

*École Van Wallegghem School-Parent Council Annual General Meeting
(AGM)*

Meeting Minutes (not yet adopted)

Dates: May 14, June 4, June 25, 2024

Time: Following the Conclusion of the May 2024 Regular Parent Council Meeting

Location: École Van Wallegghem School Library and Online (TEAMS)

*The following members attended at least one of the three meetings:

PC Executive Members in Attendance: Colleen Peluso, Wendy Schultz, Anne Meszaros, Jen McPhail, Rochelle Reynolds, Wil Hedges

Administration in Attendance: Tori Patzer (Principal), Carrie Lourenzo (Vice-Principal)

Members at Large in Attendance: Salma S., Moslem K., Blair D., Pooja S., Sun K., Nadia K., Derrick W.

Call to Order-May 14, 2024 at 7:40 p.m.

-A motion was made to adopt the agenda for this evening's AGM meeting. Moved by Wendy, seconded by Rochelle. All in favour, no one opposed. Carried.

-A motion was made to adopt the minutes from the May 2023 AGM. Moved by Wendy, seconded by Blair. All in favour, no one opposed. Carried.

Highlights from the Executive

Chair's Message-Colleen Peluso

- i. A huge thanks to Carrie, Tori, Lindsay, and the entire staff for all of their help. Thank you to our volunteers and members who come out to our meetings. Thank you to the executive members who left this earlier or will be leaving at the end of this year: Shelley, Michelle, Wil, and Wendy. We have made headway on the playground this year. We look forward to getting new people involved next year and by holding some meetings virtually.

Vice-President's Report-Wendy Schultz

- i. No annual report

Fundraising-Anne Meszaros

- i. Recently held a planning session to get ideas for next year. One challenge was that there was not a lot of familiarity with new options. There were new Fun Lunch ideas suggested for next year. One goal is to work on more connection within the school community.
- ii. Communication Strategies with the VW family community included a PC social media, updating the school website with PC information/links, and emails throughout the year
- iii. The Four main fundraisers this year were: Subway Fun Lunches, Lacoste Winter Greenery, Mabel's Labels, Glenlea Spring Plants.
- iv. Olivers Labels and TruEarth were set up but not distributed this year

Social Chair-Vacant

- i. No annual report. The PC was still able to organize a Staff Appreciation Week and get flowers/coffee for the secretaries during Administrative Professionals Week.

Education and Communications Chair-Vacant

- i. No annual report. We were able to host 3 different parent information evenings with excellent attendance. We thank Michelle for organizing these evenings.

Site Chair-Vacant (Anne has been filling in)

- i. The goal this year was to oversee the new playground project. The challenge has been trying to amalgamate the information.
- ii. We continue to wait for approvals from the City and PTSD.
- iii. Anne connected with different design companies and spoke with Mme Duhamel in order to get her ideas on how to incorporate "physical literacy".
- iv. Grant applications have been started and there is approximately \$90,000 set aside in PC accounts for the project
- v. The goal now is to get the structure built and then eventually look at other site needs.
- vi. A designated email was created for the Site Chair: vwpcsitechair@gmail.com

Treasurer's Report-Jen McPhail

- i. The big highlight is that there is a lot of money in our accounts! Please see the detailed financial statements. Jen shared financials at the May 2024 regular meeting. The fiscal year is not yet over.

Secretary's Report-Rochelle Reynolds

- i. Rochelle attended all of the regular Parent Council meetings. She prepared the meeting minutes for those who attended. Rochelle prepared the agenda each month, with input from the PC Executive.

Bylaws and Constitution Amendments

The Parent Council Executive reviewed and made suggested changes through this document this year. Proposed changes were then put out to the parent community at large. Notification was provided following the June 12 meeting (2 weeks ago) after the changes had been finalized. A new version was posted on the school website with an email link sent out to the PC membership.

A meeting was held on June 25, 2024 (online) in order to give all members a chance to oppose any changes, make suggestions, and ask questions. Some confusion about whether the newest version of the changes was posted online. It was discovered that the correct version was linked in an email sent out to membership on June 13 and located on a sub-page of the PC section of the website.

A motion was made at the June 25 (online) meeting to approve the changes to the by-laws and Constitution of the VW Parent Council made by Jen M. seconded by Nadia. All in favour, no one opposed. Carried.

Election of the New Executive for 2024-25

*The new terms begin on July 1, 2024

Name	Title
President/Chair	Colleen Peluso (won by acclamation)
Vice-President/Chair	Vacant

Past President	Vacant
Treasurer	Jen McPhail (won by acclamation)
Secretary	Rochelle Reynolds (won by acclamation)
Site Chair	Anne Meszaros (won by acclamation)
Fundraising	Vacant
Social Chair	Pooja Sharma (won by acclamation)
Communications	Nadia Krivosheeva (won by acclamation)
Education	Vacant

*Over the summer break, please consider taking on a role in September. It could even involve sharing a position with someone or helping out without taking on an executive role.

Meetings for 2024-25

The first meeting will be held on Tuesday, September 17. Tuesdays are the most likely date based on survey of the executive. We will meet the second Tuesday of the month in the regular course. Some discussion about the benefits of holding the meeting later in September as the “meet the teacher” evening is scheduled on September 11, 2024. Anne indicated she hoped to have a PC promotional table encouraging attendance at the meet the teacher evening. Tori suggested we ask BDI ice cream truck to come and hand out ice cream on behalf of Parent Council on the evening of September 11, 2024

A motion was made by Anne to adjourn the AGM on June 25, 2024 at 7:25 p.m.