

École Van Walleghem School-Parent Council

Meeting Minutes

Date: April 9, 2024

Time: 7:00 p.m.

Location: École Van Walleghem School (Library)

PC Executive Members in Attendance: Colleen Peluso, Anne Meszaros, Wendy Schultz, Rochelle Reynolds, Jen McPhail

Regrets: Wil Hedges

Administration in Attendance: Carrie Lourenzo (Vice-Principal)

Members at Large in Attendance: Pooja B., Anna P.

Call to Order: 7:23 p.m.

-A motion was made to adopt this evening's agenda. Moved by Colleen, seconded by Jen. Carried.

-A motion was made to adopt the minutes from the March 12, 2024, meeting. Moved by Colleen, seconded by Anne. Carried.

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A. Parent Council Initiatives:

1. Chair's Report-Colleen Peluso

- i. Lindsay Noseworthy (Lunch Coordinator) has been working very hard on the lunch surplus refunds. Jen will go through the work to verify all is financially sound and will set aside some money from the surplus to pay Lindsay for her hours of work. **Action: Tori to talk to the division about this.**
- ii. *Motion: To set aside up to 30 hours of pay for Lindsay. This was moved by Colleen, seconded by Rochelle. Carried.*

2. Vice Chair's Report-Wendy Schultz (nothing new to report this month)

3. Fundraising Chair Report-Anne Meszaros

- i. Subway Fun Lunches are ongoing, as is Mabel's Labels. No new updated totals this

- month.
- ii. The Glenlea Plant spring fundraiser is currently open. Orders are due by April 15 with pick-up in May. Volunteers will be needed for the evening of May 23. Action: If you are able to help out, please contact Anne! Boxes are also necessary (especially long and shallow boxes).
 - iii. The next fundraising planning session will take place in May in order to start planning for next year.
 - iv. Pooja has been working on the PC Facebook page. A few new members have joined. Actions: Anne to continue to work with Tori on Instagram feed and Facebook links

4. Site Report Chair Report-Vacant (Anne is helping to fill in this role for the time being)

- i. Scott, the Secretary-Treasurer for PTSD, is in active communication with the city and is expecting to receive the lease agreement at any time now.
- ii. Colleen spoke with Tori regarding letter addressed to the previous Site Chair. Tori will only look into getting it changed if it becomes a problem. It should not stop us from moving forward.
- iii. Anne spoke with Matt again from Playgrounds R Us. She received some quotes and showed possible designs. Quotes range from \$162,000-\$190,000. Designs can be forwarded to anyone interested in seeing them.
- iv. We need to choose a basic design before being able to write any grants. Two parents have said they are willing to write grants for the PC. The goal is to get a sub-committee in place and to write a lot of grants.
- v. Question asked by Parent: How do we know if the current playground companies build safe structures? Answer: The companies are vetted by the school division. We can only go through companies that they approve.

5. Social Chair Report-Vacant

- i. Administrative Professionals Day is coming up on April 24. Historically, the PC has always found a way to acknowledge the work of the VW secretaries (flowers, coffee, gift cards, etc.). Action: Colleen to create a floral arrangement for each Secretary and Carrie to find out what they would like for a special beverage.
- ii. Motion: To set aside \$50 per secretary for a gift consisting of flowers and a special beverage. This was moved by Rochelle, seconded by Jen. Carried.

6. Linden Woods Fall Classic Race-Rochelle Reynolds

- i. Planning for the race is going well.
- ii. We still have a few open positions, including that of the Volunteer Coordinator. This is a critical role to fill. Without the Coordinator, we cannot organize the 75+

volunteers needed to support the race. Action: Rochelle to write a memo to have the school send out.

7. Treasurer's Report-Jen McPhail

- i. The bank balances are as follows (as of April 1, 2024)

Bank Balance-General Account	\$30,035.96
Bank Balance-Lunch Account	\$151,413.54
Investment-General Funds	\$17,409.93
Investment-Playground Funds	\$66,397.25

- ii. Jen has started to put together a budget for the Lunch Program for next year. Registration is about where we budgeted. We are way under the budgeted amount for the Adult Lunch Supervisors (which is a job that continues to be very hard to fill). Student Lunch Monitor costs are fairly close to the proposed budget. Bank fees and equipment are also lower than budgeted. There will be a smaller rebate for this year's fees for families.

8. Education and Communications Chair Report-Vacant

- i. The final information session took place this evening. Constable Orlando Budahan spoke about internet/social media safety. It was an excellent and informative presentation with good attendance.

9. Lunch Program-Vacant

- i. See above in the Chair's report and Treasurer's report.

10. Other Business

- i. Grade 8 Farewell: The organizing committee is asking for a donation toward the event from the Parent Council. Historically, we have always gifted \$500. The committee is asking to increase this to \$750 due to inflation. The cost for the DJ is over \$600 now. We will increase the amount to help cover this cost.
- ii. Bylaws and Constitution: Should this project be passed on to someone else for next year when there is more time to examine it? Changes can only be made at the AGM. Action: Colleen to talk to Wil and Wendy will send link out. It may be possible to review these changes at the AGM this year.
- iii. AGM/Final Meeting: Will take place on Tuesday, May 14 at 6:30 p.m. Colleen will put a notice out to the parent community 14 days before the AGM. This will include executive position descriptions for next year. Executive members will let

Colleen know if they would like to run again in their current positions. We will have both meetings that night.

Executive Portion Adjourned at 8:40 p.m. Moved by Colleen, seconded by Anne. Carried.

B. Administration Report

Tori and Carrie shared the following highlights with us:

School Plan Priority Areas:

Academic Achievement: Numeracy and Literacy

Well-being and Well-becoming: Inclusive Practice and Indigenous Perspectives

Student Engagement: Belonging and Oral French

Professional Learning: Teachers will have an opportunity this week to engage in a Professional Development with Momenta Inc., in which Adrian Alphonso and Lise Brown will review a model they developed for the Child and Nature Alliance of Canada called “The Seven Relationships of an Ethical Forest and Nature School” which is a two-eyed seeing approach to learning outdoors. They will provide outdoor experiences to learn and reflect on their model, and to inspire an increase in outdoor learning for all students in our beautiful community.

Student Engagement:

-Orff Club has begun for grade 3-6 students.

-Chess Club continues Mondays for all students over the lunch hour.

-Mathematica students are writing the contest tomorrow. Almost 100 VW students are participating.

-PRIDE Club is busy preparing for Pride month and a focus on Inclusion and kindness.

-Reconciliation is planning May and June visits to the North Point Douglas Women’s Center.

-Growing Circle is planning a season of outdoor planting.

-Badminton Season is in full swing.

-Pink Shirt Day is April 10 and Grade 7 students are taking the lead in planning school-wide activities.

-School-wide engagement and student leadership was centered recently through the “Rock Your Socks” campaign for Down Syndrome, World Water Day, and World Autism Day.

Open Campus: Grade 8 students with parent permission have begun to have open campus privileges over the noon hour. We are so proud to see our oldest learners walking in the community and representing our wonderful school.

Third Term Dates:

Wednesday, April 10 Subway Fun Lunch

Wednesday, April 17 Grade 5-8 Pizza Lunch

Friday, April 19 Metro Common Day – No Classes

Wednesday, April 24 Subway Fun Lunch

Wednesday, May 1 Grade 5-8 Pizza Lunch

Wednesday, May 8 Subway Fun Lunch

Monday, May 20 Victoria Day – No Classes

Wednesday, May 22 Grades 4-8 Track Meet

Wednesday, May 27 Subway Fun Lunch

Wednesday, June 5 Subway Fun Lunch

Thursday, June 13 Dance in the Park

Friday, June 14 Divisional Common Day – No Classes

Tuesday, June 18 Kindergarten Celebration

Thursday, June 20 Grade 8 Farewell Ceremony

Thursday, June 27 Last Day of Classes

Adjourned 8:40 p.m.

*****Next Meeting: May 14, 2024*****