a Professional Development session for teachers coming up on Inquiry. School goals have been established in Engagement, Literacy and Numeracy and Indigenous Perspectives

5-star framework now includes the circle of courage. Truth and Reconciliation day was very well-received (despite having signs stolen). There was a great assembly that day! Indigenous School of Dance came out.

Physical Education: Terry Fox learning and run took place.

There are lots of clubs like choir, volleyball, cross country MYRCS, Reconcili-Action

Upcoming: Fine Arts camp for Grades 7 and 8 coming up, Mathematica awards, picture retakes, tri-conferences.

No classes November 10 and 11

*Adjourned 8:33*

**NEXT MEETING: TUESDAY, NOVEMBER 18 AT 6:30 P.M.**