

Royal School Parent Connection  
Actively Supporting Our School Community

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**Minutes**  
**ROYAL SCHOOL PARENT CONNECTION MEETING**  
**Tuesday, April 16, 2024 6:30 – 7:30pm**  
**Online Meeting by Teams**

In attendance: Tanis T, Sara G, Natasha G, Julia O, Kara S, Jani S, Heather  
Regrets: Monica G, Danae T, Joe T

Items for Tonight

1. Welcome and Approve March minutes (2 min) – Natasha motioned to approve and Heather Seconded.
2. REPORTS (10-15 min)
  - Treasurer's Update
    - Sara: funlunch coming up and going well
      - Healthy balances. There is ~\$2,000 going out for play structure repairs.
      - Fun lunch fund >\$800
      - Field Trip fund – only \$180 used so far
    - Fun Lunch Update - Fun Lunch on Friday, April 26/24
    - RSPC executive vacancies
      - Sara – chair is stepping down – Will step down after May meeting
      - Danae – Fundraising – Has stepped down after April fun lunch
      - Joe – Treasurer – Has stepped down after April fun lunch
      - Julia – Secretary – will step down at the end of the last meeting.
    - School Report - Tanis T (10 min)
      - Spring concert is May 22 6-7
        - Hired A/V specialist for the event.
3. Tonight's Topics of Discussion (30-35 min)
  - Staff Appreciation Week (May 6-10)
    - \$148 in the fund from last year – hoping to buy hotdogs, chips, etc for the Friday. Using these funds for this purpose was approved by all present at the meeting.
    - Typically students/parents supply snacks on themed days Mon-Fri.
  - Playground repair estimated quote (\$2012.64) - to be voted on
    - Approved by all present at the meeting. Total amount to be determined at final quote.
  - Tabloid Day funds request (\$500) - to be voted on
    - Approved by all present at the meeting.
  - 3 Staff Crossing Guards request for rain jackets (\$130) - to be voted on
    - Approved by all present at the meeting.
  - Constitution Update - Kara S
    - See powerpoint presentation.
      - Did not finish going through the presentation. To be sent out via email and feedback provided within the next 7 days.
      - If possible for Joe to review the financial portion, it would be greatly appreciated as it is realized he is amazing as the treasurer and his advice

is valued. This would be a guide for the next treasurer coming into the position.

- It was suggested that adding a section about the playground equipment and RSPC's responsibility regarding it.

Each Topic of Discussion will include the following:

- a. DISCUSSION: discuss any points of agreement or non-agreement
  - b. DECISION: further review at next meeting / integrate any feedback / objections / decide by vote
  - c. NEXT STEPS: 1) what next steps need to be completed? 2) Who will be leading/sponsoring/responsible for the project? 3) Due dates?
4. New Business (if time permits)
- Julia – Motion to say a huge thank you to Joe, Danae and Sara for all the hardwork over the years. Enthusiastically seconded by everyone present!
  - Natasha looking to form a subcommittee of parents who have expressed interest in volunteering to help plan events in the Spring and Fall.

**Final Parent Connection meeting: May 21, 2024, 6:30pm - 7:30pm**