

École Van Wallegghem School-Parent Council

Meeting Minutes

Date: April 11, 2023

Time: 7:00 p.m.

Location: École Van Wallegghem School (Library)

PAC Executive Members in Attendance: Wil Hedges, Wendy Schultz, Taz Lakhani, Michelle Chay, Rochelle Reynolds

Regrets: Shelley Bertrand-Meadows

Administration in Attendance: Sharon Labossière (Principal), Carrie Lourenzo (Vice-Principal)

Members at Large in Attendance: Colleen Peluso, Kristyn Van Wallegghem

Call to Order: 7:08 p.m.

-A motion was made to adopt this evening's agenda. Moved by Taz, seconded by Rochelle. All in favour, no one opposed. Carried.

-A motion was made to adopt the minutes from the March 14, 2023, meeting. Moved by Wendy, seconded by Michelle. All in favour, no one opposed. Carried.

A. Parent Council Initiatives:

1. Chair's Report-Wil Hedges

- i. The PC Executive is focusing on reviewing the PC constitution and bylaws. Changes need to be made at the Annual General Meeting, which always takes place in May. The goal is to have a package available for the parent population with each Chair's annual report along with a draft of the proposed changes to the bylaws. **Action: Wil to organize another executive meeting very soon.**

2. Lunch Program Report-Shelley Bertrand-Meadows (unable to attend)

- i. Shelley was unable to attend. Nothing new to report at this time.

3. Social Chair Report-Vacant

- i. Staff appreciation took place. A huge thanks to Michelle for organizing! There was a lot of support from families with recess duty coverage and treats brought in. Post-it notes were placed on the classroom doors for students to write kind messages for their teachers and other adults who work with them.
- ii. Social Chair usually helps to organize Subway and Booster Juice at Dance in the Park (in June).
- iii. Administrative Professionals' Day is taking place April 26. Action: Colleen will create flower arrangements. *Motion: to put \$75 towards a gift for each of the three secretaries at the school. Moved by Michelle, seconded by Taz. All in favour, no one opposed. Carried.*

4. Lindenwoods Fall Classic Race-Rochelle Reynolds

- i. The date is planned for October 1, 2023.
- ii. The committee met again last week. We continue to be right in the middle of serious planning with focus on sponsorships, race registration, public relations and reviving the website. There has been great progress.
- iii. Rochelle is nearly ready to submit the grant for community events. Action: Sharon to get letter required from school division as requested by the grant application committee. Action: Rochelle to find out who the letter should be addressed to.

5. Fundraising Chair Report-Vacant

- i. Kristyn Van Walleghem has taken on the task of the Glenlea Plant Fundraiser. The due date to order plants is April 15 and pickup will take place on May 18 in the evening. \$5200 worth of plants have been sold thus far. Action: Sharon to take out the permit for the gym on May 18.
- ii. 72 Boxes will be needed for giving people their plants. Glenlea can apparently sell us boxes, or we can ask for donations. Long, skinny boxes are preferred but any sorts of boxes are appreciated. Action: Volunteers are needed for the evening of May 18 for the plant pick up!

6. Education and Communications Chair Report-Michelle Chay

- i. Constable Orlando Buduhan came to do a presentation on March 22 on internet safety. It was well attended with approximately 19 people! Thanks to Michelle for organizing. The presentation was not meant for children, as the content was very graphic and explicit at times. Some children did attend. Daycare was not provided as stated in the advertisement. Next time, the sentence "This presentation has content that is not appropriate for children" will be explicitly stated on the advertisement.

- ii. School trustees will be invited to come back to speak in October to newcomers (to help them understand the school system). Other topics will probably include a repeat of this presentation and a presentation on bullying.

7. Site Report Chair Report-Taz Lakhani

- i. Taz spoke with Lauren from the Obby Kahn's office. We cannot apply for the current grant because we would need to have official not-for-profit status. This would require changing our legal status and would mean paying a lawyer to draw up papers and make annual reports (it is quite a process).
- ii. The Winnipeg Foundation offers a grant that we are eligible to apply for. It is due October 2. We will focus our energies there. Taz will keep seeking out other grants for us to apply to.
- iii. We need to try again to get interested parents to form a sub-committee to work on grant writing. **Action: We will try to recruit parents by setting up a table at the upcoming school events to promote Parent Council.** There is the musical, band concerts, and Kindergarten Stay and Play night coming up. Executive members could take turns staffing the table.

8. Treasurer's Report-Wendy Schultz

- i. A cheque was written for the Grade 8 farewell but it has not been cashed.
- ii. There is concern that fundraising for the Grade 8 Quebec trip and Farewell is disconnected from the Parent Council. An idea is to have the Fundraising Chair be the point of contact or have the President name the Chairperson for these committees, which should become sub-committees of the Parent Council. This could also be creating a fundraising overload for parents. An account for these events is essential. **Action: Sharon will check in with high schools to see how they manage and centralize all of this.**
- iii. As of April 2023, here are the bank balances:

TD Bank Balance:	\$103,660.49
Restricted Funds:	\$13,489.18 (Race)
	\$66,397.25 (play structure)
Total Restricted Funds:	\$78, 699.18
Unrestricted Funds:	\$26,894.50
Mutual Funds	\$3495.44

9. Other Business

- i. Grade 8 Farewell: Planning is going well. The venue for the dinner/dance is the Manitoba Club. Décor is being given serious thought. There is another meeting for this committee tomorrow.
- ii. Wil is still planning to step down as President for next year. He will stay on as Past President. His position will need to be filled. As of now, no one has come forward for the 2023-24 school year. Would anyone willing to become a Co-President and share the job? **Action: PC executive to have a more formal discussion regarding this issue.**

Executive Portion Adjourned at 9:02 p.m.

B. Administration Report

Sharon Labossière (Principal) and Carrie Lourenzo (Vice-Principal) reported on the following:

The bell change times have changed again for next year. A tentative schedule is in place, but it is not finalized. The school day must be balanced for staff who only work half of the day. Teachers also require a one-hour uninterrupted lunch hour and can only be on duty outside 10 minutes before classes commence. There is a defined workday in place. 8:15 a.m. will be a firm start time.

Recent Events: Mathematica contest/club recently wrapped up and students wrote the test. The “Concours d’Art Oratoire” contest took place this evening. Students in grade 4 wrote a math assessment organized by the government today. Mme Beauregard has been infusing Indigenous perspectives into the school in her teachings in the library.

Upcoming Events: It is nearly time for the school musical. Earth week is coming up. Pembina Trails student art will be displayed at Grant Park Mall to view from May 1-7. A French Artist will be coming to work with French Immersion students. Badminton has started. “Tabs for Wheelchairs” is starting up again. Teachers will have a chance at the PD Day this Friday to explore new equipment in the STEM lab.

-Adjourned at 9:22 p.m.

****Next Meeting: May 16, 2023**** (includes AGM)-To be Confirmed